TO: Recipients of the Minutes of the April 13-16, 2011, Meeting of the Kiwanis International Board of Trustees

Attached are the proposed minutes of the April 13-16, 2011, Meeting of the Kiwanis International Board of Trustees. They are also located on the Kiwanis website.

These minutes will become "official" when approved by the Board of Trustees at its next scheduled meeting, July 6, 2011.

Sincerely,

Stan Soderstrom
Executive Director

SDS/dap

Enclosures
# TABLE OF CONTENTS

**MINUTES OF THE MEETING OF**

**KIWANIS INTERNATIONAL BOARD OF TRUSTEES**

**APRIL 13-16, 2011**

<table>
<thead>
<tr>
<th>TAB</th>
</tr>
</thead>
<tbody>
<tr>
<td>REPORT OF THE PRESIDENT ..........................................................</td>
</tr>
<tr>
<td>REPORT OF THE PRESIDENT-ELECT ..................................................</td>
</tr>
<tr>
<td>REPORT OF THE VICE PRESIDENT ..................................................</td>
</tr>
<tr>
<td>REPORT OF THE EXECUTIVE DIRECTOR .............................................</td>
</tr>
<tr>
<td>REPORT OF THE KIWANIS INTERNATIONAL FOUNDATION REPRESENTATIVE ......</td>
</tr>
<tr>
<td>REPORT OF THE BOARD COUNSELOR TO CIRCLE K INTERNATIONAL .............</td>
</tr>
<tr>
<td>REPORT OF THE BOARD COUNSELOR TO KEY CLUB INTERNATIONAL .............</td>
</tr>
<tr>
<td>APPROVAL OF JANUARY 13, 2011 MINUTES ......................................</td>
</tr>
<tr>
<td>APPROVAL OF THE ELIMINATE CAMPAIGN INTERNATIONAL COMMITTEE ..........</td>
</tr>
<tr>
<td>KIWANIS INTERNATIONAL FOUNDATION BOARD VACANCY ........................</td>
</tr>
<tr>
<td>APPROVAL OF THE 2009-10 DISTINGUISHED DISTRICTS ........................</td>
</tr>
<tr>
<td>APPROVAL OF 2011-12 INTERNATIONAL COMMITTEES ............................</td>
</tr>
<tr>
<td>REPORT OF THE EXECUTIVE COMMITTEE ..........................................</td>
</tr>
<tr>
<td>BACKGROUND CHECK APPEALS COMMITTEE REPORT ................................</td>
</tr>
<tr>
<td>DISTRICT FOUNDATIONS ...............................................................</td>
</tr>
<tr>
<td>PROPOSAL FOR CLUB RESOURCE, LLC .............................................</td>
</tr>
<tr>
<td>INDIA GROWTH .............................................................................</td>
</tr>
<tr>
<td>100th ANNIVERSARY COMMITTEE .....................................................</td>
</tr>
<tr>
<td>REPORT OF BOARD COMMITTEE ON EDUCATION ...................................</td>
</tr>
<tr>
<td>EDUCATION PROGRAMS UPDATE .......................................................</td>
</tr>
<tr>
<td>COMMITTEE ON LEADERSHIP EDUCATION REGIONAL STRUCTURE FOR 2011-12</td>
</tr>
<tr>
<td>REPORT OF THE BOARD COMMITTEE ON MEMBERSHIP ...........................</td>
</tr>
<tr>
<td>ADMINISTRATIVE ACTION REPORT ..................................................</td>
</tr>
<tr>
<td>DISTINGUISHED CRITERIA FOR 2011-12 .........................................</td>
</tr>
<tr>
<td>PROCEDURE ON DISTRICT STATUS ...................................................</td>
</tr>
<tr>
<td>SERVICE LEADERSHIP PROGRAMS MEMBERSHIP OPTIONS FOR PARENTS/GUARDIANS</td>
</tr>
<tr>
<td>DUAL MEMBERSHIP FOR KEY CLUB AND CIRCLE K INTERNATIONAL ..........</td>
</tr>
<tr>
<td>CHARTER MEMBER FEES FOR CLUB SATELLITES BECOMING INDEPENDENT KIWANIS CLUBS</td>
</tr>
<tr>
<td>PENNSYLVANIA DISTRICT PILOT PROGRAM .......................................</td>
</tr>
<tr>
<td>ICELAND-FAROES DISTRICT PETITION ..............................................</td>
</tr>
<tr>
<td>REPORT OF THE BOARD COMMITTEE ON PROGRAMS ................................</td>
</tr>
<tr>
<td>CKI – ELECTRONIC VOTING FOR ELECTIONS .....................................</td>
</tr>
<tr>
<td>CKI – ALCOHOL POLICY REVISIONS ...............................................</td>
</tr>
<tr>
<td>CKI – ISSUE OF NO CONFIDENCE ON BALLOTS FOR INTERNATIONAL OFFICE</td>
</tr>
<tr>
<td>CALIFORNIA-NEVADA-HAWAII KIWAN’S DISTRICT ................................</td>
</tr>
<tr>
<td>Section</td>
</tr>
<tr>
<td>------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Removal of Key Club International Trustee Stephenie Yuan</td>
</tr>
<tr>
<td>YCPO District Chair Job Description</td>
</tr>
<tr>
<td>Report of the Board Committee on Audit and Finance</td>
</tr>
<tr>
<td>February 2011 Financial Summary</td>
</tr>
<tr>
<td>401(k) Plan Review</td>
</tr>
<tr>
<td>CKI/KCI Alumni Program</td>
</tr>
<tr>
<td>Update on Selection of Independent Auditor</td>
</tr>
<tr>
<td>Report of the Board Committee on Governance</td>
</tr>
<tr>
<td>Club Convention Fee</td>
</tr>
<tr>
<td>Updates to Standard Form for District Bylaws</td>
</tr>
<tr>
<td>Deletion of Procedure 442 – Kiwanis Junior</td>
</tr>
<tr>
<td>Deletion of Procedure 164 – Regional Magazines</td>
</tr>
<tr>
<td>New Kiwanis Japan Foundation</td>
</tr>
<tr>
<td>Districts Wishing to Waive Next Year’s Dues for Clubs Formed January 1-</td>
</tr>
<tr>
<td>September 30</td>
</tr>
<tr>
<td>Resolutions and Bylaws Committee</td>
</tr>
</tbody>
</table>
MINUTES OF THE
MEETING OF THE KIWANIS INTERNATIONAL BOARD OF TRUSTEES

April 13-16, 2011

The meeting of the Board of Trustees of Kiwanis International was held April 13-16, 2011, in Indianapolis, Indiana, USA. Those present were: Sylvester Neal, President; Paul G. Palazzolo, Immediate Past President; Alan Penn, President-Elect; Thomas E. DeJulio, Vice President; Stan D. Soderstrom, Executive Director; John R. Button, M.D., Pam Fleming, Pietro Grasso, William E. Hutchinson, James S. Jennings, John M. Johnson, Oscar E. Knight, Tadao Oda, Susan A. Petrisin, Jerome E. Peuler, Jr., Stewart Ross, Ph.D., Wen-Pin Su, and Sjoerd R.J. Timmermans. Guests: D. Hugh Siggins, President-Elect, Kiwanis International Foundation. Absent: Trustee Robert Vande Rieviere.
The meeting was called to order by President Sylvester Neal on Saturday, April 16, 2011, at 9:00 a.m. (EST). Invocation was given by John M. Johnson.

The following reports were received:

**REPORT OF THE PRESIDENT**
The Report of the President, Sylvester Neal is attached as Tab 01.

**REPORT OF THE PRESIDENT-ELECT**
The Report of the President-Elect, Alan Penn, is attached as Tab 02.

**REPORT OF THE VICE PRESIDENT**
The Report of the Vice President, Thomas E. DeJulio is attached as Tab 03.

**REPORT OF THE EXECUTIVE DIRECTOR**
The Report of the Executive Director, Stan D. Soderstrom, is attached as Tab 04.

**REPORT OF THE KIWANIS INTERNATIONAL FOUNDATION REPRESENTATIVE**
The Report of the Kiwanis International Foundation Representative, D. Hugh Siggins, is attached as Tab 05.

**REPORT OF THE BOARD COUNSELOR TO CIRCLE K INTERNATIONAL**
The Report of the Board Counselor to Circle K International, Stewart Ross, is attached as Tab 06.

**REPORT OF THE BOARD COUNSELOR TO KEY CLUB INTERNATIONAL**
The Report of the Board Counselor to Key Club International, Jerome E. Peuler Jr., is attached as Tab 07.

**APPROVAL OF JANUARY 13, 2011 MINUTES**

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board approves the minutes of the Board Meeting held via webinar on January 13, 2011, as shown in Tab 08.
APPROVAL OF THE ELIMINATE CAMPAIGN INTERNATIONAL COMMITTEE

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board approves the members of the Eliminate Campaign International Committee, as shown in Tab 09.

KIWANIS INTERNATIONAL FOUNDATION BOARD VACANCY

Randy DeLay recently resigned his position as a Kiwanis International Foundation Trustee to accept the position of Eliminate Project Chair. The Kiwanis International Board discussed the replacement for this position.

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board approves the appointment of John C. Holley, Georgia District, to the Kiwanis International Foundation Board of Trustees, effective immediately.

APPROVAL OF THE 2009-10 DISTINGUISHED DISTRICTS

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board approves Distinguished Districts for the 2009-10 administrative year as follows:

- Alabama
- Belgium-Luxembourg
- Georgia
- Illinois-Eastern Iowa
- Italy-San Marino
- Malaysia
- Missouri-Arkansas
- Montana
- New Zealand-South Pacific
- Philippine Luzon
- Taiwan
- Texas-Oklahoma
- West Virginia
APPROVAL OF 2011-12 INTERNATIONAL COMMITTEES

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board approves the 2011-12 International Committee appointments, as shown in Tab 10.

REPORT OF THE EXECUTIVE COMMITTEE

The Report of the 2010-11 Executive Committee, Sylvester Neal, Chairman, was presented. (Tab 11)

BACKGROUND CHECK APPEALS COMMITTEE REPORT

 Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board accepts the report of the Background Check Appeals Committee and refers the Committee’s recommendations for improvements of the process to the Board Committee on Governance.

DISTRICT FOUNDATIONS

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board requests Staff to notify each district foundation to ensure all foundation bylaws contain the responsibilities as listed in Board Procedure 260.3 and as permitted by local law.

PROPOSAL FOR CLUB RESOURCE, LLC

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board approves entering into a contract with Club Resource, Inc., in a revenue sharing and distribution partnership of the club management software product and gives the Executive Director the authority to execute the agreement.
**India Growth**

Upon motion duly made, supported, and carried it was:

**RESOLVED,** That the Kiwanis International Board requests Staff to organize a Kiwanis India Summit to include India Kiwanis clubs and other possible supporting organizations; and that Vice President DeJulio be designated as the organization’s liaison to India, and report to the Board on future growth opportunities and strategies.

**100th Anniversary Committee**

Upon motion duly made, supported, and carried it was:

**RESOLVED,** That the Kiwanis International Board approves the 2015 Kiwanis International Convention as a Kiwanis family event to include the Key Club International and Circle K International conventions and any Aktion club conference or convention.

This completed the action of the Executive Committee and the report was accepted.

**Report of Board Committee on Education**

The Report of the 2010-11 Board Committee on Education, Tadao Oda, Chairman, was presented. *(Tab 12)*

**Education Programs Update**

Upon motion duly made, supported, and carried it was:

**RESOLVED,** That the Kiwanis International Board highly recommends to districts that lieutenant governors-elect who are unable to make it to their lieutenant governor training be offered one-on-one makeup training with their governor-elect.

**Committee on Leadership Education Regional Structure for 2011-12**

Upon motion duly made, supported, and carried it was:

**RESOLVED,** That the Kiwanis International Board encourages each International President-elect to consider appointing to the Board Committee on Education an International Board member from each region represented on the Board and that these
Board members also be assigned as liaisons to the regional International Committees on Leadership Education in their respective regions, if those international committees are appointed.

This completed the action of the Board Committee on Education and the report was accepted.

REPORT OF THE BOARD COMMITTEE ON MEMBERSHIP

The Report of the 2010-11 Board Committee on Membership, Paul G. Palazzolo, Chairman, was presented. (Tab 13)

ADMINISTRATIVE ACTION REPORT

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board approves the Administrative Action Report as presented in Consent Report-Exhibit A.

DISTINGUISHED CRITERIA FOR 2011-12

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board approves the 2011-12 Distinguished Criteria as presented in Consent Report-Exhibit B.

PROCEDURE ON DISTRICT STATUS

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board approves changes to Procedure 203 – DISTRICT STATUS, as follows, effective immediately:

203.1 - Minimum Requirements for Each Status

A. **District-in-Pre-Formation (DIF):** When deemed in the best interests of Kiwanis International and the Kiwanis clubs involved, the International Board may create a district-in-pre-formation, consisting of a group of not less than fifteen ten (15)(10) Kiwanis clubs "in good standing" in developing Kiwanis nations/areas with a minimum of 500-200 paid members having compatible geographic areas and customs. The elected leader of the district in pre-formation carries the title of “District Representative.” A district in formation must obtain the status of a full district within five (5) administrative years. (6/85) (2/05)
B. **District-in-Formation (DIF):** A district-in-pre-formation attains district-information status upon achieving a minimum of fifteen (15) Kiwanis clubs "in good standing" with a minimum of 500 paid members for two consecutive years. The elected leader of the district-in-formation carries the title of “District Leader” and will be invited to all meetings for growth and training provided by Kiwanis International.

Proviso: Any duly elected governor or governor-elect of a district-in-formation for 2011-12 shall retain his/her respective title for one year from the effective date of this policy.

B-C. **Full District:** The district-in-formation (DIF), within two administrative years, must obtain a minimum of 1,000 paid members and 25 clubs "in good standing" with dues paid not later than ninety (90) days after the due date before being granted full district status. (6/85) (2/05)

C. **Deadline:** Any district-in-pre-formation or district-in-formation (DIF) that does not achieve full district status in five (5) years the next level of full district status within the stated time period shall automatically revert to nations status, without appeal, be reviewed by the Kiwanis International Board of Trustees for extension, revocation, or other action regarding status. (1/00) (2/05)

D. **Decline:** Failure to maintain either status for two (2) consecutive years, based on the January 15 paid certified membership report, will automatically revert to the previous status, with corresponding obligations and privileges, without appeal. If a district falls below the requirements for its current status, based on the January 15 paid certified membership report, its status shall be reviewed by the International Board, and may be reverted to the appropriate previous level based upon its current number of clubs and members, with corresponding obligations and privileges.

E. The Executive Director will advise the district board by mail of any changes to a district’s status. (4/00) (2/05)

**SERVICE LEADERSHIP PROGRAMS MEMBERSHIP OPTIONS FOR PARENTS/GUARDIANS**

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board agrees to pilot an at-large membership for Kiwanis parents/guardians group of Service Leadership Programs. The group would be affiliated through the Service Leadership Programs (SLP) club, rather than a Kiwanis club, and the SLP club will pay an annual fee of US$15 per sponsor—US$5 to the district, US$10 to Kiwanis International.
DUAL MEMBERSHIP FOR KEY CLUB AND CIRCLE K INTERNATIONAL

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board creates of a task force to be appointed by the International President, focused on the development of a strategic plan to market Kiwanis to a younger demographic (ages 18 - 35).

CHARTER MEMBER FEES FOR CLUB SATELITES BECOMING INDEPENDENT KIWANIS CLUBS

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board approves the waiver of the charter member fee for any club satellite members that petition for charter. The newly chartered club will not receive any charter gift items (i.e., gong, gavel, banner) or credit (i.e., family store coupon, complimentary international convention registration) as is currently provided to new clubs. The 25% growth rebate will not apply to the host club when a club satellite charters.

PENNSYLVANIA DISTRICT PILOT PROGRAM

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board approves the financial support of a development/membership position that reports to the district office as a pilot program, effective immediately through September 30, 2012, exclusive to the Pennsylvania District of Kiwanis International. Financial support will be provided by allocating to the district the US$50 charter member fee paid by the club to Kiwanis International.

ICELAND-FAROES DISTRICT PETITION

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board denies the petition by Iceland-Faroes District, as shown in Action Report-Exhibit A, to convert –without any charter member fees, pro-rata new member fees, or commitment from the proposed members – 300 “Sinawik” women members from non-member status to Kiwanians.

This completed the action of the Board Committee on Membership and the report was accepted.
REPORT OF THE BOARD COMMITTEE ON PROGRAMS

The Report of the 2010-11 Board Committee on Programs, William E. Hutchinson, Chairman, was presented. *(Tab 14)*

**CKI – ELECTRONIC VOTING FOR ELECTIONS**

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board amends the Circle K International Bylaws as shown in Consent Report-Exhibit A to allow for electronic voting at the Circle K International convention.

**CKI – ALCOHOL POLICY REVISIONS**

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board approves the change to Circle K International Policy Code O-Conduct, as shown in Consent Report-Exhibit B.

**CKI – ISSUE OF NO CONFIDENCE ON BALLOTS FOR INTERNATIONAL OFFICE**

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board amends the Circle K International Bylaws and the bylaws of all Circle K districts to remove any reference to “no confidence vote” or the practice of a “vote of negation” in elections at both the International and district levels, effective June 1, 2011.

**CALIFORNIA-NEVADA-HAWAII KIWINS DISTRICT**

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board requests that the California-Nevada-Hawaii (CNH) District develop a plan to eliminate the KIWINS name and merge into the CNH Key Club District no later than September 30, 2015. KIWINS will no longer be recognized by Kiwanis International after this date. No new charters or reactivations for KIWINS will be granted, effective April 17, 2011.
**REMOVAL OF KEY CLUB INTERNATIONAL TRUSTEE STEPHENIE YUAN**

Upon motion duly made, supported, and carried it was:

**RESOLVED,** That the Kiwanis International Board removes Key Club International Trustee Stephenie Yuan from the Key Club International Board of Trustees, effective April 17, 2011, and leaves the position vacant for the remainder of the Key Club year.

**YCPO DISTRICT CHAIR JOB DESCRIPTION**

Upon motion duly made, supported, and carried it was:

**RESOLVED,** That the Kiwanis International Board approves the job description of the Young Children: Priority One District Chair as shown in Consent Report-Exhibit C.

This completed the action of the Board Committee on Programs and the report was accepted.

**REPORT OF THE BOARD COMMITTEE ON AUDIT AND FINANCE**

The Report of the 2010-11 Board Committee on Audit and Finance, Thomas E. DeJulio, Chairman, was presented.  *(Tab 15)*

**FEBRUARY 2011 FINANCIAL SUMMARY**

Upon motion duly made, supported, and carried it was:

**RESOLVED,** That the Kiwanis International Board receives and accepts the February 2011 Financial Summary as shown in Consent Report-Exhibit A.

**401(k) PLAN REVIEW**

Upon motion duly made, supported, and carried it was:

**RESOLVED,** That the Kiwanis International Board approves the changes to the Statement of Investment Objectives and Policies of the Kiwanis International Defined Contribution 401(k) Plan indicated in Consent Report-Exhibit B.
CKI/KCI Alumni Program

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board approves waiving the US$25 fee related to the CKI/KCI Alumni Program.

Update on Selection of Independent Auditor

Upon motion duly made, supported, and carried it was:

RESOLVED, That the International Board selects BKD, LLP as auditors for Kiwanis International, Circle K International, and Key Club International for the administrative years 2010-11, 2011-12, and 2012-13, subject to annual approval, as noted per the table:

<table>
<thead>
<tr>
<th>Organization</th>
<th>BKD Fee 2010-11</th>
<th>BKD Fee 2011-12</th>
<th>BKD Fee 2012-13</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kiwanis</td>
<td>$32,450</td>
<td>$33,430</td>
<td>$34,430</td>
</tr>
<tr>
<td>Circle K</td>
<td>$9,140</td>
<td>$9,420</td>
<td>$9,700</td>
</tr>
<tr>
<td>Key Club</td>
<td>$10,140</td>
<td>$10,450</td>
<td>$10,760</td>
</tr>
<tr>
<td>Kiwanis-Employee Benefits</td>
<td>$10,710</td>
<td>$11,020</td>
<td>$11,350</td>
</tr>
<tr>
<td>TOTAL KIWANIS $USD</td>
<td>$62,440</td>
<td>$64,320</td>
<td>$66,240</td>
</tr>
<tr>
<td>KI Foundation</td>
<td>$22,280</td>
<td>$22,940</td>
<td>$23,630</td>
</tr>
<tr>
<td>TOTAL KI &amp; KIF $USD</td>
<td>$84,720</td>
<td>$87,260</td>
<td>$89,870</td>
</tr>
</tbody>
</table>

This completed the action of the Board Committee on Audit and Finance and the report was accepted.

Report of the Board Committee on Governance

The Report of the 2010-11 Board Committee on Governance, Tadao Oda, Acting Chairman, was presented. (Tab 16)
**CLUB CONVENTION FEE**

Upon motion duly made, supported, and carried it was:

**RESOLVED,** That the Kiwanis International Board directs Staff to conduct more research on the issue of a per-club or per-member international convention fee for consideration by the 2011-12 International Board and proposal at the 2012 International Convention in New Orleans.

**UPDATES TO STANDARD FORM FOR DISTRICT BYLAWS**

Upon motion duly made, supported, and carried it was:

**RESOLVED,** That the Kiwanis International Board amends the Standard Form for District Bylaws as shown in Consent Report-Exhibit A.

**DELETION OF PROCEDURE 442 – KIWANIS JUNIOR**

Upon motion duly made, supported, and carried it was:

**RESOLVED,** That the Kiwanis International Board deletes Procedure 442 – Kiwanis Junior as shown in Consent Report-Exhibit B.

**DELETION OF PROCEDURE 164 – REGIONAL MAGAZINES**

Upon motion duly made, supported, and carried it was:

**RESOLVED,** That the Kiwanis International Board deletes Procedure 164 – Regional Magazines, as shown in Consent Report-Exhibit C.

**NEW KIWANIS JAPAN FOUNDATION**

Upon motion duly made, supported, and carried it was:

**RESOLVED,** That the Kiwanis International Board approves the new Kiwanis Japan Foundation (KJF), subject to KJF signing an agreement with Kiwanis International stating that, if requested by the International Board, KJF shall dissolve or change its form of organization, to the extent permissible by law.
Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board amends the Standard Form for District Bylaws, Article XIV – Revenue, by adding a new Section 3, as follows, contingent upon verification of adequacy by legal counsel:

Section 3. The District Board of Trustees may establish a charter member fee to be paid by new clubs admitted to membership in Kiwanis International. Additionally, the District Board may authorize, by stated policy, that, for clubs organized January 1 – September 30, payment of charter member fees shall be considered payment of dues for all charter members of the club for the following administrative year.

RESOLUTIONS AND BYLAWS COMMITTEE

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board does not support either amendment proposal submitted by the Blue Island, Illinois club, as shown in Action Report-Exhibit A.

This completed the action of the Board Committee on Governance and the report was accepted.

The next meeting of the Board of Trustees will be held July 6, 2011 in Geneva, Switzerland.

The meeting adjourned sine die on Saturday, April 16, 2011, at 3:30 p.m.
KIWANIS INTERNATIONAL’S PRESIDENT REPORT
TO THE BOARD OF TRUSTEES
APRIL 13-16, 2011

I have been quite busy since our last board meeting with official visits and other travel. With the great assistance from our staff, we completed the North American Regional Governors conferences on January 28-29 and February 4-5, 2011. The Governors were updated on the Eliminate Project’s fundraising campaign and their upcoming roles. We also reviewed our growth picture, and the Achieving Club Excellence training. It is our desire to get this “back-to-basics” program to as many divisions as possible this year. Strong clubs are the foundations of our future.

We also conducted a performance review of my leadership which I found very helpful. Area Directors held planning sessions with their respective Governors and I had a one-on-one discussion with each governor. I am impressed with the commitment of our team and I’m very optimistic that this will be a year of more positive district growth than we have had in a long time.

During my Presidential visits to Louisiana-Mississippi-West Tennessee, Rocky Mountain, Philippine South, and Philippine Luzon districts, I promoted lighting fires for growth and service, the Geneva Convention, and the Eliminate Project. I had a wonderful opportunity to participate in several projects and witnessed many more. My own fires were often lit more than I ever imagined by the work our Kiwanians are doing. I was most impressed with the press coverage in Davao City and in Manila. Meeting both city mayors was a treat. They know Kiwanis is in their towns and country. I also attended the ASPAC Convention. During my speech on that Friday is when the earthquake hit Japan. I was accused of shaking things up. The delegates raised over $3,000.00 and presented it to Governor Hiroshi Kawasaki during the conference. Kiwanians care!

I had a special visit to the Detroit #1 Club birthday celebration and a KIEF Board meeting. I believe we signed an historic document which outlines the responsibilities of the Kiwanis International Board and the KIEF Federation. Much credit goes to Stan Soderstrom and Christina Hale for their tireless work on this two-year effort. Thanks to Immediate Past President Paul Palazzolo for getting these discussions going last year and our board for their approval.

Feedback from our first-ever webinar board meeting in January were mixed, but I believed we accomplished all our priority agenda items in great order. I appreciate the work of our board committee chairs and staff did for the pre-work that made this possible. We saved considerable funds and time utilizing this new concept. I’m confident it can be used on a limited basis in the future.
Our growth path is climbing and is encouraging. We initiated incentives to return clubs to charter strength and re-activate clubs that were placed in charter revoked status. Our team is working extra hard trying to recapture many of these clubs. It is paramount for all to promote ‘real-time’ membership data for additions and deletions. This will help us track our progress better and give our team time to re-adjust their plans.

Most of all, I want to thank all of the fire bugs around the world who are lighting fires and fanning the flames of compassion and care. Together, we will light this organization on fire for growth and service for the children of the world.

Respectfully submitted,

Sylvester Neal
President
Kiwanis International President-Elect's Report
To the Board of Trustees
April 13-16, 2011

RE: Report of activities since last Board meeting

Meetings and events attended representing Kiwanis International

- Attended SLP conference in Indianapolis in January. Witnessed a very dedicated and committed group of Kiwanis volunteers. Our Sponsored programs are in good hands. YCPO committee members were included this year and this was a bonus.
- Facilitated a meeting of our Governor elects in conjunction with the SLP conference. It was good to meet with these district leaders. It was also very valuable for them to meet and interact with the SLP leadership at the international and their own district level.
- Participated in the KIEF officer training session in Munich in January. District secretaries, treasurers, and governor elects were participants. An excellent session for all that attended.
- On the way home from Iceland Jeri and I attended the charter party for the new Varda club in Iceland. This is the first club built within the past ten years. Jeri was instrumental in working with the women in Iceland to form this new all female club of 22 new Kiwanis members.
- Visited Detroit, a potential site for our 2015 convention. A very positive group of individuals who have a dynamic package for Kiwanis if we are in Detroit in 2015.
- Attended the MNT meeting for our regional representatives. What an outstanding group of leaders. Our project is in good hands.
- Visited Philadelphia and Boston. Possible sites for 2015 or 2016 KI convention. Great potential in both sites. We have never been to a Pennsylvania city for a convention. Boston remembers us and very much wants us to use their city for a convention.
- Attended ASPAC convention. A great group of leaders in a growing part of our Kiwanis world. Adeline Chan was elected ASPAC chair for next year. She will do an excellent job for Kiwanis.
- Visited Taiwan after ASPAC. This district has made a commitment to growth in Kiwanis clubs and SLP clubs. They pledged to support MNT. They accepted my challenge to have 10 clubs raise $100,000 US for MNT. Governor and Governor elect gave $2000 and $1000 respectively to the MNT project.
- Attended the New Jersey District Circle K convention. Served as special guest speaker. Bill Cater and his administrators run a great program. Governor Marc Litwack was up and about and looking well. He is not all the way back from his surgery but is progressing well.
- Visited Cambodia with a team of Kiwanis leaders. We visited a number of sites that are on the front line dealing with MNT and child health. Thanks to the KI staff for arranging this onsite visit.
President Elect assignments

- I will be presenting the Board with a list of all KI committee recommendations for appointment. You will find the information in your packets.
- I will be asking the KI Board to approve having a KI Council meeting in conjunction with our January 2012 Board meeting. Plans are to hold the Council meeting in New Orleans.
- I have almost completed the KI Board counselor to districts assignments. I will finalize this list in May and share with the Board and the district leadership. In this way you will have the opportunity to contact your respective district to make arrangements for summer and fall conventions.

Respectfully submitted,

Alan Penn
President-Elect
The activities of the Vice President over the past three months include the following speaking engagements:

1) Service Leadership Program administrators conference in Indianapolis in January
2) Mid-Year South conference of the California-Nevada-Hawaii District in February;
3) February Board teleconference meeting of the Kiwanis International Foundation;
4) Charter Night for the new US Fund for UNICEF/Kiwanis company club in February;
5) NY District Mid-Year conference in Albany in February;
6) NY District Circle K convention in Albany in March;
7) New England Mid-Atlantic Leadership conference in New Jersey in March.

Other activities over this period include recruiting and inducting new members in local area clubs and expressing appreciation for the “grass-roots” Kiwanis service activities; counseling four (4) assigned Kiwanis districts; assisting staff and KIF with ongoing negotiations with US Fund for UNICEF; developing the multi-year ELIMINATE Project campaign budget proposal for approval by KI and KIF boards; screening proposals and interviewing Audit firms in preparation for approval by KI/KIF boards in April; developing plans and programs for 2012-13, including 2011-12 Governor-elect training in November 2011; working in committee to develop a multi-year strategic action plan for KIF; participating in bi-weekly executive officer phone conferences.

In connection with the selection of members of 2011-12 committees, I have decided not to follow past practice and choose a vice-chair for any 2011-12 committee who will automatically become the chair for the same 2012-13 Committee. The value of “continuity” will be taken into account while the international committees are further restructured and reorganized with the creation of more specific task-oriented job descriptions and action plans for 2012-13.

Respectfully submitted,

Thomas E. DeJulio
Vice President
April 2011

Report of the Executive Director
To the
Boards of Trustees
Kiwanis International
Kiwanis International Foundation

The 2010-11 year will be remembered for several significant events. First, and perhaps most memorable, it will be the year we launched our second world service initiative (significant for obvious reasons). It will be the year we began a recurring rotation of every third convention being outside of North America (significant because almost a third of our membership exists outside of North America). And I hope it will be remembered as the year our organization and our foundation truly began working together to accomplish major goals for the future.

I’d like to begin this report by bragging on our staff team for a few accomplishments of recent months:

- We produced an outstanding Service Leadership Programs conference in Indianapolis in January.
- The Kiwanis magazine continues to get better and better, and our April annual report issue was truly outstanding.
- Our convention marketing for Geneva and the plans in place for New Orleans are reaching new levels of excellence in the history of Kiwanis conventions.
- In less than one year’s time, we have taken the selection of the new global service initiative and transformed it into a project with a name, logo and identity, we have selected and hired fundraising consultants who have, in turn, produced a planning study and a fundraising plan, and we have begun to build and equip a campaign structure that will raise more than US$ 110 million.
- In February, our office’s operating system for email and calendar management, Microsoft Office, suddenly shut down causing the office to be without internal and external email communication for two days. Our IT team worked around the clock to accelerate a planned migration to Google, and within days had the entire staff team of more than 100 employees set-up and trained to a new system. We now have a much more accessible, totally web-based system that can be reached anywhere we can access the internet.
As I have done in previous reports, I am pleased to provide a selected summary of our work since the last Board meetings.

**Highlights of 2010-11 Q2 Work**

1. **Initiate The Eliminate Project and the associated fundraising campaign.**
   This effort has continued to occupy a tremendous amount of leadership and staff time. Here is an update on our accomplishments during 2011:

   - In January, I reported the Memorandum of Understanding (MOU) between Kiwanis, our Foundation, and UNICEF/US Fund was near completion, but since January it has been delayed awaiting UNICEF’s participation as a signatory to this document. We have taken the position that we must have UNICEF as a part of this MOU, or in a separate agreement, (this discussion has become one of the last negotiating points). This delay has caused subsequent delays in our approval of budgets and the services agreement with fundraising consultants CCS.

   - Our campaign committee has been appointed, and the recruitment of the group of 48 district coordinators is almost complete. Training of these critical campaign positions will take place at three conferences during late April and the first half of March.

   Via separate memorandum to both Boards, I will express some concerns regarding the MOU and the delay in getting this document completed.

   There will remain a degree of uncertainty with the projected expenditures that must be balanced by unknown revenues as the campaign fundraising ramps up. The finance committees of both Boards will earn their stripes during this period, and it will be important they work together to understand how the entire financial picture for the project and campaign fit together.

2. **Membership initiatives.**
   At the end of March, we are encouraged by the December through March monthly membership figures for the organization. Historically, April is the lowest membership mark during the Kiwanis year, and October to April normally shows a downward trend. During this year, we have been experiencing a growth trend since December 2010. We note one or more factors may be at work here, including:
Change of the annual club billing to one invoice payment at the beginning of the year has shifted member deletions to October.

Flexible membership initiatives are finally beginning to be implemented by clubs.

The discounting of new member and charter club member fees in 2009-10 has caught up in the form of paid members in 2010-11.

The Achieving Club Excellence (ACE) program has been delivered to hundreds of club leaders, and is beginning to get traction.

The increase in Board counselors attending midyear conferences has helped convey the message of growth to clubs.

In January 2011, I noted some areas of membership concern, and I reiterate two actions that are very important for our Board’s consideration:

- We must attach or assign every non-districted club to a district or district-information. Clubs without a district for support have a shortened life span.
- We must prepare to make major investments in twenty-first century powers. We should plan to approve an India project later this year; and we should look toward a China project by 2014 or 2015.

An India plan is beginning to take shape, and a separate report on India is being provided to both Boards. It is apparent our efforts there must be membership and service going hand-in-hand. I expect India to come with a multi-year, several hundred thousand dollar price tag, and we should utilize resources we have frozen in India accounts, IDD and/or MNT grants from our Foundation, and partner organizations within India to help support our plan.

3. **Create new revenue sources.**

   This list remains much the same as in my January report. Opportunities to build new, non-dues revenue sources for the organization will become increasingly important. These include:

   - **Merchandise sales** – We are preparing to outsource our merchandise operations later this year.
   - **Club Resources** – We are reconfiguring the agreement between Kiwanis and Club Resources to enable us to market the Club Resources online reporting and club systems to other organizations, developing a new business line for us.
   - **Program sponsorships** – We have restructured our staff to develop sponsorship and partner opportunities to support our Young Children service programs, Service Leadership Programs, and Kiwanis events and publications.
Performing assets – As we have an investment portfolio of more than US$ 17 million, it seems prudent to now create a Procedure through which we can make a portion of those funds available as annual revenue to Kiwanis.

Foundation and government grants – We have begun to utilize outside assistance in exploring and making application for numerous foundation grants to support our Service Leadership Programs; and we’d like to move forward with engaging representation in Washington, DC, and perhaps other national capitals to open revenue streams for the Eliminate Project and other Kiwanis programs.

All of these are long term propositions.

4. Clarification of the role of our European Federation.
We have now completed the Board’s approved work with the Kiwanis International-European Federation. In February, the KI-EF Board approved the agreement previously approved by the KI Board of Trustees. We will now move forward supporting the federation in its responsibility to direct Kiwanis growth, education and service program delivery in Europe.

5. Launching a Key Club and Circle K alumni association.
Our efforts to organize and launch alumni groups for former Key Club and Circle K members approaches our first 1,000 members opting in. With no upfront cost to join, we are working through an external marketing firm to help us create an online social media presence to locate and invite these members back to the Kiwanis family. Not only are members reconnected with their past, but they are a part of what is happening now with Key Club, CKI and Kiwanis via social media, newsletters and the websites. We have set an aggressive membership goal of 10,000 by December 2011. Events in New Orleans are in the works and a new mobile app with social media feed, membership directory and text-to-give are planned.

Financial Issues
It is important to shine a spotlight on the financial issues facing our organization in the months and year ahead.

The good news is our organization and our Foundation are both in the best financial positions ever. Although we are still working on improving the foundation’s BBB and Charity Navigator ratings, our balance sheets remain strong.

On the other hand, we are faced with two of our biggest challenges in the history of the organization, the launch of US$ 110 million campaign without confidence of donations to match those expenditures, and an expensive European convention that will bring us the lowest
convention attendance in decades. Careful management of our financial resources will be essential in the coming months and year.

**Partnerships**
We continue to provide an update on the organization’s ongoing partnerships and other relationships (as part of the Executive Committee agenda). There are many organizations that want to be our partner, but few can help us grow, build capacity, or enhance our revenue. As we look at performing partnerships, I ask us to use three questions as what we need for Kiwanis. Does it help us grow? Does it help us increase our capacity? Does it expand our revenue base? If we don’t get at least one “yes,” we should probably be willing to stop spending our time and effort on the relationship.

**Closing**
It seems that our work does not slow down – ever. We have shown a large appetite for taking on new initiatives, but there is a limit to the financial and human resources we have within our reach. In the days ahead, I ask that you keep this fact in mind as we evaluate the many opportunities and possibilities that lie before us.

Some years ago, outgoing President Bo Shafer and his late wife Mary presented a gift book of quotations, Bible verses, and other sayings to every member of our Indianapolis staff team. For the last few years, I have hung my book on my wall where I could see it every day. It has remained open to the page that says, “When you can’t change your circumstances, change your attitude.” How true that is.

Thank you for the opportunity to work with you.

Respectfully submitted,

Stan D. Soderstrom
Executive Director
Kiwanis International Foundation President-Elect’s Report

To the Kiwanis International Boards of Trustee

April 13-17, 2011

Dashboard Update

Contributions are coming into the foundation. Below is the dashboard as of April 1st:

<table>
<thead>
<tr>
<th>Kiwanis International Foundation</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
<tr>
<td><strong>Kiwanis International Foundation</strong></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td><strong>Individual Donors</strong></td>
</tr>
<tr>
<td><strong>New Donors (First Time Giving)</strong></td>
</tr>
<tr>
<td><strong>Revenue Per New Donor</strong></td>
</tr>
<tr>
<td><strong>2010 End of Year Appeal</strong></td>
</tr>
<tr>
<td><strong>Average Gift, Individuals</strong></td>
</tr>
<tr>
<td><strong>Total Dollars Secured, Individuals</strong></td>
</tr>
<tr>
<td><strong>New Hixsons</strong></td>
</tr>
<tr>
<td><strong>Eliminate Global Campaign</strong></td>
</tr>
<tr>
<td><strong>ACG</strong></td>
</tr>
<tr>
<td><strong>ACG -- % Clubs</strong></td>
</tr>
<tr>
<td><strong>Skip-a-Meal</strong></td>
</tr>
<tr>
<td><strong>New Heritage Society Members</strong></td>
</tr>
<tr>
<td><strong>New Shafer Legacy Society Members</strong></td>
</tr>
<tr>
<td><strong>New Planned Gift Expectancies</strong></td>
</tr>
<tr>
<td><strong>Total FY 2009-2010 Gifts</strong></td>
</tr>
<tr>
<td><strong>Total YTD 2010-2011 Gifts</strong></td>
</tr>
</tbody>
</table>

District Chairmen Training

We are ready to begin the Kiwanis International Foundation district chairmen training conference April 16-18, 2011. Currently, all district governor-elects have appointed their district chairmen for the 2011-2012 year. There are nine new district chairs attending the training.
The newly appointed Kiwanis International Foundation Trustees for the 2011-2012 year will also join the district chairs for the training conference as well as new trustee orientation. The new trustees are J. LaMar Anderson, Mary Langdon, Chia Sing Hwang and John Holley will be filling the KIF board term of Randy DeLay.

Several of the KI board officers, along with staff, have been asked to make a presentation at the district chairmen training conference.

At the direction of the Kiwanis International Foundation board during the January 2011 meeting, the development committee created a survey for the district chairs. The survey was a result of issues discussed on sub-committee conference calls. An executive summary and results of the survey are available upon request.

**Eliminate Project update**

The Eliminate Project is well on its way to success as the extensive planning continues. The Kiwanis International Foundation board approved the Eliminate Project campaign chair and campaign vice-chairs during the January 2011 board meeting.

Randy DeLay will serve as the Eliminate Project campaign chairman. Randy will have the assistance of vice-chairs Dave Curry, John Button and Sue Petrisin, who will serve as Vice-Chair of Service Leadership Programs.

The regional coordinators have also been selected. There will be four regional coordinators is USA, one in Canada & Caribbean, one in Latin America, three in Europe and three in Asia-Pacific.

<table>
<thead>
<tr>
<th>Region</th>
<th>Region Coordinator</th>
</tr>
</thead>
<tbody>
<tr>
<td>USA 1</td>
<td>Ellen Arnold</td>
</tr>
<tr>
<td>USA 2</td>
<td>Wil Blechman</td>
</tr>
<tr>
<td>USA 3</td>
<td>Milford Hanna</td>
</tr>
<tr>
<td>USA 4</td>
<td>Patti Barsotti</td>
</tr>
<tr>
<td>Canada &amp; Caribbean</td>
<td>Chuck McIlravey</td>
</tr>
<tr>
<td>Latin America</td>
<td>Aron Benazdón Cohen</td>
</tr>
<tr>
<td>Europe 1</td>
<td>Jean-Pierre Berton</td>
</tr>
<tr>
<td>Europe 2</td>
<td>Stefan Huber</td>
</tr>
<tr>
<td>Europe 3</td>
<td>Filip Delanote</td>
</tr>
<tr>
<td>Asia-Pacific 1</td>
<td>Chin-Hsiang Lu</td>
</tr>
<tr>
<td>Asia-Pacific 2</td>
<td>Taizo Yokoyama</td>
</tr>
<tr>
<td>Asia-Pacific 3</td>
<td>Peter Kimberley</td>
</tr>
</tbody>
</table>

These regional coordinators attended a campaign-specific orientation session and training meeting in Detroit, Michigan. The orientation session and training meeting was conducted by CCS and Kiwanis International staff. Currently, district coordinators are being recruited. The appointment of these district coordinators were expected to be completed by April 1. There will be a campaign-specific orientation session for district coordinators during three regional training meetings which will be in May 2011.
A communications field visit, in partnership with UNICEF/U.S. Fund, was conducted April 2-8, 2011. Kiwanis delegation included representation from the Kiwanis family:

Randy Delay  
Alan Penn  
Tsai Seng Ping  
Avanti Kollaram

Staff members Christina Hale and Pam Norman also traveled with the group.

The purpose of the trip was to collect photos and shoot video which will be used in the development of collateral to support The Eliminate Project. During the visit the delegation witnessed in-country tetanus vaccine campaigns taking place in healthcare centers, hospitals, and private homes. The delegation learned about safe birthing practice education taking place in Cambodia. The trip concluded with a visit to a child who survived neonatal tetanus.

**CCS update**

KIF staff has assisted CCS with correspondence to campaign leadership, including confirmation letters to district coordinators and informational letters to other key groups such as past international presidents. Additionally, staff has conducted visits to solicit lead campaign gifts and a gift ($100K) from a campaign Model Club. Staff also has worked with CCS to identify and evaluate additional lead gift prospects.

**Raisers Edge update**

The database conversion from Donor Perfect to Raiser's Edge has moved from the data mapping phase to the building phase with our first test run on April 25th. The KIF staff is also working on a program that will allow Raisers Edge to transfer all of the financial information from our new database into Great Plains, the database used by Finance. This new database will be in operation by late August 2011.

**COO Search**

The KIF Special Committee on Hiring has completed the screening process of many qualified candidates for the Kiwanis International Foundation COO position. The committee members are KIF President, Jack Harten; KIF President-elect, Hugh Siggins, KIF Trustee, Lance Incitti; KIF Trustee Ellen Arnold; and KIF Executive Director, Stan Soderstrom.

**KI/KIF audit committee**

KI/KIF have agreed there is a need for a common Kiwanis International/Kiwanis International Foundation auditor. The KI/KIF staff have completed the initial interviews with the auditing firms. The members of the KI/KIF audit committee are KI Financial Advisor, Rick Arnold; KI Vice-President, Tom DeJulio; KIF President, Jack Harten; and KIF Treasurer Peter Mancuso. The committee members along with selected staff will conduct final interviews on the evening of April 14, 2011.
Convention Information

Staff continues to plan the Kiwanis International Foundation presence at the international convention in Geneva. New this year will be an annual meeting of the foundation during one of the general sessions, including a presentation by board leadership, awarding of recognition, and communication of the foundation’s mission. Additionally, staff is working with the Kiwanis International communications and marketing staff for a visible presence in the exhibit hall. Invitations will be sent for the traditional major donor reception. Staff is helping leadership prepare for the board meeting.

Respectfully submitted,

D. Hugh Siggins
Kiwanis International Foundation President
Circle K International continues to be strong thanks to the efforts of the CKI board, staff and the many governors throughout the country. We are now in a busy time for CKI with many district conventions taking place. On a personal note, Liz and I attended the Minnesota-Dakotas 50th annual CKI convention in early March.

**CKI Membership Number**

I am happy to report that as of March 11, 2011 CKI had 11,322 members. This compares favorably with the final tally from last year of 12,688 paid members. We expect the membership to end this year higher than last year. A total of 24 CKI clubs were opened so far this year.

**Board Meeting in Virginia Beach from February 10-13.**

All nine of the CKI board members were in attendance at the board meeting where the CKI convention will take place in June. It snowed the night I arrived which hardly gave us the feeling of what it will be like to be on a beach for the convention! The meetings, as always, covered much ground and many details. Around 12:30 a.m. on Saturday night I was given some time to present reasons to the CKI Board why the KI Program Committee feels it would be in the best interest of CKI to end the use of “no confidence” for elections at the CKI convention. For those of you who have not heard of this term, all candidates running for office for CKI run against “no confidence.” In other words, even if running unopposed they can lose the election if the delegates vote 51% or more for “no confidence.” This often happens at the convention, and as you might imagine, causes some bad feelings for candidates. It also seems that that having to run against “no confidence” can lead to fewer students deciding to run in such a public way.

This past summer there were four positions of the nine that were not filled at the convention itself. Instead, governors from those districts suggested candidates and then voted for each spot on the board. I was surprised that a number of CKI board members felt “no confidence” was not a good idea but it was clear others want to continue the tradition. They decided to table any vote on the matter since it was the first time it was discussed this year. The board did vote to allow alcohol at CKI functions if a district wanted to change its bylaws. This will be voted on at the CKI convention and continues to be controversial.
Governors and Administrators Training Conference will take place in Indianapolis from April 10-12. This is the weekend that the newly elected governors from around the country are oriented for their new positions. CKI administrators also attend. I will be in attendance as will KI Trustee Johnny Johnson for his first meeting as the CKI trustee counselor for 2011-2012.

Leadership Academy July 26 – July 31
The six-day event is intense and focuses on a framework created by Brendon Burchard, author of the Student Leadership Guide. Facilitators walk students through the steps to envision, enlist, embody, empower, evaluate, and encourage. Students learn that true leadership is based on servant leadership, which requires leaders to put the needs of others first, and to realize that no matter whether or not you have a title, there is always a need for service to one another and to the world. This program takes members of CKI through an adventure, starting with the CKI amazing race and ending with a plan in place to serve. The most unique part of the program—and what sets it apart from others—is that students and facilitators have an opportunity to do a service project during the program. The week takes place at Waycross Camp & Conference Center in Morgantown, Indiana.

The 11th Annual Large Scale Service Project will be held June 20-22, 2011 in Virginia Beach, Virginia. This event is immediately followed by the CKI Convention from June 22-26 in the same city. This will be the first convention in many years that students will be in a hotel on a beach. We enjoyed staying at the hotel for the board meeting in February and know it will be even more exciting when the snow melts and the summer temperatures arrive!

I continue to be amazed at the work done by the CKI board. I so admire each of them. I know the travel they do visiting district conventions and other events really takes its toll at times on their college studies. They are totally committed and we can be proud to know CKI is the finest service organization in our colleges and universities

Respectfully submitted,

Stewart Ross
Circle K International Board Counselor
KEY CLUB INTERNATIONAL COUNSELOR REPORT  
TO THE KIWANIS INTERNATIONAL BOARD OF TRUSTEES  
April 13-16, 2011

1. **Key Club International board** met on February 25-26, 2011 in Phoenix, AZ at the J.W. Marriott, Resort Hotel, this is the site of the Key Club International Convention June 28-July 2, 2011. An overview of the convention was presented by the host committee. This location and the work of the host committee should provide a top notch platform for an overall outstanding convention.

2. **Board Action:** KCI President called the board into executive session (Closed). It was during this session that the board ratified the removal of a trustee and fully discussed the Key of Honor nomination(s). No Key of Honor will be presented this year.

3. **Reports To The Board**
   a. **Audit Report:** The financial books of the organization are in good order. Received into the record.
   b. **UNICEF Funds-Swaziland:** A portion of the allocated funds in the amount of US$50,000.00 had not been spent in the time allowed. A request to allow the funds to be carried forward into the current year. The Board granted the request.
   c. **UNICEF Funds-Uruguay:** The Board received a letter from President of US Fund for UNICEF requesting Key Club International to release US$540,800.00 to support *Operation Uruguay: Protecting the Rights of Children.* The Board approved the release of the US$540,800.00 from the Trick-or-Treat for UNICEF funds.
   d. **Major Emphasis Program:** The Board debated at great length the wording and intent of this program. Final decision will be a word change to: **Major Emphasis** and keeping the theme of Key Club International as “Children: Their Future, Our Focus”. The Board felt this would allow the greatest degree of flexibility from the individual club all the way to the international level and not be overly restrictive at any level within the organization.
   e. **KI Board Action:** The KI Board is requesting to declare: “Due to a Key Club International Board action a vacancy has been created on the Key Club International Board. It is requested that this vacancy be declared “void” for the reminder of the Key Club administrative year. A vacancy has occurred on the Key Club International Board.

4. **Other Items:**
   - Key Leader fees
   - Global expansion of Key Club
   - Branding
   - Web resource expansion

Respectfully submitted,
Jerome E. Peuler Jr.
Key Club International Counselor
# TABLE OF CONTENTS

**MINUTES OF THE MEETING OF**  
KIWANIS INTERNATIONAL BOARD OF TRUSTEES  
JANUARY 13, 2011

<table>
<thead>
<tr>
<th>TAB</th>
<th>PAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>REPORT OF THE PRESIDENT</td>
</tr>
<tr>
<td>02</td>
<td>REPORT OF THE PRESIDENT-ELECT</td>
</tr>
<tr>
<td>03</td>
<td>REPORT OF THE VICE PRESIDENT</td>
</tr>
<tr>
<td>04</td>
<td>REPORT OF THE EXECUTIVE DIRECTOR</td>
</tr>
<tr>
<td>05</td>
<td>REPORT OF THE KIWANIS INTERNATIONAL FOUNDATION REPRESENTATIVE</td>
</tr>
<tr>
<td>06</td>
<td>REPORT OF THE BOARD COUNSELOR TO CIRCLE K INTERNATIONAL</td>
</tr>
<tr>
<td>07</td>
<td>REPORT OF THE BOARD COUNSELOR TO KEY CLUB INTERNATIONAL</td>
</tr>
<tr>
<td>08</td>
<td>REPORT OF THE BOARD COUNSELOR TO KEY LEADER</td>
</tr>
<tr>
<td>09</td>
<td>APPROVAL OF OCTOBER 1-6, 2010 MINUTES</td>
</tr>
<tr>
<td>10</td>
<td>RESIGNATION OF KIWANIS INTERNATIONAL TRUSTEE JAMES S. JENNINGS</td>
</tr>
<tr>
<td>11</td>
<td>BACKGROUND CHECK APPEALS COMMITTEE APPOINTMENTS</td>
</tr>
<tr>
<td>12</td>
<td>DECEMBER 16, 2010 MINUTES</td>
</tr>
<tr>
<td>13</td>
<td>2011-12 INTERNATIONAL COMMITTEE DESCRIPTIONS AND PRESIDENTIAL APPOINTMENTS</td>
</tr>
<tr>
<td>14</td>
<td>2011-12 APPOINTMENTS TO KIWANIS INTERNATIONAL FOUNDATION BOARD</td>
</tr>
<tr>
<td>15</td>
<td>APPOINTMENT OF 2011-12 BOARD COUNSELORS TO CIRCLE K INTERNATIONAL, KEY CLUB INTERNATIONAL, KEY LEADER, SERVICE LEADERSHIP PROGRAMS-EUROPE, AND SERVICE LEADERSHIP PROGRAMS-ASIA-PACIFIC</td>
</tr>
<tr>
<td>16</td>
<td>AGREEMENT BETWEEN KIWANIS INTERNATIONAL AND KIWANIS INTERNATIONAL-EUROPEAN FEDERATION</td>
</tr>
<tr>
<td>17</td>
<td>MEMORANDUM OF UNDERSTANDING FOR THE ELIMINATE PROJECT</td>
</tr>
<tr>
<td>18</td>
<td>REPORT OF THE EXECUTIVE COMMITTEE</td>
</tr>
<tr>
<td>19</td>
<td>REPORT OF BOARD COMMITTEE ON EDUCATION</td>
</tr>
<tr>
<td>20</td>
<td>REPORT OF THE BOARD COMMITTEE ON MEMBERSHIP</td>
</tr>
<tr>
<td>21</td>
<td>ADMINISTRATIVE ACTION REPORT</td>
</tr>
<tr>
<td>22</td>
<td>DISTRICT MATCHING GRANT-KIEF</td>
</tr>
<tr>
<td>23</td>
<td>REPORT OF THE BOARD COMMITTEE ON PROGRAMS</td>
</tr>
<tr>
<td>24</td>
<td>REVISIONS TO PROCEDURE 441 - K-KIDS</td>
</tr>
<tr>
<td>25</td>
<td>CKI BACKGROUND CHECKS</td>
</tr>
<tr>
<td>26</td>
<td>REPORT OF THE BOARD COMMITTEE ON AUDIT AND FINANCE</td>
</tr>
<tr>
<td>27</td>
<td>SEPTEMBER 2010 FINANCIAL SUMMARY</td>
</tr>
<tr>
<td>28</td>
<td>NOVEMBER 2010 YTD BUDGET VS. ACTUAL</td>
</tr>
<tr>
<td>29</td>
<td>2009-10 AUDIT REPORTS</td>
</tr>
</tbody>
</table>
2009-10 CONSOLIDATED AUDIT REPORT -----------------------------------------------7
KEY LEADER REQUEST FOR FUNDING SUPPORT -----------------------------------------7
REVISED 2010-11 CIRCLE K INTERNATIONAL CONVENTION BUDGET ------------------------7
ICELAND-FAROES DISTRICT ----------------------------------------------------------8
COMPANY-BASED CLUBS -------------------------------------------------------------8
PROPOSAL TO OUTSOURCE RETAIL OPERATIONS ------------------------------------------8
INDEPENDENT AUDIT FIRM FOR KIWANIS INTERNATIONAL AND KIWANIS INTERNATIONAL
FOUNDATION ------------------------------------------------------------------------9
REPORT OF THE BOARD COMMITTEE ON GOVERNANCE -----------------------------------9
CLUB REQUEST TO ADD OFFICE OF ‘SATELLITE CHAIRPERSON’ TO ITS BYLAWS -------------9
REVISIONS TO POLICY B.14 AND PROCEDURE 197 ON BACKGROUND CHECKS -----------------9
NOMINATIONS TO THE ELIMINATE PROJECT CAMPAIGN -----------------------------------10
NEXT BOARD MEETING – APRIL 12-16, 2011 ---------------------------------------------10
MINUTES OF THE

MEETING OF THE KIWANIS INTERNATIONAL BOARD OF TRUSTEES

January 13, 2011

The meeting of the Board of Trustees of Kiwanis International was held via webinar, January 13, 2011. Those present were: Sylvester Neal, President; Paul G. Palazzolo, Immediate Past President; Alan Penn, President-Elect; Thomas E. DeJulio, Vice President; Stan D. Soderstrom, Executive Director; John R. Button, M.D., Pam Fleming, Pietro Grasso, William E. Hutchinson, John M. Johnson, Tadao Oda, Susan A. Petrisin, Jerome E. Peuler, Jr., Robert Vande Rieviere, Wen-Pin Su, and Sjoerd R.J. Timmermans. Guests: Kiwanis International Foundation President John J. “Jack” Harten, President-elect D. Hugh Siggins, and Treasurer Peter J. Mancuso. Those not present: Trustees Oscar Knight and Stewart Ross, Ph.D.
The meeting was called to order by President Sylvester Neal on Thursday, January 13, at 9:00 a.m. (EST). Invocation was given by President Sylvester Neal.

The following reports were received:

**REPORT OF THE PRESIDENT**
The Report of the President, Sylvester Neal is attached as Tab 01.

**REPORT OF THE PRESIDENT-ELECT**
The Report of the President-Elect, Alan Penn, is attached as Tab 02.

**REPORT OF THE VICE PRESIDENT**
The Report of the Vice President, Thomas E. DeJulio is attached as Tab 03.

**REPORT OF THE EXECUTIVE DIRECTOR**
The Report of the Executive Director, Stan D. Soderstrom, is attached as Tab 04.

**REPORT OF THE KIWANIS INTERNATIONAL FOUNDATION REPRESENTATIVE**
The Report of the Kiwanis International Foundation Representative, D. Hugh Siggins, is attached as Tab 05.

**REPORT OF THE BOARD COUNSELOR TO CIRCLE K INTERNATIONAL**
The Report of the Board Counselor to Circle K International, Stewart Ross, is attached as Tab 06.

**REPORT OF THE BOARD COUNSELOR TO KEY CLUB INTERNATIONAL**
The Report of the Board Counselor to Key Club International, Jerome E. Peuler Jr., is attached as Tab 07.

**REPORT OF THE BOARD COUNSELOR TO KEY LEADER**
The Report of the Board Counselor to Key Leader, Alan Penn, is attached as Tab 08.

**APPROVAL OF OCTOBER 1-6, 2010 MINUTES**

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board approves the minutes of the Board Meeting held October 1-6, 2010, 2010 in Indianapolis, Indiana, as shown in Tab 09.
RESIGNATION OF KIWANIS INTERNATIONAL TRUSTEE JAMES S. JENNINGS

On January 3, 2011, the Kiwanis International Office received a letter of resignation dated December 22, 2010, from Trustee James S. Jennings, as shown in Tab 10.

Upon motion duly made, supported, and carried it was:

RESOLVED, That the 2010-11 Kiwanis International Board accepts the resignation of Trustee James S. Jennings from the office of Kiwanis International Trustee, effective immediately.

BACKGROUND CHECK APPEALS COMMITTEE APPOINTMENTS

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board approves the unanimous vote to approve the Background Check Appeals Committee Appointments, as shown in Tab 11.

DECEMBER 16, 2010 MINUTES

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board approves the minutes of the Board Meeting held December 16, 2010 via conference call, as shown in Tab 12.

2011-12 INTERNATIONAL COMMITTEE DESCRIPTIONS AND PRESIDENTIAL APPOINTMENTS

Upon motion duly made, supported, and carried it was:

RESOLVED, That the International Board approves the 2011-12 International Committee descriptions and Presidential appointments. (Tab 13).

2011-12 APPOINTMENTS TO KIWANIS INTERNATIONAL FOUNDATION BOARD

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board approves the following appointments to the Kiwanis International Foundation Board of Trustees, beginning October 1, 2011:
J. LaMar Anderson
Utah-Idaho District
(three-year term)

Chia Sing Hwang
Malaysia District
(three-year term)

Mary Langdon
Nebraska-Iowa District
(three-year term)

Sylvester Neal
2011-12 Immediate Past President
(one-year term)

2011-12 Vice President
(one-year term)

APPOINTMENT OF 2011-12 BOARD COUNSELORS TO CIRCLE K INTERNATIONAL, KEY CLUB INTERNATIONAL, KEY LEADER, SERVICE LEADERSHIP PROGRAMS-EUROPE, AND SERVICE LEADERSHIP PROGRAMS-ASIA-PACIFIC

Upon motion duly made, supported, and carried it was:

RESOLVED, That Johnny Johnson be appointed as 2011-12 Board Counselor to Circle K International, that Susan A. Petrisin be appointed as 2011-12 Board Counselor to Key Club International, that Oscar Knight be appointed as 2011-12 Board Counselor to Key Leader, Sjoerd R.J. Timmermans be appointed as 2011-12 Board Counselor to Service Leadership Programs-Europe, and that Wen-Pin Su be appointed as 2011-12 Board Counselor to Service Leadership Programs-Asia-Pacific.

AGREEMENT BETWEEN KIWANIS INTERNATIONAL AND KIWANIS INTERNATIONAL-EUROPEAN FEDERATION

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board approves the agreement between Kiwanis International and the Kiwanis International-European Federation, as shown in Tab 14.
MEMORANDUM OF UNDERSTANDING FOR THE ELIMINATE PROJECT

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board approves the Memorandum of Understanding for the Eliminate Project, as shown in Tab 15.

REPORT OF THE EXECUTIVE COMMITTEE

There was no report of the Executive Committee.

REPORT OF BOARD COMMITTEE ON EDUCATION

The Report of the 2010-11 Board Committee on Education, Tadao Oda, Chairman, was presented. (Tab 16)

There was no action taken regarding the report of the Board Committee on Education.

The Board Committee on Education report was accepted.

REPORT OF THE BOARD COMMITTEE ON MEMBERSHIP

The Report of the 2010-11 Board Committee on Membership, Paul Palazzolo, Chairman, was presented. (Tab 17)

ADMINISTRATIVE ACTION REPORT

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International approves the Administrative Action Report as presented Exhibit A (Consent Report), with the following exception: remove the Kiwanis Club of Wellington, Kansas from Exhibit 1 (Kiwanis Clubs Recommended for Charter Revocation).

DISTRICT MATCHING GRANT-KIEF

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board will be responsible for grants to European districts until the agreement between Kiwanis International and the Kiwanis International-European Federation is fully executed.
This completed the action of the Board Committee on Membership and the report was accepted.

REPORT OF THE BOARD COMMITTEE ON PROGRAMS

The Report of the 2010-11 Board Committee on Programs, William E. Hutchinson, Chairman, was presented. (Tab 18)

REVISIONS TO PROCEDURE 441 - K-KIDS

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board amends Procedure 441 - K-Kids as shown in Exhibit A (Consent Report).

CKI BACKGROUND CHECKS

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board requires all CKI governors and Board members age 18 and over to pass a Kiwanis International background check, once elected to office. Those under the age of 18 will be addressed on a case by case basis.

This completed the action of the Board Committee on Programs and the report was accepted.

REPORT OF THE BOARD COMMITTEE ON AUDIT AND FINANCE

The Report of the 2010-11 Board Committee on Audit and Finance, Thomas E. DeJulio, Chairman, was presented. (Tab 19)

SEPTEMBER 2010 FINANCIAL SUMMARY

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board receives and accepts the September 2010 Financial Summary as shown in Exhibit A (Consent Report).
November 2010 YTD Budget vs. Actual

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board receives and accepts the November 2010 Financial Summary as shown in Exhibit B (Consent Report).

2009-10 Audit Reports

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board accepts the 2009-10 audit reports and SAS 114 letter for Kiwanis International, Circle K International, and Key Club International, as shown in Exhibits C, D, and E (Consent Report) subject to the satisfactory review of the final audit reports at a meeting between the Kiwanis Audit and Finance Committee Chair and Financial Advisor and the KSM audit partner and director.

2009-10 Consolidated Audit Report

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board accepts the 2009-10 Consolidated Audit Report for Kiwanis International, Circle K International, Key Club International, and Kiwanis International Foundation as shown in Exhibit F (Consent Report) subject to the satisfactory review of the final audit reports at a meeting between the Kiwanis Audit and Finance Committee Chair and Financial Advisor and the KSM audit partner and director.

Key Leader Request for Funding Support

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board approves additional funding of US $21,435 for Key Leader Program to determine the long-term impact of the program on the participants.

Revised 2010-11 Circle K International Convention Budget

Upon motion duly made, supported, and carried it was:
RESOLVED, That the Kiwanis International Board approves the 2010-11 budgets for Circle K Membership at a surplus of US$27,416, Circle K Convention at a surplus of US$775 and Circle K Subsidized at a surplus of US$0, for a total surplus of US$28,191.

ICELAND-FAROES DISTRICT

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board accepts the Iceland-Faroes request to again freeze the exchange rate used to calculate the 2010-11 dues at the rate in effect as of October 1, 2007 (87.83 Icelandic Krona to 1 Euro). This rate is only in effect for the 2010-11 dues and will be re-evaluated for the 2011-12 dues upon request.

COMPANY-BASED CLUBS

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board approves a tiered fee structure for company-based clubs effective October 1, 2010 to September 30, 2011 as follows (amounts in US$):  NOTE: Tier A fees were already approved by the Board.

<table>
<thead>
<tr>
<th>Club Size</th>
<th>Tier A</th>
<th>Tier B (43%)</th>
<th>Tier C (64%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 - 25</td>
<td>$2,500</td>
<td>$1,600</td>
<td>$1,100</td>
</tr>
<tr>
<td>26 - 35</td>
<td>$3,300</td>
<td>$2,100</td>
<td>$1,400</td>
</tr>
<tr>
<td>36 - 50</td>
<td>$4,000</td>
<td>$2,600</td>
<td>$1,700</td>
</tr>
<tr>
<td>51 - 75</td>
<td>$5,800</td>
<td>$3,700</td>
<td>$2,500</td>
</tr>
<tr>
<td>76 - 100</td>
<td>$7,500</td>
<td>$4,800</td>
<td>$3,200</td>
</tr>
<tr>
<td>101 +</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
</tr>
</tbody>
</table>

NOTE: Amounts rounded to nearest $100

PROPOSAL TO OUTSOURCE RETAIL OPERATIONS

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board approves the future outsourcing of the Kiwanis retail operations department functions based upon a timeline determined by and acceptable to management and with business and legal terms negotiated in the contract to protect the best interests of Kiwanis.
INDEPENDENT AUDIT FIRM FOR KIWANIS INTERNATIONAL AND KIWANIS INTERNATIONAL FOUNDATION

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board requests Staff prepare a Request for Proposal to solicit bids for one (1) independent audit firm for both Kiwanis International and the Kiwanis International Foundation.

This completed the action of the Board Committee on Audit and Finance and the report was accepted.

REPORT OF THE BOARD COMMITTEE ON GOVERNANCE

The Report of the 2010-11 Board Committee on Governance, Robert Vande Rieviere, Chairman, was presented. (Tab 20)

CLUB REQUEST TO ADD OFFICE OF ‘SATELLITE CHAIRPERSON’ TO ITS BYLAWS

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board advises the Kiwanis Club of Hanover, Pennsylvania, to include its desired office of ‘Satellite Chairperson’ in club policies rather than club bylaws during such time that the club satellite program is operating on a trial basis. This should not hamper a club from administering its club satellite program as desired.

REVISIONS TO POLICY B.14 AND PROCEDURE 197 ON BACKGROUND CHECKS

Upon motion duly made, supported, and carried it was:

RESOLVED, That the Kiwanis International Board approves the revisions to Policy B.14 and Procedure 197 on Criminal History Background Checks, as shown in Exhibit A (Action Report), so that it also applies to adults seeking to attend or participate in selected Kiwanis-sponsored youth events and to clarify the appeals process.

This completed the action of the Board Committee on Governance and the report was accepted.
NOMINATIONS TO THE ELIMINATE PROJECT CAMPAIGN

RESOLVED, That pending approval by the Kiwanis International Foundation Board, the Kiwanis International Board concurs with the following nominations by Kiwanis International President Sylvester Neal and Kiwanis International Foundation President Jack Harten to the Eliminate Project Campaign:
Chair: Randy DeLay
Vice-Chairs: Dr. John Button
Dave Curry

NEXT BOARD MEETING – APRIL 12-16, 2011

The next meeting of the Board of Trustees will be held April 12-16, 2011 in Indianapolis, Indiana, USA.

The meeting adjourned sine die on Thursday, January 13, 2011, at 10:24 a.m.
Randy DeLay
Campaign Chairman

Address: Suite 810
2925 Briarpark Drive
Houston, TX USA 77042

Phone: Mobile 713-818-1550

E-Mail: Randolph@ppsci.com

Club: Greater North Houston Club

Time Difference from Indianapolis: -1 hour

John R. Button
Campaign Vice Chair

Address: 68 Main Street E
Ridgetown, Ontario CANADA NOP 2CO

Phone: Home 519-674-2874
Office 519-674-0000
Mobile 519-401-2874

E-Mail: buttons@xplornet.com

Club: Ridgetown

Time Difference from Indianapolis: +0 hours

David Curry
Campaign Vice Chair

Address: 1204 W. Woolman
Butte, MT USA 59701

Phone: Home 406-723-8067
Mobile 406-491-2838

E-Mail: dave.curry@bresnan.net

Club: Silver Bow, Butte

Time Difference from Indianapolis: -2 hours
Sue Petrisin
SLP Vice Chair

Address: 622 Lincoln Avenue
          Lansing, MI  USA  48910-3314

Phone: Home / Mobile  517-256-7293
       Office  517-432-1826

E-Mail: sue@suepetrisin.com

Club: East Lansing

Time Difference from Indianapolis: +0 hours

Ellen H. Arnold
Region Coordinator, USA 1

Address: 112 Hillside Drive
          East Berlin, PA 17316 USA

Phone: Home  717-259-7451
       Mobile  717-270-2112

E-Mail: Ellen@arnold3.com

Club: Hanover, PA District

Time Difference from Indianapolis: +0 hours

Wil Blechman
Region Coordinator, USA 2

Address: 5250 SW 84th St.
          Miami, FL  USA  33143-8434

Phone: Home  305-661-7807
       Mobile  305-904-7912

E-Mail: wilblechman@aol.com

Club: North Miami Beach – Sunny Isles Beach (FL)

Time Difference from Indianapolis: +0 hours
Milford Hanna  
Region Coordinator, USA 3

Address: 5835 S. 91st Street  
Lincoln, NE USA 68526-9541

Phone: Mobile 402-540-3940

E-Mail: Mhanna1@unl.edu

Club: Lincoln Northeast

Time Difference from Indianapolis: -1 hour

Patti Barsotti  
Region Coordinator, USA 4

Address: 3632 Dormer Ave.  
Concord, CA USA 94519

Phone: Mobile 925-457-5509

E-Mails: Patricia_barsotti@mechanicsbank.com  
Kgov06@yahoo.com

Club: San Ramon Valley

Time Difference from Indianapolis: -3 hours

Chuck McIlravey  
Region Coordinator, Canada

Address: 147 Sweeney Drive  
Toronto, Ontario, CANADA M4A 1V1

Phone: Home 416-757-8220  
Mobile 416-937-1622

E-Mail: mcilravey@rogers.com

Club: East York Kiwanis Club

Time Difference from Indianapolis: +0 hours
### Aron Benzadón Cohen
**Region Coordinator, Latin America**

| Address: | Consultorios Medicos Paitilla  
| Primer piso Norte Consultorio 109  
| Panama City, PANAMA |
| Phone: | 507-206-2408 |
| E-Mail: | Aronkiwanis@yahoo.com |
| Club: | Metropolitan, Panama City Club |

**Time Difference from Indianapolis:** +0 hours

### Jean-Pierre Berton
**Region Coordinator, Europe 1**

| Address: | 41 Allee du Chateau  
| 31770 Colomiers  
| FRANCE |
| Phone: | Home  +33 561-781-444  
| Mobile  +33 608-071-737 |
| E-Mail: | jp.berton@wanadoo.fr |
| Club: | Toulouse Hermes St Exupery |

**Time Difference from Indianapolis:** +6 hours

### Stefan Huber
**Region Coordinator, Europe 2**

| Address: | Hartackerstraße 20  
| Leonding  AUSTRIA  4060 |
| Phone: | Home  011 43 732 775104  
| Mobile  011 43 664 420 3305 |
| E-Mail: | stefan@grafikhuberdesign.at |
| Club: | KC Leonding |

**Time Difference from Indianapolis:** +6 hours
### Filip Delanote
**Region Coordinator, Europe 3**

| Address       | Populierstraat 124  
|               | 8800 Roesecare  
|               | BELGIUM           |
| Phone         | Home 00-325-120-0353  
|               | Mobile 00-324-759-40887 |
| E-Mail        | f.delanote@skynet.be |
| Club          | Torhout-Houtland    |

**Time Difference from Indianapolis:** +6 hours

### Chin-Hsiang Lu
**Region Coordinator, Asia/Pacific 1**

| Address       | 1-12  
|               | Tachuehwei, Tachueh Vil.  
|               | Shuishang Hsiang  
|               | Changhua City 500  
|               | TAIWAN           |
| Phone         | 88 64 726 19378 |
| E-Mail        | chlu3868@yahoo.com.tw |
| Club          | Shu Jen Club    |

**Time Difference from Indianapolis:** +13 hours
<table>
<thead>
<tr>
<th>Name</th>
<th>Region Coordinator, Asia/Pacific</th>
<th>Address</th>
<th>Phone</th>
<th>E-Mail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taizo Yokoyama</td>
<td>2</td>
<td>Kiwanis Japan District Office 7F, Yoneyama Bldg. 2-3-2, Uchikanda Chiyoda-ku, Tokyo 101-0047, JAPAN</td>
<td>Home +81-3-3781-6645</td>
<td><a href="mailto:japandist@japankiwanis.or.jp">japandist@japankiwanis.or.jp</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Office +81-3-5256-4567</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Peter Kimberley</td>
<td>3</td>
<td>PO Box 495 Warburton Victoria AUSTRALIA 3799</td>
<td>Home 9566 9264</td>
<td><a href="mailto:p-kim@bigpond.com">p-kim@bigpond.com</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Mobile 0404 845170</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Time Difference from Indianapolis:</td>
<td>2</td>
<td>+15 hours</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Time Difference from Indianapolis:</td>
<td>3</td>
<td>+17 hours</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Sylvester Neal
President, Kiwanis International

Address: 1720 64th St. SE
Auburn, WA USA 98092

Phone: Home 253-735-0139

E-Mail: sylvesterneal0139@msn.com

Club: The Auburn Valley Club

Time Difference from Indianapolis: +0 hours

Alan Penn
President-Elect, Kiwanis International

Address: 5788 Arlyne Lane
Medina, OH USA 44256

Phone: Home / Mobile 330-421-3283

E-Mail: alanpenn71@gmail.com

Club: Medina Breakfast

Time Difference from Indianapolis: +0 hours

Jack Harten
President, Kiwanis International Foundation

Address Until May 15: 72 Padgett Drive
Bluffton, SC USA 29909

Address After May 15: 8579 Greig Street
Sodus Point, NY USA 14555

Phone: Home / Mobile 585-281-7328

E-Mail: jharten@prodigy.net

Club: Webster, New York

Time Difference from Indianapolis: +0 hours
D. Hugh Siggins
President-Elect, Kiwanis International Foundation

Address: 4280 Boxwood Lane
         Williamsburg, VA USA 23188

Phone: Home 757-564-8033
       Mobile 757-508-2750

E-Mail: dhsiggins@cox.net

Club: Williamsburg

Time Difference from Indianapolis: +0 hours

Stan Soderstrom
Executive Director, Kiwanis International and Kiwanis International Foundation

Address: 3636 Woodview Trace
         Indianapolis, IN USA 46268

Phone: Office 317-875-8755

E-Mail: ssoderstrom@kiwanis.org

Club: Pike Township-Indianapolis Club

Time Difference from Indianapolis: +0 hours
<table>
<thead>
<tr>
<th>Committee</th>
<th>Chair</th>
<th>Member</th>
<th>Member</th>
<th>Member</th>
<th>Member</th>
<th>Board Cmte.</th>
<th>Staff Liaison</th>
</tr>
</thead>
<tbody>
<tr>
<td>Growth: Kiwanis Worldwide</td>
<td>Paul Palazzolo</td>
<td>(No members to be appointed—Chairman only)</td>
<td></td>
<td></td>
<td></td>
<td>Membership</td>
<td>Jill Madinger</td>
</tr>
<tr>
<td></td>
<td>Illinois-E.Iowa</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Growth: Americas &amp; Caribbean</td>
<td>Patrick Ewing</td>
<td>Shannon Stowe</td>
<td>Tom Crawford</td>
<td>Sheron Cameron-Dunn</td>
<td>Dennis Oliver</td>
<td>Membership</td>
<td>Jill Madinger</td>
</tr>
<tr>
<td></td>
<td>Pacific NW</td>
<td>Rocky Mountain (Central West)</td>
<td>Ohio (Midwest)</td>
<td>EC&amp;C (The Caribbean)</td>
<td>La-Ms-W.Tn. (Southeast)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Maria DeLourdes Valarezco</td>
<td>Teresa Tanner</td>
<td>Mike Kirchner</td>
<td>Roy Talley</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Growth: Europe</td>
<td>Paul Inge Paulsen</td>
<td>(2011-12 Ki-EF Pres.)</td>
<td></td>
<td></td>
<td></td>
<td>Membership</td>
<td>Jill Madinger</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Growth: Asia-Pacific</td>
<td>(2011-12 ASPAC Chair to appoint Chair and Members)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Membership</td>
<td>Jill Madinger</td>
</tr>
<tr>
<td>Inclusion</td>
<td>Mark Simmons</td>
<td>Vanessa Mc Cleary</td>
<td>Randy Johnson</td>
<td>Oscar Domingo</td>
<td>Kari Rasmussen</td>
<td>Membership</td>
<td>Michelle Morrison</td>
</tr>
<tr>
<td></td>
<td>La-Ms-W.Tn.</td>
<td>Indiana</td>
<td>Florida</td>
<td>Pacific NW</td>
<td>Norden</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Carole Ferrel-Coley</td>
<td>Laura Lammons</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Cal-Nev-Ha</td>
<td>Texas-Okla</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SLP Alumni Support</td>
<td>Marc Litwack New Jersey</td>
<td>Kevin Dean</td>
<td>Jeff Eble</td>
<td>Melissa Van Slett</td>
<td>Chad Lehman</td>
<td>Membership</td>
<td>John Shertzer</td>
</tr>
<tr>
<td></td>
<td></td>
<td>West Virginia</td>
<td>Ohio</td>
<td>Pennsylvania</td>
<td>Kansas</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Christopher Zock</td>
<td>Bill Yarborough</td>
<td>Carrie Johnson</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Illinois-E.Iowa</td>
<td>Carolinas</td>
<td>Pacific NW</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Women's Advisory Committee</td>
<td>Kelly Steck-James</td>
<td>Elke McCumber</td>
<td>Ellen Arnold</td>
<td>Jeri Penn</td>
<td>Barb Patrick</td>
<td>Membership</td>
<td>Michelle Morrison</td>
</tr>
<tr>
<td></td>
<td>Rocky Mtn</td>
<td>EC&amp;C</td>
<td>Pennsylvania</td>
<td>Ohio</td>
<td>Ky-Tn.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Yvonne Holley</td>
<td>Vareria Gricieri</td>
<td>Dee Talley</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Capital</td>
<td>Italy-San Marino</td>
<td>Cal-Nev-Ha</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(Female partners of KI Board & KIF Board who are Kiwanis members are also ex-officio members)
<table>
<thead>
<tr>
<th>Committee</th>
<th>Chair</th>
<th>Chair</th>
<th>Member</th>
<th>Member</th>
<th>Member</th>
<th>Member</th>
<th>Board Cmte.</th>
<th>Staff Liaison</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aktion Club</td>
<td>Jack Hilborn</td>
<td>Dave Koohy</td>
<td>Evelyn Blythe</td>
<td>Howard Jackson</td>
<td>Floyd Hutzell</td>
<td>Fred Lah Ah Chai</td>
<td>Programs</td>
<td>Katie Griffin</td>
</tr>
<tr>
<td></td>
<td>Ohio</td>
<td>New England</td>
<td>La-Ms-W.Tn.</td>
<td>Cal-Nev-Ha</td>
<td>Neb-Iowa</td>
<td>Malaysia</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Don Collins</td>
<td>Stuart</td>
<td>Nancy Miller</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Indiana</td>
<td>McCormack EC&amp;C</td>
<td>Texas-Oka.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Builders Club</td>
<td>Jack Zierdt</td>
<td>Suzanne</td>
<td>George DeLisle</td>
<td>Kevin Yates</td>
<td>Oskar Gudjonsson</td>
<td>Stephanie Carrasco</td>
<td>Programs</td>
<td>Meghan Ward-Bopp</td>
</tr>
<tr>
<td></td>
<td>Minn-Dak.</td>
<td>Lemak</td>
<td>New England</td>
<td>Alabama</td>
<td>Iceland-Faroes</td>
<td>Southwest</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ohio</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Bruce Berven</td>
<td>W. Canada</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kiwanis Kids</td>
<td>Don Sanker</td>
<td>Sharon</td>
<td>Dewey Smith</td>
<td>Mary Elizabeth</td>
<td>Tania Allen</td>
<td>Susan Davey</td>
<td>Programs</td>
<td>Lisa Pyron</td>
</tr>
<tr>
<td></td>
<td>Pennsylvania</td>
<td>O’Neal</td>
<td>Georgia</td>
<td>Bell La-Ms-W.Tn.</td>
<td>Australia</td>
<td>EC&amp;C</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ohio</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Pat Hawkins</td>
<td>Beverly Surratt</td>
<td>Michigan</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Indiana</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kiwanis Key Leader</td>
<td>(No Chair</td>
<td>Glen Bagnell</td>
<td>Robby Chaney</td>
<td>Jim Core</td>
<td>Carolyn Hansen</td>
<td>Bob Hillhouse</td>
<td>Programs</td>
<td>Dick Peterson</td>
</tr>
<tr>
<td>Advisory Committee</td>
<td>ever</td>
<td>EC&amp;C (Volunteer)</td>
<td>Mo-Ark (Key Club)</td>
<td>Capital (Key Club Alum)</td>
<td>Ill-E.Iowa (Resource K’n)</td>
<td>Ky-Tn. (Volunteer)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>appointed</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>John Hiscock</td>
<td>Kent Keith</td>
<td>Oscar Knight</td>
<td>Nicole McDermott</td>
<td>Aimee Meissner</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Capital</td>
<td>Indiana</td>
<td>India (Non-mbr Resource)</td>
<td>Cal-Nev-Ha (K.I. Board Rep)</td>
<td>Capital (Volunteer)</td>
<td>New Jersey (Key Club Alum)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Key Club Alum)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Jennifer</td>
<td>Steve Page</td>
<td>Rudy Papenfuhs</td>
<td>Michelle Vu</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>McKendree</td>
<td>Indiana</td>
<td>KIF Rep.)</td>
<td>Mo-Ark (Non-mbr Resource)</td>
<td>Cal-Nev-Ha (Key Club)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Michigan</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Non-mbr Resource)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Young Children: Priority</td>
<td>Ron Jackson</td>
<td>Penny Ecarius</td>
<td>Neil Simmons</td>
<td>Romy Marinato</td>
<td>Grete Hvardal</td>
<td>Ann Raymond</td>
<td>Programs</td>
<td>Elizabeth Warren</td>
</tr>
<tr>
<td>One</td>
<td>Georgia</td>
<td>Michigan</td>
<td>La-Ms-W.Tn.</td>
<td>Phil. Luzon</td>
<td>Norden</td>
<td>New Zeal-S.P.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Paulette Berny</td>
<td>Beth Kindschi</td>
<td>Avanti Kollaram</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Page 2
<table>
<thead>
<tr>
<th>Committee</th>
<th>Chair</th>
<th>Member</th>
<th>Member</th>
<th>Member</th>
<th>Member</th>
<th>Board Cmte.</th>
<th>Staff Liaison</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kiwanis One Day</td>
<td>Ken Archer</td>
<td>John DeVilbiss</td>
<td>Nelson Tucker</td>
<td>Don Dudey</td>
<td>Pat Manasco</td>
<td>Programs</td>
<td>Jo Lynn Garing</td>
</tr>
<tr>
<td></td>
<td>Australia</td>
<td>Ohio</td>
<td>Cal-Nev-Ha</td>
<td>Capital</td>
<td>Alabama</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Barb Thompson</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Leadership Education:</td>
<td>Preston Forbes</td>
<td>Tom Varner</td>
<td>Bob Erickson</td>
<td>Marco Benitez</td>
<td>Dee Drell</td>
<td>Education</td>
<td>Michelle</td>
</tr>
<tr>
<td>Americas &amp; Caribbean</td>
<td>Ohio</td>
<td>Capital</td>
<td>Cal-Nev-Ha</td>
<td>Ecuador</td>
<td>La-Ms-W.Tn.</td>
<td></td>
<td>Morrison</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Rose Ann Dodson</td>
<td>Hazel Frances</td>
<td>Bernie Knott</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Southwest</td>
<td>EC&amp;C</td>
<td>W. Virginia</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Leadership Education: Europe</td>
<td>Paul Inge Paulsen</td>
<td>(2011-12 KI-EF Board)</td>
<td></td>
<td></td>
<td></td>
<td>Education</td>
<td>Michelle</td>
</tr>
<tr>
<td></td>
<td>(2011-12 KI-EF Pres.)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Morrison</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Dave Whiteman</td>
<td>Cleve Parker</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Ohio</td>
<td>Pacific NW</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Mark Smith III</td>
<td>Russ Kerchner</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Georgia</td>
<td>La-Ms-W.Tn.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Past Intl. Presidents</td>
<td>Don Canaday</td>
<td>(All Past International Presidents are automatically members)</td>
<td>Executive</td>
<td>Jeff Oatess</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Past Intl. Trustees</td>
<td>Bascom Allen</td>
<td>Tom Dimmock</td>
<td>Webster James</td>
<td>Lenny Simmons</td>
<td>Stan Storey</td>
<td>Executive</td>
<td>Jeff Oatess</td>
</tr>
<tr>
<td>Steering Committee</td>
<td>La-Ms-W.Tn.</td>
<td>Carolinas</td>
<td>Carolinas</td>
<td>La-Ms-W.Tn.</td>
<td>Florida</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Ed Sedillo</td>
<td>Jorge Garcia</td>
<td>Peter Wullenweber</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Phil. South</td>
<td>Andean &amp; C.A.</td>
<td>Germany</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(All Past KI Trustees may choose to be members, excluding Past Intl. Presidents)
## 2011-12 INTERNATIONAL COMMITTEES AND PRESIDENTIAL APPOINTMENTS
*By Alan Penn*  *As of April 14, 2011*

### Past District Governors Steering Committee

<table>
<thead>
<tr>
<th>Committee</th>
<th>Chair</th>
<th>Member</th>
<th>Member</th>
<th>Member</th>
<th>Member</th>
<th>Member</th>
<th>Board Cmte.</th>
<th>Staff Liaison</th>
</tr>
</thead>
<tbody>
<tr>
<td>Past District Governors</td>
<td>To be determined</td>
<td>To be determined</td>
<td>To be determined</td>
<td>To be determined</td>
<td>To be determined</td>
<td>To be determined</td>
<td>Executive</td>
<td>Jeff Oatess</td>
</tr>
<tr>
<td>Steering Committee</td>
<td>(All Past District Governors may choose to be members)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### District Secretaries

<table>
<thead>
<tr>
<th>Committee</th>
<th>Chair</th>
<th>Member</th>
<th>Member</th>
<th>Member</th>
<th>Member</th>
<th>Member</th>
<th>Board Cmte.</th>
<th>Staff Liaison</th>
</tr>
</thead>
<tbody>
<tr>
<td>District Secretaries</td>
<td>Frank Murphy</td>
<td>Leah Moretz</td>
<td>Pam Bilby</td>
<td>Kevin Thomas</td>
<td>Jim Steele</td>
<td>Pete Horton</td>
<td>Executive</td>
<td>Joan Wilson &amp; Jeff Oatess</td>
</tr>
<tr>
<td>Neb-Iowa (1 yr term)</td>
<td>Carolinas (1 yr term)</td>
<td>Rocky Mtn. (2 yr term)</td>
<td>Pennsylvania</td>
<td>EC&amp;C (3 yr term)</td>
<td>Cal-Nev-Ha (2 yr term)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Background Check Appeals Committee

<table>
<thead>
<tr>
<th>Committee</th>
<th>Chair</th>
<th>Member</th>
<th>Member</th>
<th>Member</th>
<th>Member</th>
<th>Member</th>
<th>Board Cmte.</th>
<th>Staff Liaison</th>
</tr>
</thead>
<tbody>
<tr>
<td>Background Check Appeals</td>
<td>Louise Regelin</td>
<td>Fred Bishop</td>
<td>Don Goodfellow</td>
<td>(No others to be appointed)</td>
<td></td>
<td></td>
<td>Executive</td>
<td>Lisa Heindricks</td>
</tr>
<tr>
<td>Committee (1 new mbr each year)</td>
<td>Pacific NW (1 year left)</td>
<td>New England (2 years left)</td>
<td>W. Canada (3 yr term)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### SPECIAL TASK FORCES

*Each of these have three-year assignments*

<table>
<thead>
<tr>
<th>Committee</th>
<th>Chair</th>
<th>Member</th>
<th>Member</th>
<th>Member</th>
<th>Member</th>
<th>Member</th>
<th>Board Cmte.</th>
<th>Staff Liaison</th>
</tr>
</thead>
<tbody>
<tr>
<td>Governing Documents</td>
<td>Nettles Brown</td>
<td>Ralph Wilson</td>
<td>Pat Cooney</td>
<td>Elizabeth Tezza</td>
<td>Ulrich Märki</td>
<td>Tadao Oda</td>
<td>Governance</td>
<td>Diana O'Brien</td>
</tr>
<tr>
<td></td>
<td>La-Ms-W.Tn.</td>
<td>Mo-Ark</td>
<td>New York</td>
<td>Carolinas</td>
<td>Switz-Liech.</td>
<td>Japan</td>
<td></td>
<td></td>
</tr>
<tr>
<td>100th Anniversary Celebration</td>
<td>Paul Palazzolo</td>
<td>Troy Dibley</td>
<td>Glen Bagnell</td>
<td>Jea Nae Remala</td>
<td>Herb Hayde</td>
<td>Gunter Gasser</td>
<td>Executive</td>
<td>Jeff Oatess</td>
</tr>
<tr>
<td></td>
<td>Illinois-E.Iowa</td>
<td>Capital</td>
<td>EC&amp;C</td>
<td>Southwest</td>
<td>Austria</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Stewart LaBrooy</td>
<td>Jeff Oatess</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Malaysia</td>
<td>Staff</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### INTERNATIONAL CONVENTION CHAIRS: 2012 - New Orleans

<table>
<thead>
<tr>
<th>Committee</th>
<th>Chair</th>
<th>Member</th>
<th>Member</th>
<th>Member</th>
<th>Member</th>
<th>Member</th>
<th>Board Cmte.</th>
<th>Staff Liaison</th>
</tr>
</thead>
<tbody>
<tr>
<td>Host Chair</td>
<td>Joe Pratt</td>
<td>(No members--chairman only)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>(Executive, if needed)</td>
<td>Sarah Hayden</td>
</tr>
<tr>
<td>North District</td>
<td>La-Ms-W.Tn.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Host Vice-Chair, if any)</td>
<td>TBD by Host District</td>
<td>(No members)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(if any)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Credentials Chair</td>
<td>Lenny Simmons</td>
<td>(No members--chairman only)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>(Not applicable)</td>
<td>Frank McDonald</td>
</tr>
<tr>
<td>North District</td>
<td>La-Ms-W.Tn.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Elections Chair</td>
<td>Joe Eppolito</td>
<td>(No &quot;members.&quot; Volunteers will be solicited, if needed.)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>(Not applicable)</td>
<td>Christina Hale?</td>
</tr>
<tr>
<td>North District</td>
<td>New York</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sgts-at-Arms Chair</td>
<td>Elaine Cummings-Bullard, Indiana</td>
<td>(No &quot;members,&quot; but volunteers will be solicited.)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>(Not applicable)</td>
<td>Jeff Oatess</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### 2011-12 INTERNATIONAL COMMITTEES
AND PRESIDENTIAL APPOINTMENTS
By Alan Penn * As of April 14, 2011

<table>
<thead>
<tr>
<th>Service Project Coordination</th>
<th>Entertainment</th>
<th>Corporate Partnership Support</th>
<th>Circle K-Key Club Liaison</th>
<th>Tour Development and Promotion</th>
<th>Marketing and Promotion</th>
<th>Registration and Guest Relations</th>
<th>VIP Pick Up</th>
</tr>
</thead>
<tbody>
<tr>
<td>Youth Program Development and Host</td>
<td>Family Program Development and Host</td>
<td>VIP Host</td>
<td>Forums/Seminar Facility Support &amp; Coordination</td>
<td>District Dinner Coordination</td>
<td>Technology Liaison</td>
<td>Airport Reception</td>
<td>Large Scale Event Coordination</td>
</tr>
</tbody>
</table>

***** The Host Chair and host district will make the following chair and members appointments, shown for reference only *****

### LIAISONS TO GROUPS OUTSIDE KIWANIS

<table>
<thead>
<tr>
<th>UN Liaison: New York</th>
<th>UN Liaison: Geneva</th>
<th>Council of Europe Liaison</th>
<th>Partnership for America’s Economic Success Liaison</th>
<th>Washington DC Liaison</th>
<th>Executive Liaison</th>
<th>Executive Liaison</th>
<th>Liaison Liaison</th>
</tr>
</thead>
</table>

### BOARD COUNSELORS/LIAISONS TO SERVICE LEADERSHIP PROGRAMS

<table>
<thead>
<tr>
<th>Key Club Intl. Board Counselor</th>
<th>Circle K Intl. Board Counselor</th>
<th>Kiwanis Key Leader Liaison</th>
<th>SLP Liaison: Europe</th>
<th>SLP Liaison: Asia-Pacific</th>
<th>Programs</th>
<th>Programs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sue Petrisin</td>
<td>Johnny Johnson</td>
<td>Oscar Knight</td>
<td>Sjoerd Timmermans</td>
<td>Dr. Wen-Pin Su</td>
<td>John Shertzer</td>
<td>Michelle Morrison</td>
</tr>
</tbody>
</table>

### BOARD LIAISONS TO LEADERSHIP EDUCATION COMMITTEES

<table>
<thead>
<tr>
<th>Leadership Educ: Americas &amp; Caribbean</th>
<th>Leadership Educ: Europe</th>
<th>Leadership Educ: Asia-Pacific</th>
<th>Programs</th>
<th>Programs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sylvester Neal</td>
<td>Piero Grasso</td>
<td>Lee Kuan Yong</td>
<td>Michelle Morrison</td>
<td></td>
</tr>
</tbody>
</table>

### NEW TRUSTEE ORIENTATION TEAM
*(Each President appoints two 2-year terms)*

| Sue Petrisin (2-yr term) | Sjoerd Timmermans (2-yr term) | Pam Fleming (1 yr left) | John Button (1 yr left) | Executive | Denise Parker |
KIWANIS INTERNATIONAL BOARD OF TRUSTEES
BOARD COMMITTEE REPORT

EXECUTIVE COMMITTEE

Wednesday, April 13, 2011
International Office, Indianapolis, Indiana USA
1:00 – 6:00 p.m. EST
Garden Room

Committee Members

___ Sylvester Neal, Chairman
___ Thomas E. DeJulio
___ William E. “Ed” Hutchinson
___ Tadao Oda
___ Paul G. Palazzolo
___ Alan Penn
___ Robert Vande Rieviere (absent)
___ Stan D. Soderstrom, Staff Liaison
___ Christina Hale, Staff Liaison
___ Lisa Heindricks, Staff Liaison
___ Dr. Barry Glazer, Parliamentarian

1. Call to Order

2. Consent Report

   a. Background Check Appeals Committee Report – Acceptance of Background Check Appeals Committee report

3. Action Report

   a. District Foundations – Consideration of several matters regarding Kiwanis district (and nation) foundations
   b. Proposal for Club Resource, Inc. - Update on plans to market Club Resource online products to other organizations
   c. India Growth – Consideration of plan to define and develop growth strategies for India
   d. 100th Anniversary Committee – Consideration to approve a 2015 Kiwanis Family Convention
4. Information Report
   a. Background Checks
   b. European Federation Update
   c. Past Presidents
   d. Selection of 2014 Convention Site
   e. Tournament of Roses Parade Float
   f. Code of Ethics for Officers
   g. Reporting Responsibilities and Duties of Districts and Other Entities

5. New Business
   a. Cool Stuff
   b. Election Campaign Complaint
KIWANIS INTERNATIONAL BOARD OF TRUSTEES

REPORT OF THE
EXECUTIVE COMMITTEE

Consent Report

a. Background Check Appeals Committee Report

The Committee reviewed the Board’s action of December 16, 2010, meeting which tabled the recommendations of the Appeals Committee.

Recommendation #1: That the Kiwanis International Board accepts the report of the Background Check Appeals Committee and refers the Committee’s recommendations for improvements of the process to the Board Committee on Governance.

(ADOPTED)

Strategic Intent: None
Financial and Human Resource Impact: No impact

Action Report

a. District Foundations

In preparation for The Eliminate Project campaign, review of the various Kiwanis district and nation foundations has revealed 1) incomplete information on these foundations in the Kiwanis International records, 2) several of the foundations are not in compliance with existing Board Procedures, and 3) very restrictive agreements between the Kiwanis International Foundation and several non-US Kiwanis foundations.

Kiwanis International Board Procedures state:

260 - DISTRICT FOUNDATIONS

260.1 - Incorporation

A district foundation must be incorporated. The articles must provide: (6/91)

A. A definite commitment of the organization’s purpose and funds to a charitable, educational, eleemosynary, and/or scientific use. (6/91)
B. Assured control of the foundation by Kiwanians by providing that the members, officers, directors, and trustees shall be active, senior, or privileged members of clubs within the sponsoring Kiwanis district. Members of Circle K or Key Clubs may be
REPORT OF THE
EXECUTIVE COMMITTEE

nonvoting members of the foundation. (6/91) (10/93)

260.2 - Name
The foundation’s name must include the name of the sponsoring district and shall not
include the name of any living individual. (6/91)

260.3 - Responsibilities to Kiwanis International
Either the articles or an agreement executed by the district and foundation with Kiwanis
International must provide: (6/91)

A. That the foundation and its members will at all times abide by the Bylaws and Policies
   of Kiwanis International, as adopted or amended. (6/91)
B. That the foundation will comply with all conditions and requirements of Kiwanis
   International. (6/91)
C. That no amendments to the articles or any bylaws shall be made without the consent of
   the International Board. (6/91)
D. The sponsoring district and foundation shall sign an agreement providing that,
   whenever requested by the International Board, the foundation shall dissolve or change
   its form of organization. (6/91)

The Committee believes that it would be prudent to ask every Kiwanis district/nation
foundation to review and update its own bylaws to reflect the four items in section 260.3 –
Responsibilities to Kiwanis International, and that copies of updated bylaws (amended as
necessary) be provided to Kiwanis International on or before September 30, 2011.

Recommendation #1: That Kiwanis International Board requests Staff to notify each
district foundation to ensure all foundation bylaws contain the responsibilities as listed
in Board Procedure 260.3 and as permitted by local law.

(ADOPTED)

Strategic Intent: Preparation for the Eliminate Project fundraising campaign
Financial and Human Resource Impact: Minimal impact

b. Proposal for Club Resource, LLC

In January, the Board Committee on Audit and Finance referred the issue of revising the
relationship between Kiwanis International and Club Resource, Inc., back to the Executive
Committee. In October 2010, the Board had accepted the conflict of interest disclosure made
by Scott Smith, principal of Club Resource and chief technology officer for Kiwanis.
At the present time, the two entities have worked to provide online club reporting and technology services through a joint venture agreement. Kiwanis and Club Resource share in the revenue produced through the arrangement. With the desire to begin to sell the Club Resource products to other organizations – thus expanding Kiwanis’ non-dues revenue base – a new agreement has been drafted.

The new agreement between Club Resource and Kiwanis has been through a review by both Kiwanis’ and Smith’s attorney and will mitigate the conflict.

**Recommendation #2:** That the Kiwanis International Board approves entering into a contract with Club Resource, Inc., in a revenue sharing and distribution partnership of the club management software product and gives the Executive Director the authority to execute the agreement.

(ADOPTED)

**Strategic Intent:** Increase non dues revenue.

**Financial and Human Resource Impact:** Annual investment in development and marketing of the club management product from $50,000 up to $200,000 with a potential of additional revenue in excess of amount invested, a profit.

c. **India Growth**

Research suggests there is significant growth potential in India yet it demands a 10-15 year commitment to launch a successful growth initiative.

Funds currently held in a frozen bank account in India must be spent in the country in accordance with India banking laws. A Kiwanis India Summit is proposed to gauge the interest and support for building a growth plan in India.

**Recommendation #3:** That Kiwanis International Board requests Staff to organize a Kiwanis India Summit to include India Kiwanis clubs and other possible supporting organizations; and that Vice President DeJulio be designated as the organization’s liaison to India, and report to the Board on future growth opportunities and strategies.

(ADOPTED)

**Strategic Intent:** Organizational growth in India

**Financial and Human Resource Impact:** Authority to spend no more than US$30,000 in the frozen India Bank account.
d. **100th Anniversary Committee**

The Committee reviewed the report from the 100th Anniversary Committee and discussed the possibility of the 2015 centennial convention being a Kiwanis family event including Kiwanis, Key Club, Circle K and Aktion Club.

**Recommendation #4:** That the Kiwanis International Board approves the 2015 Kiwanis International Convention as a Kiwanis family event to include the Key Club International and Circle K International conventions and any Aktion club conference or convention.

(ADOPTED)

**Strategic Intent:** Successful Kiwanis family celebration.

**Financial and Human Resource Impact:** No impact

---

**Information Report**

a. **Background Checks**

As the new background check policy has been in effect since October 1, 2010, more districts and clubs are considering implementing a process to conduct criminal background checks as well.

The Committee discussed the need for background checks at all levels of the organization. As of today, three districts have begun the background check process for district level officers and volunteers. One additional district has implemented a district-wide background check requirement. Of these four districts, two have contracted with Kiwanis International for their checks and the other two are using a different vendor or process. Different requirements and different vendors have caused some confusion and overlap. The Committee requests that Staff put together a plan to implement an organizational wide voluntary background check process that would act as a clearinghouse for all Kiwanis entities. The plan is to be presented at the October 2011 Board meeting.

b. **European Federation Update**

At its February 19, 2011, meeting, the European Board of the Kiwanis International – European Federation approved the agreement with Kiwanis International that had been previously approved by the Kiwanis International Board of Trustees. The agreement, now
executed, sets the stage for specifically assigned duties to the federation for Europe and allocates financial resources to support those activities.

Of note, the financial audit for the federation was not conducted within the deadlines set within the federation’s own bylaws, and no audit report was ready for presentation to the KI-EF Board. It is report that a deficit of 73,100 euro has been incurred for the 2009-10 year. The agreement noted above requires enhanced financial reporting; no funds will be transferred to the federation until this takes place.

Further discussions have been initiated to resolve several items where the federation bylaws are not in compliance with the Kiwanis International bylaws. Staff and the Board Committee on Governance have begun work on a new standard form of federation bylaws that will identify these areas and give the federation guidance on its own bylaws structure.

c. **Past Presidents Committee**

   The Committee received and acknowledged the report.

d. **Selection of 2014 Convention Site**

   A report on the two finalist cities of Melbourne and Macau will be provided to the Board for decision in July 2011.

e. **Tournament of Roses Parade Float**

   An agreement with the California-Nevada-Hawaii District has been finalized and awaits approval and execution by the district.

f. **Code of Ethics for Officers**

   The Committee will consider the need to update the Code of Conduct to include an ethics or ethical behavior section as well as ramifications for violating the code.

   The Committee asks Staff to draft a change in the policy to include a stepped sanctioning process for a Board member who violates the policy. Proposed changes will be presented at the October 2011 Board meeting.

g. **Reporting Responsibilities and Duties of Districts and Other Entities**

   Recent events in several districts, the European Federation, and Kiwanis Asia-Pacific suggest a strategic discussion of financial reporting requirements, annual audit practices, and adherence to governmental reporting requirements should take place within this
Committee. Kiwanis, Key Club and Circle K districts should all be included in consideration of this matter.

The Committee refers this topic to the Board Committee on Governance and the Board Committee on Programs to prepare a recommendation for the July 2011 meeting.

New Business

a. Cool Stuff

The Committee discussed a letter received from Past President Frank DiNoto and refers it to the Board Committee on Programs to consider his recommendation on Cool Stuff.

b. Election Campaign Complaint

President Neal reported on a letter received regarding an election violation complaint from Mr. Colin Reichle and referred it to the Campaign Ethics Committee.
April 14, 2011
Indianapolis, Indiana USA
8:30 a.m. - 5:00 p.m. EST
Seminar Room West

Committee Members

___ Tadao Oda, Chairman
___ Bascom Allen
___ Pam Fleming
___ Susan A. Petrisin
___ Wen-Pin Su
___ Jill Madinger, Staff Liaison
___ Michelle Morrison, Staff Liaison

1. Call to Order

2. Consent Report

   a. Education Programs Update – make up lieutenant governor education
   b. Committee on Leadership Education Regional Structure for 2011-12 – trustee liaison appointments

3. Action Report

   None

4. Information Report

   a. Asia-Pacific Education Conference
   b. Convention Education in Geneva and New Orleans
   c. Orientation programs
   d. Kiwanis University member education
   e. International Committee on Leadership Education
5. Future Business

   a. Review metrics from the 2011 education season
   b. Continuing education units for education offerings
   c. An adult weekend leadership experience
Consent Report

a. **Education Programs Update**

*Americas*

Over the past three months, the plan for education passed by the board in January 2010 is continuing to be implemented. 29 of the 30 Master Instructors in North America have been approved and are now in place. As of April 14, 2011, 19 districts have approved certified instructors, and Staff is aware of pending meetings with district leadership in many other districts to approve applications. In addition, seven districts have submitted grant proposals to access the funds set aside by the board for the matching grants for certified instructor sessions. These grants have received initial approval pending submission of receipts for expenses.

The materials for Club Leadership Education and Lieutenant Governor Education in North America are currently in distribution. As the committee is aware, the Lieutenant Governor Education materials are available in two different formats this year: traditional learning and blended learning. Through the blended learning format, the curriculum introduces materials to participants in a timely manner as the participant needs the information. Pre-work and continuing education are key components in addition to the classroom activities. Multiple assessments and surveys will help measure its success, and the results of these surveys will be shared at the October 2011 committee meeting.

As Staff and the international committee support the district education committees, the committee encouraged the consideration of continuing education for club officers through routine communications, education offerings such as webinars, and through local events. This plan will be developed to provide support to the district education committees as they begin to work on their district education plans.

The committee is pleased with the progress of both Club Leadership Education and the new Lieutenant Governor Education materials and hopes that the materials can provide continuity over a three year period before additional revisions are made.

*Online evaluation*
The committee reviewed the newly completed online evaluation for Club Leadership Education. This tool was created as a way to gather information directly from attendees to help improve programs and to measure attendance more accurately. The committee is extremely pleased at the long term benefits from gathering this information and the potential applications to other education programs. This is the beginning of a new phase in the education programs where both the Staff and the board can make educated decisions based on measurable data and available information.

**Online education**

Due to the significant changes in both the Club Leadership Education and Lieutenant Governor Education materials this year, content changes have been submitted to the vendor for the online modules to align more closely to the classroom materials. These changes are currently underway.

When the online materials were first developed, they were completed in two phases. Phase one included lieutenant governor, club president, club secretary and club treasurer. Phase two included the club board member and the club membership chair. The timeline for the second phase allowed for more interactive components to be developed to help the learning process to be more interesting. It is time to review Phase one materials and elevate the online experience to match that of the Phase two materials. Once the critical content changes are complete, the design and integration of new interactive components will begin. These efforts are within the 2010-11 budget.

**Europe**

In November 2010, the lead trainers from European districts gathered to review updates to the curriculum that were relevant to their clubs. Based on the evaluations, the training was well received. KIEF Trainer Vincent Salembier was able to participate in the North America Master Instructor training in early November and was able to hear first-hand about the curriculum changes, material distribution for North America, and other issues that were discussed at the request of the Master Instructors. While the North America leadership guide was revised for the 2011 education season, the global version required no substantive changes. Many changes related to US specific things such as tax information. As a result, it was decided not to make any changes to the global leadership guide and the translated versions of the document for the 2011 education season. This may be reviewed for the 2012 education season.

At the request of Vincent Salembier, each of the European instructors that attended the European meeting in November received a link to access all of the North America materials for Club Leadership Education. While some content is specific to North America, they were most appreciative of receiving the information. In light of the KI/KIEF agreement, this relationship will be evolving as we all learn how we will work together. This was a very positive first step.
Recommendation #1: That the Kiwanis International Board highly recommends to districts that lieutenant governors-elect who are unable to make it to their lieutenant governor training be offered one-on-one makeup training with their governor-elect.

(ADOPTED)

**Strategic Intent:** To ensure proper education for incoming leaders

**Financial and Human Resource Impact:** none

b. **Committee on Leadership Education Regional Structure for 2011-12**

For the 2011-12 year, the Kiwanis International Committee on Leadership Education will be operating as three regional committees that will all report to the Board Committee on Education: Americas, Asia-Pacific and Europe. In anticipation of this new relationship and the role of the International Board Committee on Education as the central International Committee that is focused on the global education efforts, the committee discussed how these committees will function, their areas of focus, and their reporting relationship to the committee. The timing of this discussion was to allow for any information to be shared with the regional chairmen at the International Committee chairmen’s meeting at the Convention in Geneva.

The vision of the president-elect is for the committees in Europe and Asia-Pacific to evaluate current education programs, determine resources or assistance needed from the board committee or Kiwanis International, the strengths of current programs, and the overall education plan for their region or districts within their region. The three primary programs of interest should include:

1. Club Leadership Education
2. Lieutenant Governor Education program
3. Education for district officers (secretaries & treasurers)

This is the beginning of coordinating global education efforts and opening dialogue with all regions of Kiwanis to discuss the importance of education. While Kiwanis will continue to be unique in different parts of the world, this opportunity will provide the board committee the information needed to best support education globally.

The first step that the committee would request is for the board to consider encouraging the appointment of a board member from Asia-Pacific and Europe to the education committee and for that individual to serve as a board liaison to the international committee for their
respective regions. This would provide the board committee with better insight into the international committee’s work and how culture influences their perspective.

Recommendation #2: That the Kiwanis International Board encourages each International President-elect to consider appointing to the Board Committee on Education an International Board member from each region represented on the Board and that these Board members also be assigned as liaisons to the regional International Committees on Leadership Education in their respective regions, if those international committees are appointed.

(ADOPTED)

Strategic Intent: To provide culturally relevant information from the international committees to the board committee
Financial and Human Resource Impact: none

Action Report

None
Information Report

a. Asia-Pacific Education Conference

The third annual Asia-Pacific Education Conference is scheduled to take place on May 13-14, 2011 in Hong Kong/Macau and is being held in conjunction with the Asia-Pacific Eliminate Campaign education meeting.

This conference will include information for incoming club leaders, things specific to KiwanisOne.org, the member database and its accessibility through KiwanisOne.org, and other pertinent details. The Committee requested a summary of discussion notes and outcomes when they are available from the two committee members who will be in attendance and the Staff liaison.

b. Convention Education in Geneva and New Orleans

The final details for the forums in Geneva are quickly coming to a closure. Due to the convention center capabilities, there are 3 large rooms that will offer simultaneous interpretation in German and French. In addition to these 3 rooms, one room has been designated for French language forums and another room has been designated for German language forums. Topics for each of these rooms were intentionally determined based on interest and need to ensure that members in Europe fully benefit from the educational offerings. Forum titles, descriptions and facilitators have all been finalized and submitted to marketing for review prior to placement in the convention program. The Committee reviewed the forum schedule. Many of the facilitators this year will be members and leaders from Europe in addition to leaders from the Americas and Asia-Pacific.

Already, work is beginning for New Orleans. While Kiwanis is not yet committed to any contracts for guest presenters, initial conversations are taking place with high profile education and leadership facilitators for pre-convention events as well as forum times. Contract facilitators have been submitting their proposals for consideration, and these will be reviewed in the coming months. Should something be ready for the New Orleans convention in advance of Geneva, efforts will be made to include the information in early promotional materials.

As part of our education offerings in New Orleans, Staff will pursue direct member feedback as to what education offerings would be of most interest to the attendees. This feedback could begin as early as May and would be an ongoing effort through September. By beginning this work well in advance, Staff hopes to renew the education expectations for the International Convention through a strong education schedule. Because convention attendees indicate that the number one reason that they attend is education, Staff plans to better incorporate education information in the promotional materials.
c. Orientation Programs

At the May 2010 ad hoc education committee meeting, a request was made for two orientation programs to be developed in addition to revising new member orientation. These orientations include sponsoring club orientation and new club orientation. The Committee reviewed all three orientation programs and was very pleased with the content and the direction of the curriculum. They have requested that Staff consider adding images and pictures to enhance the documents. These orientations should be available to the membership in the very near future.

In addition, the Committee had previously requested for Staff to consider creating an online education module for new member orientation. This proposal has been received. Funds have been set aside for online education in the 2010-11 budget. Staff will review the proposal in light of available funds and will move forward accordingly.

d. Kiwanis University Member Education

The Committee was presented with a potential list (continuing education credits and weekend adult leadership experience) of topics for consideration. The Committee sees merit in the discussion of the two items during the 2011-12 administrative year and requests the Staff to investigate further possibilities.

Continuing education units

The Committee discussed the benefits of pursuing continuing education units (CEU) as a member benefit for education programs offered at Kiwanis events. Initial research indicates that each professional organization has their own accreditation board that approves courses to count towards the earning of CEUs. The process involved with establishing a pre-approved list of courses would be lengthy due to the number of professions represented within the membership. With just a few adjustments to how we market the forums and education offerings, individuals could take the responsibility for gaining accreditation approval through their respective organizations.

The Committee sees value in pursuing this concept. Staff will investigate the topic and will provide additional information to the Committee at the October 2011 board meeting.

Weekend adult leadership experience

The topic of offering a weekend leadership experience for adults has been discussed since the inception of Key Leader. And while the Committee agrees that it conceptually has potential, there are a number of variables to consider. First and foremost is whether or not members would be interested in a weekend experience. Secondly is determining whether or
not the concept is financially sustainable. And thirdly is asking those who would be interested what type of experience they would expect.

This topic is not to be taken lightly due to the potential consequences of not adequately considering these variables and others that are not yet mentioned. The Committee would encourage the board to discuss the idea with members they encounter and will consider any further action at a future board meeting.

e. **International Committee on Leadership Education**

   The Committee reviewed and accepted the report from the international committee on leadership education. This report is attached as **Exhibit A**.

**Future Business**

a. Review metrics from the 2011 education season  
b. Continuing education units for education offerings  
c. A weekend adult leadership experience  
d. International committees reporting relationships
REPORT OF THE INTERNATIONAL COMMITTEE ON LEADERSHIP EDUCATION TO THE KIWANIS INTERNATIONAL BOARD OF TRUSTEES
APRIL, 2011

The international committee has been working to ensure the success of the CLE education program. Now that the curriculum is complete, the focus has transitioned to the facilitation and implementation.

Facilitation
We have had a total of 355 applications for the certified instructor positions. Of these 355 candidates, districts have approved 264 thus far.

Many districts have scheduled their certified instructor sessions. To help offset the expenses for these meetings, 7 matching grant applications have been received as of April 6 for initial approval with final approval pending submission of receipts.

In addition, we are currently experiencing transitions with the Master Instructor in two districts.

Implementation
Materials are now being distributed for both certified instructor sessions and Club Leadership Education.

In addition to the materials, the online evaluation has been a focus of the committee. Committee members contributed to the development of the evaluation earlier this year. The questions have been finalized, and the development of the online evaluation is nearing completion. This will allow attendees to submit data about their Club Leadership Education experience directly to Kiwanis International. We will be able to adapt processes or facilitation to better meet expectations. Unless there is an extreme situation with the curriculum, this will remain consistent for a three year period.

Districts may still chose to do evaluations independent from the online evaluation system and are encouraged to share their findings with Kiwanis International.
2011-12 international committee preliminary plans

With the recent revisions to the Lt. governor education materials, the committee is considering a focus on supporting districts as they begin to appoint and develop the district education committees. Supporting districts in the early stages of developing the district education committees will ensure that there is a coordinated education effort for position leaders and to new and existing clubs. The education committee is a new concept for some districts. The time to influence and mentor these committees is now as they are forming.

The committee would like to explore expanding the curriculum of educational workshops to offer Kiwanians leadership skills that go beyond the Kiwanis positional leadership offerings. Such education would make better Kiwanis leaders and attract young aspiring leaders from non-profits and other organizations. As part of this offering, the committee would consider continuing education units and whether or not Kiwanis would benefit from partnering with a crediting organization. An adult version of Key Leader could be one of the tracks in the curriculum.

The committee would also like to gather information from the club officers and Lt. governors that do not participate in the education program for their position. This will help us better understand perceived and real obstacles for attendance.
KIWANIS INTERNATIONAL BOARD OF TRUSTEES
BOARD COMMITTEE REPORT

BOARD COMMITTEE ON
MEMBERSHIP

April 14, 2011
International Office, Indianapolis, Indiana USA
8:30 a.m. – 5:00 p.m. EST
Past Presidents Room

Committee Members

____ Paul Palazzolo, Chairman
____ John R. Button, M.D.
____ Thomas E. DeJulio
____ Pietro Grasso
____ Oscar E. Knight, Jr.
____ Sjoerd R.J. Timmermans
____ Jill Madinger, Staff Liaison
____ Diane Suker, Staff Liaison

1. Call to Order

2. Consent Report

   a. Administrative Action Report
   b. Distinguished Criteria for 2011-12

3. Action Report

   a. Procedure on District Status – review parameters and requirements
   b. Service Leadership Programs Membership Options for Parents/Guardians -
      membership options for adults who sponsor or support SLP
   c. Dual Membership for Key Club and Circle K International – the possibility of Key
      Club and Circle K International members holding dual memberships
   d. Charter Member Fees for Club Satellites Becoming Independent Kiwanis Clubs
   e. Pennsylvania District Pilot Program – request for a development / membership
      position
   f. Iceland-Faroes District Petition – request for special consideration
4. Information Report
   a. Family / Household Membership
   b. District Matching Grants

5. New Business
   a. Review of the Graduated New Member Fee
Consent Report

a. Administrative Action Report

The Committee reviewed the Administrative Action Report dated April 15, 2011 shown as Exhibit A.

Recommendation #1: That the Kiwanis International Board approves the Administrative Action Report as presented Consent Report-Exhibit A.

(ADOPTED)

Strategic Intent: To allow these clubs to be properly processed.
Financial and Human Resource Impact: N/A

b. Distinguished Criteria for 2011-12

The Committee reviewed and approved the 2011-12 distinguished criteria presented by President-elect Alan Penn.

Recommendation #2: That the Kiwanis International Board approves the 2011-12 Distinguished Criteria as presented in Consent Report-Exhibit B.

(ADOPTED)

Strategic Intent: Improve the member experience
Financial and Human Resource Impact: approximately US$38,250, assuming 50% achievement. 125,000 distinguished members (US$.25 per recognition piece = US$31,250) and 3,500 clubs (US$2 per banner patch = US$7,000). This estimate does not include recognition for division or district leaders.
Action Report

a. Procedure on District Status

Nicolo Russo, past secretary of KIEF, submitted a resolution on behalf of the Kiwanis International European Federation requesting a new classification of “District in Pre-formation” status. The parameters and requirements for district-in-formation status as defined in the Policies and Procedures were reviewed by the Executive Director and by the Committee. The Committee agrees that the addition of the “District-in-Pre-formation” status would encourage stronger emerging districts with a more focused district sponsorship and recommends the approval of the following changes to Policy and Procedure 203 – DISTRICT STATUS, 203.1.

Recommendation #1: That the Kiwanis International Board approves changes to Procedure 203 – DISTRICT STATUS, as follows, effective immediately:

203.1 - Minimum Requirements for Each Status

A. District-in-Pre-Formation (DIF): When deemed in the best interests of Kiwanis International and the Kiwanis clubs involved, the International Board may create a district-in-pre-formation, consisting of a group of not less than fifteen (15) Kiwanis clubs "in good standing" in developing Kiwanis nations/areas with a minimum of 500-200 paid members having compatible geographic areas and customs. The elected leader of the district in pre-formation carries the title of “District Representative.” A district in formation must obtain the status of a full district within five (5) administrative years. (6/85) (2/05)

B. District-in-Formation (DIF): A district-in-pre-formation attains district-in-formation status upon achieving a minimum of fifteen (15) Kiwanis clubs "in good standing" with a minimum of 500 paid members for two consecutive years. The elected leader of the district-in-formation carries the title of “District Leader” and will be invited to all meetings for growth and training provided by Kiwanis International.

Proviso: Any duly elected governor or governor-elect of a district-in-formation for 2011-12 shall retain his/her respective title for one year from the effective date of this policy.

B-C. Full District: The district-in-formation (DIF), within two administrative years, must obtain a minimum of 1,000 paid members and 25 clubs "in good standing" with dues paid not later than ninety (90) days after the due date before being granted full district status. (6/85) (2/05)
REPORT OF THE BOARD COMMITTEE ON MEMBERSHIP

C. **Deadline:** Any district-in-pre-formation or district-in-formation (DIF) that does not achieve full district status in five (5) years, the next level of full district status within the stated time period shall automatically revert to nations status, without appeal. It shall be reviewed by the Kiwanis International Board of Trustees for extension, revocation, or other action regarding status. (1/00) (2/05)

D. **Decline:** Failure to maintain either status for two (2) consecutive years, based on the January 15 paid certified membership report, will automatically revert to the previous status, with corresponding obligations and privileges, without appeal. If a district falls below the requirements for its current status, based on the January 15 paid certified membership report, its status shall be reviewed by the International Board, and may be reverted to the appropriate previous level based upon its current number of clubs and members, with corresponding obligations and privileges.

E. The Executive Director will advise the district board by mail of any changes to a district’s status. (4/00) (2/05)

(ADOPTED)

**Strategic Intent:** Expand Kiwanis throughout the world, ensure proper development and governance of emerging districts.

**Financial and Human Resource Impact:** N/A

b. **Service Leadership Programs Membership Options for Parents/Guardians**

The Committee reviewed options for engaging parents of SLP participants. The Committee discussed piloting an at-large membership option. This membership designation would be limited in scope and not have the rights or privileges of Kiwanis membership. The ultimate goal is to connect parents to Kiwanis through joint service projects with their child’s SLP program and to encourage joining the sponsoring Kiwanis club.

The sponsor/supporter would include only parents and/or guardians of the child and would not apply to faculty members or Kiwanis advisors.

This will be an opportunity to build awareness in the community of the relationship between the SLP club and Kiwanis through the parents of the SLP members.

The benefits of this program for the sponsor/supporter are not yet defined.

**Recommendation #2:** That the Kiwanis International Board agrees to pilot an at-large membership for Kiwanis parents/guardians group of Service Leadership Programs. The group would be affiliated through the Service Leadership Programs (SLP) club, rather
REPORT OF THE BOARD COMMITTEE ON MEMBERSHIP

than a Kiwanis club, and the SLP club will pay an annual fee of US$15 per sponsor—US$5 to the district, US$10 to Kiwanis International.

(ADOPTED)

Strategic Intent: Engage SLP parents in Kiwanis and promote awareness of Kiwanis.

Financial and Human Resource Impact: Cost will be associated with marketing the concept, billing, changes in Personify (database) and communicating with the parent group. These costs could potentially be offset by the revenue, however it is too early to determine.

c. Dual Membership for Key Club and Circle K International

The Committee discussed the possibility of Key Club and Circle K International members holding dual memberships in other Kiwanis-family organizations. Recognizing that the natural progression of youth graduating to the next Kiwanis program has not been successful, dual membership will likely have a limited impact. The Committee is proposing the development of a joint Task Force that would provide information and report to the Membership and Programs committees. The goal is to determine how to increase membership in Kiwanis-family organizations. The Task Force will develop a strategic plan to market Kiwanis to the younger demographic (18-35). A global approach reviewing best practices in Asia-Pacific and Europe needs to be a focus. The Task Force should take into consideration the ability for interested individuals to maintain Dual Membership in multiple Kiwanis-family organizations. This may include but not be limited to an at-large membership, honorary membership, and/or full membership.

Recommendation #3: That the Kiwanis International Board creates a task force to be appointed by the International President, focused on the development of a strategic plan to market Kiwanis to a younger demographic (18-35).

(ADOPTED)

Strategic Intent: To increase the overall progression of members through the Kiwanis-family programs


d. Charter Member Fees for Club Satellites Becoming Independent Kiwanis Clubs

The Committee reviewed the current process for chartering a club satellite when the club satellite gains strength to become an independent club. Currently, standard chartering processes and fees are applicable. As an incentive for club satellites to charter, the Committee sees the value of waiving the charter fees to encourage the development of new clubs and the potential increase of service provided to their communities.
REPORT OF THE BOARD COMMITTEE ON
MEMBERSHIP

Recommendation #4: That the Kiwanis International Board approves the waiver of the charter member fee for any club satellite members that petition for charter. The newly chartered club will not receive any charter gift items (i.e., gong, gavel, banner) or credit (i.e., family store coupon, complimentary international convention registration) as is currently provided to new clubs. The 25% growth rebate will not apply to the host club when a club satellite charters.

(ADOPTED)

Strategic Intent: Growth
Financial and Human Resource Impact: To be determined, based on the number of club satellites petitioning for charter.

e. Pennsylvania District Pilot Program

The Pennsylvania District of Kiwanis International has requested funding from Kiwanis International to support the hiring of a development / membership position by the district. The district board believes that this position will create greater opportunities for new club growth and member retention. After a review of the district proposal, the Committee recommends supporting the district in this endeavor. Financial support will be provided by rebating the US$50 new club charter fee assessed per member for new club charter members. This rebate program will be piloted in the Pennsylvania District effective immediately, through September 30, 2012, after which the results will be reported to the Board Committee on Membership to determine continuation and expansion of the program.

Recommendation #5: That the Kiwanis International Board approves the financial support of a development/membership position that reports to the district office as a pilot program, effective immediately through September 30, 2012, exclusive to the Pennsylvania District of Kiwanis International. Financial support will be provided by allocating to the district the US$50 charter member fee paid by the club to Kiwanis International.

(ADOPTED)

Strategic Intent: Growth
Financial and Human Resource Impact: US$7000 – US$8000 annually based on Pennsylvania District’s goal of 7 new clubs. Should the district succeed in building more clubs, the financial impact will increase; conversely, if no clubs are built, there is no financial impact.
f. Iceland-Faroes District Petition

The Committee reviewed the petition (Exhibit A) submitted by Governor Óskar Guðjónsson on behalf of the Iceland-Faroes District to convert approximately 300 “Sinawik” members from non-member status to Kiwanians. The Committee commends the district for their focus on attaining full district status. The Committee sees several concerns with considering this petition:

- Iceland-Faroes District does not intend to allow these members to have district, federation or international voting rights.
- Iceland-Faroes District does not intend to allow these members to hold office at any level.
- The petition indicates that the potential members would not pay applicable new member fees or annual dues.
- According to the petition, these members will not join or be a part of an official Kiwanis club.

A conference call was convened including Governor Guðjónsson to discuss the petition. While it would be in the best interest of the district to include these numbers to achieve full district status, it does not appear that these potential members are interested in full Kiwanis membership. In light of the recent chartering of the all-female Varda club, the district has acknowledged the acceptance of women as full Kiwanis members. This new club is the first of its kind in the Iceland-Faroes District and creates a model for the Sinawik members to follow should they desire Kiwanis membership.

The Committee interprets the petition to imply that these members would not be considered full Kiwanis members of a club or the district. An approval of this petition by the Board would be an exception to existing bylaws. After a review of the petition and a conversation with Governor Guojonsson, the Committee does not believe it to be in the best interest of Kiwanis International to set this precedent.

Recommendation #6: That the Kiwanis International Board denies the petition by Iceland-Faroes District, as shown in Action Report-Exhibit A, to convert–without any charter member fees, pro-rata new member fees, or commitment from the proposed members – 300 “Sinawik” women members from non-member status to Kiwanians.

(ADOPTED)

Strategic Intent: To maintain the integrity of the Kiwanis name and membership.

Financial and Human Resource Impact: N/A
Information Report

a. Family / Household Membership

Per the Board action of April 2010, the Committee is implementing the pilot Family / Household Membership concept. The Kiwanis District of New England has agreed to pilot the program. The District and Staff will work together to develop the program’s structure and associated fees. Following approval by the District’s House of Delegates, implementation will begin. After a five year pilot program period, the district will report the program’s impact on growth. The Board reserves the right to include additional districts in the program if the pilot produces positive results.

b. District Matching Grants

The Committee reviewed and approved Matching Grant requests from Malaysia and Taiwan.

New Business

a. Graduated New Member Fee – The Committee will review the growth and financial impact caused by the implementation of the graduated new member fee.
The following actions have occurred since the last meeting of the Board of Trustees through April 7, 2011. Formal Board approval is required on these actions.

A. **NEW KIWANIS CLUBS PROCESSED and COMPLETED**
   (These clubs have been assigned a key number; have been processed, and routed.)

<table>
<thead>
<tr>
<th>CLUB NAME</th>
<th>ORGANIZATION DATE</th>
<th>#MBRS</th>
</tr>
</thead>
<tbody>
<tr>
<td>VaiKai, Colombia (K18104)</td>
<td>11/10/10</td>
<td>29</td>
</tr>
<tr>
<td>Tidewater Young Professionals, Virginia (K18107)</td>
<td>01/20/11</td>
<td>27</td>
</tr>
<tr>
<td>Kolachi, Pakistan (K18106)</td>
<td>01/11/11</td>
<td>21</td>
</tr>
<tr>
<td>Dakar Esperance, Africa (K18105)</td>
<td>10/01/10</td>
<td>19</td>
</tr>
<tr>
<td>Newton, New Jersey (K18123)</td>
<td>01/25/11</td>
<td>25</td>
</tr>
<tr>
<td>Tallinn Estonia, Romania (K18048)</td>
<td>02/08/11</td>
<td>20</td>
</tr>
<tr>
<td>Molino, Bacoor Cavite, Philippine Luzon (K18109)</td>
<td>01/07/11</td>
<td>30</td>
</tr>
<tr>
<td>Treasurers of Indang, Philippine Luzon (K18121)</td>
<td>02/12/11</td>
<td>23</td>
</tr>
<tr>
<td>Pacita Titans, Philippine Luzon (K18122)</td>
<td>01/29/11</td>
<td>22</td>
</tr>
<tr>
<td>Greenbrier Valley, West Virginia (K18124)</td>
<td>02/22/11</td>
<td>26</td>
</tr>
<tr>
<td>Las Acacias, Colombia (K18125)</td>
<td>01/03/11</td>
<td>20</td>
</tr>
<tr>
<td>Pasig City General Hospital, Philippine Luzon (K18127)</td>
<td>02/16/11</td>
<td>23</td>
</tr>
<tr>
<td>Sapien, Capiz, Philippine South (K18126)</td>
<td>02/14/11</td>
<td>32</td>
</tr>
<tr>
<td>He Mei Yi Hsin, Taiwan (K18129)</td>
<td>11/21/10</td>
<td>25</td>
</tr>
<tr>
<td>Chen Hsin, Taiwan (K18128)</td>
<td>12/06/10</td>
<td>54</td>
</tr>
<tr>
<td>Kimberly, Idaho (K18108)</td>
<td>11/04/10</td>
<td>26</td>
</tr>
<tr>
<td>Goeree-Overflakkee, Netherlands (K18046)</td>
<td>10/01/10</td>
<td>20</td>
</tr>
<tr>
<td>Changkat Jong Perak, Malaysia (K18130)</td>
<td>01/18/11</td>
<td>20</td>
</tr>
</tbody>
</table>

**TOTAL:** 18 (Compared to 04/23/10 total of 22)
B. **CLUB MERGERS**
(The following Kiwanis clubs have officially merged.)

- **Club Name:** Welwyn, United Kingdom (K09498)
  - Name of Charter Retired: Stevenage and District, United Kingdom (K08205)
  - Effective Date: January 11, 2011
  - Number of Members: 12

- **Club Name:** Palm Harbor, FL (K09225)
  - Name of Charter Resigned: Tarpon Springs, FL (K16739)
  - Effective Dates: January 11, 2011
  - Number of Members: 16

- **Club Name:** Davie and West Hollywood, FL (K05777)
  - Name of Charter Retired: West Hollywood, FL (K04866)
  - Effective Date: 3/28/2011
  - Number of Members: 15

**TOTAL:** 3 Compared to 04/23/10 total of 1

C. **CLUB NAME CHANGES**
(The following clubs have changed their official names.)

- **From:** Welwyn, United Kingdom (K09498)
  - **To:** Stevenage, Welwyn and District, United Kingdom

- **From:** Altoona, IA (K12869)
  - **To:** Southeast Polk, IA

- **From:** Matsqui, Sumas, Abbotsford Golden K, British Colombia (K11122)
  - **To:** Matsqui, Sumas, Abbotsford

- **From:** Pineville-South Mecklenburg, NC (K16158)
  - **To:** Ballantyne, NC

- **From:** From: Palm Harbor, FL (K09225)
  - **To:** North Pinellas, FL

- **From:** Davie, FL (K05777)
  - **To:** Davie and West Hollywood, FL (K04866)

- **From:** Feminin Plurielle de Troyes, France (K17897)
  - **To:** Troyes Feminin Plurielles, France

- **From:** Paris-Concorde, France (K08160)
  - **To:** Paris Concorde les Gobelins, France

- **From:** Cannes Croisette, France (K17863)
  - **To:** Cannes Cote D'Azur, France

**TOTAL:** 9 (Compared 04/23/10 total of 8)
D. **CLUB INCORPORATIONS**  
(As required by the Kiwanis International Bylaws, the following clubs have submitted Articles of Incorporation for approval by the Board of Trustees.)

<table>
<thead>
<tr>
<th>Club</th>
<th>Location</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Greenville</td>
<td>Texas-Oklahoma</td>
<td>01/01/11</td>
</tr>
<tr>
<td>New York Young Professionals</td>
<td>New York</td>
<td>01/05/11</td>
</tr>
<tr>
<td>Evansville Eastland</td>
<td>Indiana</td>
<td>12/27/10</td>
</tr>
</tbody>
</table>

**TOTAL:** 3 (Compared to 04/23/10 total of 3)

E. **CLUB FOUNDATIONS**  
(The following clubs have established non-profit 501(c) (3) foundations.)

<table>
<thead>
<tr>
<th>Club</th>
<th>Location</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Galesburg, IL</td>
<td>Illinois-E. Iowa</td>
<td>11/04/10</td>
</tr>
<tr>
<td>Snohomish-Tillicum, WA</td>
<td>Pacific Northwest</td>
<td>02/28/11</td>
</tr>
<tr>
<td>Calabasas-Agoura</td>
<td>California-Nevada-Hawaii</td>
<td>10/19/10</td>
</tr>
<tr>
<td>Hacienda Heights</td>
<td>California-Nevada-Hawaii</td>
<td>02/16/11</td>
</tr>
<tr>
<td>Lafayette</td>
<td>Louisiana-Mississippi-W West Tennessee</td>
<td>03/20/11</td>
</tr>
</tbody>
</table>

**TOTAL:** 5 (Compared to 04/23/10 total of 0)

F. **DISTRICT FOUNDATION AMENDMENTS**

None

G. **DISTRICT BYLAWS AMENDMENTS**

- **Pacific Northwest**
  Amended Article XVI, Section 3, so that the option to hold electronic meetings applies to the Executive Committee of the Board, but not the full Board.

H. **DISTRICT INCORPORATIONS**

None

I. **KIWANIS CLUBS RECOMMENDED FOR CHARTER REVOCATION**

Refer to **EXHIBIT 1** (salmon section) for a list of clubs to be recommended for charter revocation under Procedure 360. The clubs on this report have not paid dues as required. This list does not include Kiwanis clubs that have resigned. That list is found in Exhibit 2. The membership for these clubs is the last reported to Kiwanis International, and has been eliminated from active status.

**No clubs will be recommended for charter revocation for Procedure 360-Lack of Dues Payment at this Board meeting.**

**TOTAL:** 0 (Compared to 04/23/10 total of 27)
J. **KIWANIS CLUBS THAT HAVE RESIGNED**

Refer to EXHIBIT 2 (gray section) for a list of clubs, which have resigned from Kiwanis International since the last Administrative Action Report. They have complied with the requirements of Article IV, Section 7 of the International Bylaws. The membership for these clubs is the last reported to Kiwanis International, and has been eliminated from active status.

These clubs have all resigned for routine reasons of declining interest. There is no controversy associated with any of them.

**TOTAL:** 27 (Compared to 04/23/10 total of 25)

K. **KIWANIS CLUBS RETURNED TO GOOD STANDING FROM PENDING REVOCATION STATUS**

Refer to EXHIBIT 3 (blue section) for a list of clubs, which have paid their outstanding dues and have been returned to active status.

**TOTAL:** 1 (Compared to 04/23/10 total of 8)

L. **KIWANIS CLUBS REINSTATED FROM CHARTER REVOKED STATUS**

(The following clubs were previously revoked by Kiwanis International.)

Refer to EXHIBIT 4 (yellow section) for a list of clubs, which have been returned to active status and have met the requirements to have their charter reinstated.

**TOTAL:** 34 (Compared to 04/23/10 total of 0)

M. **KIWANIS INTERNATIONAL ASIA-PACIFIC CONFERENCE BYLAWS AMENDMENTS**

None

N. **KIWANIS INTERNATIONAL EUROPEAN FEDERATION BYLAWS AMENDMENTS**

None
### Exhibit 1: Kiwanis Clubs Recommended for Charter Revocation for not paying financial obligations (Proc 360)

<table>
<thead>
<tr>
<th>Club Key</th>
<th>Club Name</th>
<th>St./Cntry</th>
<th>No. Mbrs</th>
<th>Date Organized</th>
<th>Change Date</th>
<th>A/R Balance</th>
</tr>
</thead>
</table>

**USD**

TOTAL

- Total Number - Members
- Total Number - Clubs
- Total A/R Balance
### Exhibit 2: Kiwanis Clubs That Have Resigned

<table>
<thead>
<tr>
<th>Club Key</th>
<th>Club Name</th>
<th>St./Cntry</th>
<th>No. Mbrs</th>
<th>Date Organized</th>
<th>Resigned Date</th>
<th>A/R Balance</th>
<th>Reason Resigned</th>
</tr>
</thead>
<tbody>
<tr>
<td>K02</td>
<td>California-Nevada-Hawaii</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>K07025</td>
<td>Grossmont-Heartland</td>
<td>CA</td>
<td>6</td>
<td>08/09/1972</td>
<td>02/14/2011</td>
<td>606.00 USD</td>
<td>CLOSD2 - Closed-no reason given-club sent letter</td>
</tr>
<tr>
<td>K10402</td>
<td>West Los Angeles 200</td>
<td>CA</td>
<td>7</td>
<td>07/16/1981</td>
<td>02/09/2011</td>
<td>707.00 USD</td>
<td>LOWMEM - Low membership-Lost interest</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>K03</td>
<td>Capital</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>K10152</td>
<td>Kanawha (The), Richmond</td>
<td>VA</td>
<td>15</td>
<td>10/22/1980</td>
<td>02/28/2011</td>
<td>0.00 USD</td>
<td>LOWMEM - Low membership-Lost interest</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>K04</td>
<td>Carolinas</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>K17705</td>
<td>Bethel</td>
<td>NC</td>
<td>18</td>
<td>07/10/2008</td>
<td>03/03/2011</td>
<td>0.00 USD</td>
<td>LOWMEM - Low membership-Lost interest</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>K05</td>
<td>Florida</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>K04925</td>
<td>Gulf Coast, Sarasota</td>
<td>FL</td>
<td>11</td>
<td>03/20/1958</td>
<td>04/01/2011</td>
<td>0.00 USD</td>
<td>LOWMEM - Low membership-Lost interest</td>
</tr>
<tr>
<td>K17600</td>
<td>Greater Collier</td>
<td>FL</td>
<td>4</td>
<td>09/21/2007</td>
<td>01/25/2011</td>
<td>412.00 USD</td>
<td>LOWMEM - Low membership-Lost interest</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>K06</td>
<td>Georgia</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>K14288</td>
<td>Folkston</td>
<td>GA</td>
<td>7</td>
<td>09/01/1993</td>
<td>03/21/2011</td>
<td>644.00 USD</td>
<td>LOWMEM - Low membership-Lost interest</td>
</tr>
<tr>
<td>K15673</td>
<td>Chapel Hills Golden K</td>
<td>GA</td>
<td>7</td>
<td>06/07/1999</td>
<td>03/21/2011</td>
<td>777.00 USD</td>
<td>LOWMEM - Low membership-Lost interest</td>
</tr>
<tr>
<td>K17239</td>
<td>McIntosh County</td>
<td>GA</td>
<td>7</td>
<td>09/08/2005</td>
<td>03/21/2010</td>
<td>724.00 USD</td>
<td>CLOSD2 - Closed-no reason given-club sent letter</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Club Key</td>
<td>Club Name</td>
<td>St./Cntry</td>
<td>No. Mbrs</td>
<td>Date Organized</td>
<td>Resigned Date</td>
<td>A/R Balance</td>
<td>Reason Resigned</td>
</tr>
<tr>
<td>----------</td>
<td>----------------------------</td>
<td>-----------</td>
<td>----------</td>
<td>----------------</td>
<td>---------------</td>
<td>------------</td>
<td>---------------------------------------------</td>
</tr>
<tr>
<td>K07</td>
<td>Illinois-Eastern Iowa</td>
<td>IL</td>
<td>16</td>
<td>09/18/1975</td>
<td>03/21/2011</td>
<td>1,316.00</td>
<td>LOWMEM - Low membership-Lost interest</td>
</tr>
<tr>
<td>K14</td>
<td>Missouri-Arkansas</td>
<td>MO</td>
<td>7</td>
<td>04/26/1989</td>
<td>03/21/2011</td>
<td>724.00</td>
<td>LOWMEM - Low membership-Lost interest</td>
</tr>
<tr>
<td></td>
<td></td>
<td>MO</td>
<td>11</td>
<td>07/12/2007</td>
<td>03/21/2011</td>
<td>913.00</td>
<td>LOWMEM - Low membership-Lost interest</td>
</tr>
<tr>
<td>K17</td>
<td>New England</td>
<td>MA</td>
<td>5</td>
<td>09/30/1991</td>
<td>02/16/2011</td>
<td>-15.00</td>
<td>LOWMEM - Low membership-Lost interest</td>
</tr>
<tr>
<td>K18</td>
<td>New Jersey</td>
<td>NJ</td>
<td>10</td>
<td>11/01/1948</td>
<td>03/21/2011</td>
<td>951.50</td>
<td>COSTHG - Dues too high</td>
</tr>
<tr>
<td>K26</td>
<td>Texas-Oklahoma</td>
<td>TX</td>
<td>16</td>
<td>11/15/1923</td>
<td>03/22/2011</td>
<td>1,346.00</td>
<td>CLOSD2 - Closed-no reason given-club sent letter</td>
</tr>
<tr>
<td></td>
<td></td>
<td>OK</td>
<td>13</td>
<td>08/30/1977</td>
<td>01/21/2011</td>
<td>1,248.00</td>
<td>CLOSD2 - Closed-no reason given-club sent letter</td>
</tr>
<tr>
<td>K32</td>
<td>Non-Districted, Europe</td>
<td>CZE</td>
<td>8</td>
<td>04/23/2002</td>
<td>03/30/2011</td>
<td>212.16</td>
<td>DISREC - District Recommended</td>
</tr>
</tbody>
</table>

Total 16
Total 18
Total 5
Total 10
Total 29
Total 8
<table>
<thead>
<tr>
<th>Club Key</th>
<th>Club Name</th>
<th>St./Cntry</th>
<th>No. Mbrs</th>
<th>Date Organized</th>
<th>Resigned Date</th>
<th>A/R Balance</th>
<th>Reason Resigned</th>
</tr>
</thead>
<tbody>
<tr>
<td>K35</td>
<td>New Zealand-South Pacific</td>
<td>NZL</td>
<td>11</td>
<td>07/08/1970</td>
<td>03/07/2011</td>
<td>0.00 USD</td>
<td>DISREC - District Recommended</td>
</tr>
<tr>
<td>K37</td>
<td>Austria</td>
<td>AUT</td>
<td>11</td>
<td>06/04/1991</td>
<td>03/15/2011</td>
<td>-0.01 USD</td>
<td>DISREC - District Recommended</td>
</tr>
<tr>
<td>K38</td>
<td>Belgium-Luxembourg</td>
<td>BEL</td>
<td>11</td>
<td>05/13/1968</td>
<td>03/15/2011</td>
<td>0.00 USD</td>
<td>DISREC - District Recommended</td>
</tr>
<tr>
<td>K45</td>
<td>Italy-San Marino</td>
<td>ITA</td>
<td>25</td>
<td>07/31/1981</td>
<td>01/26/2011</td>
<td>-236.51 USD</td>
<td>DISREC - District Recommended</td>
</tr>
</tbody>
</table>

Total Number - Members: 250

Total Number - Clubs: 27
### Exhibit 3: Kiwanis Clubs Returned to Good Standing from Pending Revocation

<table>
<thead>
<tr>
<th>Club Key</th>
<th>Club Name</th>
<th>St./Cntry</th>
<th>No. Mbrs</th>
<th>Date Organized</th>
<th>Change Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>K32</td>
<td>Non-Districted, Europe</td>
<td>ROM</td>
<td>14</td>
<td>12/06/2008</td>
<td>01/13/2011</td>
</tr>
<tr>
<td>K17725</td>
<td>Marghita</td>
<td></td>
<td>14</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total Number - Members: 14  
Total Number - Clubs: 1
### Exhibit 4: Kiwanis Clubs Returned to Good Standing from Charter Revocation

<table>
<thead>
<tr>
<th>Club Key</th>
<th>Club Name</th>
<th>St./Cntry</th>
<th>No. Mbrs</th>
<th>Date Organized</th>
<th>Status Change Date</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>K21 Eastern Canada and the Caribbean</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>K13112</td>
<td>Port Antonio</td>
<td>JAM</td>
<td>17</td>
<td>05/29/1990</td>
<td>02/23/2011</td>
</tr>
<tr>
<td>K16610</td>
<td>Greater Portmore, St. Catherine</td>
<td>JAM</td>
<td>21</td>
<td>09/02/2002</td>
<td>02/03/2011</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td>38</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>K23 Pennsylvania</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>K17732</td>
<td>Punxsutawney</td>
<td>PA</td>
<td>14</td>
<td>08/13/2008</td>
<td>01/13/2011</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td>14</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>K32 Non-Districted, Europe</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>K13500</td>
<td>Kosice</td>
<td>SVK</td>
<td>28</td>
<td>05/16/1991</td>
<td>01/25/2011</td>
</tr>
<tr>
<td>K15671</td>
<td>Pribram</td>
<td>CZE</td>
<td>16</td>
<td>06/03/1999</td>
<td>01/25/2011</td>
</tr>
<tr>
<td>K16180</td>
<td>Tirana</td>
<td>ALB</td>
<td>12</td>
<td>05/25/2001</td>
<td>01/25/2011</td>
</tr>
<tr>
<td>K16922</td>
<td>Turnu Magurele</td>
<td>ROM</td>
<td>24</td>
<td>01/06/2004</td>
<td>01/25/2011</td>
</tr>
<tr>
<td>K16960</td>
<td>Kladno</td>
<td>CZE</td>
<td>15</td>
<td>04/07/2004</td>
<td>01/13/2011</td>
</tr>
<tr>
<td>K17129</td>
<td>Hranice</td>
<td>CZE</td>
<td>11</td>
<td>01/07/2005</td>
<td>01/13/2011</td>
</tr>
<tr>
<td>K17315</td>
<td>Husi</td>
<td>ROM</td>
<td>21</td>
<td>05/04/2006</td>
<td>01/13/2011</td>
</tr>
<tr>
<td>K17725</td>
<td>Marghita</td>
<td>ROM</td>
<td>14</td>
<td>12/06/2008</td>
<td>01/13/2011</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td>141</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>K33 Andean and Central America</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>K15888</td>
<td>San Juan de Pasto</td>
<td>COL</td>
<td>4</td>
<td>04/06/2000</td>
<td>01/13/2011</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>K36 Philippine Luzon</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>K10835</td>
<td>Meycauayan, Bulacan</td>
<td>PHL</td>
<td>19</td>
<td>11/03/1982</td>
<td>01/13/2011</td>
</tr>
<tr>
<td>K12395</td>
<td>St. John, San Juan, Metro Manila</td>
<td>PHL</td>
<td>20</td>
<td>07/09/1988</td>
<td>01/13/2011</td>
</tr>
<tr>
<td>K14976</td>
<td>Bataan Ecozone</td>
<td>PHL</td>
<td>25</td>
<td>07/12/1996</td>
<td>01/13/2011</td>
</tr>
<tr>
<td>K17346</td>
<td>Hiyas ng Quezon</td>
<td>PHL</td>
<td>23</td>
<td>04/01/2006</td>
<td>03/04/2011</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td>87</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Exhibit 4: Kiwanis Clubs Returned to Good Standing from Charter Revocation

<table>
<thead>
<tr>
<th>Club Key</th>
<th>Club Name</th>
<th>St./Cntry</th>
<th>No. Mbrs</th>
<th>Date Organized</th>
<th>Status Change Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>K37</td>
<td>Austria</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>K37</td>
<td>Feldkirchen-Ossiachersee</td>
<td>AUT</td>
<td>12</td>
<td>01/09/2002</td>
<td>01/25/2011</td>
</tr>
<tr>
<td>K39</td>
<td>Iceland-Faroes</td>
<td>ISL</td>
<td>24</td>
<td>05/12/1978</td>
<td>03/07/2011</td>
</tr>
<tr>
<td>K41</td>
<td>Switzerland-Liechtenstein</td>
<td>CHE</td>
<td>40</td>
<td>10/29/1974</td>
<td>03/08/2011</td>
</tr>
<tr>
<td>K42</td>
<td>Philippine South</td>
<td>PHL</td>
<td>25</td>
<td>10/25/2002</td>
<td>11/18/2010</td>
</tr>
<tr>
<td>K44</td>
<td>Taiwan</td>
<td>TWN</td>
<td>31</td>
<td>04/12/1997</td>
<td>03/24/2011</td>
</tr>
<tr>
<td>K45</td>
<td>Italy-San Marino</td>
<td>ITA</td>
<td>31</td>
<td>11/15/1985</td>
<td>01/25/2011</td>
</tr>
<tr>
<td>K50</td>
<td>Germany</td>
<td>DEU</td>
<td>7</td>
<td>09/21/1988</td>
<td>01/13/2011</td>
</tr>
<tr>
<td></td>
<td>Krefeld Samt und Seide</td>
<td>DEU</td>
<td>14</td>
<td>10/02/1995</td>
<td>01/13/2011</td>
</tr>
</tbody>
</table>

Total:
- Austria: 12
- Iceland-Faroes: 24
- Switzerland-Liechtenstein: 40
- Philippine South: 25
- Taiwan: 31
- Italy-San Marino: 31
- Germany: 21
### Exhibit 4: Kiwanis Clubs Returned to Good Standing from Charter Revocation

<table>
<thead>
<tr>
<th>Club Key</th>
<th>Club Name</th>
<th>St./Cntry</th>
<th>No. Mbrs</th>
<th>Date Organized</th>
<th>Status Change Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>K52</td>
<td>Dole</td>
<td>FRA</td>
<td>44</td>
<td>02/08/1974</td>
<td>01/13/2011</td>
</tr>
<tr>
<td></td>
<td>Cherbourg Et De Cotentin</td>
<td>FRA</td>
<td>18</td>
<td>03/10/1987</td>
<td>01/13/2011</td>
</tr>
<tr>
<td></td>
<td>Evreux</td>
<td>FRA</td>
<td>21</td>
<td>03/23/1988</td>
<td>03/14/2011</td>
</tr>
<tr>
<td></td>
<td>Chalon-Sur-Saone-Cote Chalonnaise</td>
<td>FRA</td>
<td>24</td>
<td>07/08/1992</td>
<td>01/25/2011</td>
</tr>
<tr>
<td></td>
<td>Rouen-Guillaume le Conquérant</td>
<td>FRA</td>
<td>16</td>
<td>09/07/1999</td>
<td>01/13/2011</td>
</tr>
<tr>
<td></td>
<td>Sainte Maxime Golfe de Saint Tropez</td>
<td>FRA</td>
<td>13</td>
<td>02/17/2006</td>
<td>01/13/2011</td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td></td>
<td><strong>136</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>K53</td>
<td>Karachi</td>
<td>PAK</td>
<td>21</td>
<td>06/18/2002</td>
<td>03/04/2011</td>
</tr>
<tr>
<td></td>
<td>Aligarh</td>
<td>IND</td>
<td>37</td>
<td>02/07/2003</td>
<td>02/03/2011</td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td></td>
<td><strong>58</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>K57</td>
<td>Sycow</td>
<td>POL</td>
<td>12</td>
<td>09/26/1996</td>
<td>02/17/2011</td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td></td>
<td><strong>12</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>K61</td>
<td>Luton and District</td>
<td>GBR</td>
<td>7</td>
<td>02/06/1986</td>
<td>01/21/2011</td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td></td>
<td><strong>7</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total Number - Members**: 681

**Total Number - Clubs**: 34
Kiwanis International Distinguished Criteria 2011-12
(Recognizing our Success)

**Distinguished Member**

To qualify, a club member must:

- Sponsor two (2) new members
- Attend one of the following:
  - a midyear conference, International convention, District convention, regional/zone educational conference, KIEF or ASPAC conference or convention, Key Club convention, Circle K International convention, Aktion Club convention, or Key Leader event
- Participate in three (3) or more Kiwanis or SLP service projects
- Make a personal contribution to the District or International Kiwanis Foundation

Bonus activities that show a commitment to excellence

- Attend 4 inter clubs
- Contribute to KIF at the Hixson level or above
- Contribute to the District Foundation at the _________ level or above
- Attend three of the events listed
- Contribute to the MNT project

The club president will verify those Kiwanians qualifying for the Distinguished Member recognition and submit the names to the District Governor who will forward to the KI President who in turn will forward the recommendations to Kiwanis International Board for consideration and approval.

Those achieving this recognition will receive a lapel pin and recognition on the Kiwanis International website.

**Distinguished Clubs**

To qualify, a club must excel in service, leadership education, and growth. The following areas will be considered to determine if a club will receive Distinguished status recognition.

**Service**

- The Kiwanis club fulfills its responsibilities to Service Leadership Program club(s) or assists other clubs with their responsibilities to the sponsored SLP club
  - K-Kids, Builders Club, Key Club, Circle K, Aktion Club, or Kiwanis Jr.
- The Kiwanis club builds or co-sponsors and charters a new Service Leadership Program club
- The Kiwanis club participates in one of the following
BOARD COMMITTEE ON MEMBERSHIP
CONSENT REPORT – EXHIBIT B

- K-Kids, Builders Club, Key Club, Circle K, Aktion Club, Kiwanis Jr. District or International convention
- Has an advisor/administrator for any SLP at the District or International level

- The Kiwanis club participates in a Kiwanis Branded service project
  - Young Children Priority One, Read around the World, Bring Up Grades, Terrific Kids, or Key Leader
- The Kiwanis club will initiate two new service projects during the administrative year
- The Kiwanis club will continue a long term service project for a minimum of three years
- The Kiwanis Club will financially support the District or International Kiwanis Foundation – minimum contribution of $100 in local currency

**Leadership Education**

- The Kiwanis club president and secretary participate in the Kiwanis International Club Leadership Education (CLE) session prior to assuming office – preference is given to participation in the in person education program
- The Kiwanis club ensures that all new members receive Kiwanis International new member orientation
- The Kiwanis club has during the current administrative year an officer or committee member at a level above the club level
  - This includes any Division officer or committee member, any District officer or committee member, District Foundation Board member or officer
- The Kiwanis club has during the current administrative year an officer or committee member at a level above the District level
  - This includes any International or Federation or ASPAC committee member or officer
- The Kiwanis club submits all 12 Monthly Reports via the KiwanisOne online Monthly Reporting System.
- The Kiwanis club is represented at one of the following educational opportunities
  - District midyear, zone, or regional educational conferences, KIEF or ASPAC educational conferences or conventions
- The Kiwanis club is represented at one of the following educational opportunities
  - District convention or International Convention
- The Kiwanis Club will need to properly submit its Annual Club Report to be considered for Distinguished recognition

**Growth**

- The Kiwanis club has a net membership gain by the end of the administrative year
- The Kiwanis club sponsors or co-sponsors a new Kiwanis club or club satellite
- The Kiwanis club returns to Charter II strength

Bonus activities that show a commitment to excellence
- The Kiwanis Club participates in 10 or more inter clubs
- The Kiwanis club gives a minimum of $10 per member to the KI or District Foundations
• The Kiwanis club has at least three delegates attend District convention or two delegates attend International convention
• The Kiwanis club has a new fund raising or service project dedicated to MNT

The Lt. Governor will recommend their choices for Distinguished Clubs to the Governor who in turn will forward the recommendations to the KI President who in turn will forward the recommendations to Kiwanis International Board for consideration and approval.

Distinguished clubs will receive a Distinguished Club Banner Patch and a Distinguished Club lapel pin for each club member. In addition, the Club will be recognized on our Kiwanis International website.

**Distinguished Division**

The following areas will be considered to determine if a Division will receive Distinguished status recognition.

• The Division maintains the current number of clubs within the division
• The Division has a net increase in the number of clubs within the division
• The Division maintains the current membership number
• The Division has a net increase in the current membership number
• The Division has an increased number of clubs attending CLE compared to the previous year
• The Division Lt. Governor attends the District sponsored Lt. Governor training
• The Division Lt. Governor attends all District Board meetings
• The Division Lt. Governor attends the District regional or midyear conference/education days
• The Division Lt. Governor attends the District convention

Bonus activities that show a commitment to excellence

• The Division meets at least 8 times per year
• The Division has a division wide service project in support of MNT
• The Division has 80% participation by all clubs within the division to all division council meetings
• The Division has two clubs return to Charter II status
• The Division has a Lt. Governor elect

The District Governor will recommend their choices for Distinguished Division to the KI President who in turn will forward the recommendations to Kiwanis International Board for consideration and approval.

A Distinguished Division will receive appropriate recognition and acknowledgement on the Kiwanis International website. The Lt. Governor and each club president will receive a Distinguished Division pin and each division club will receive a Distinguished Division banner patch.
Distinguished District

The following areas will be considered to determine if a District will receive Distinguished status recognition.

- The District will maintain or increase the current number of clubs within the district
- The District will maintain or increase the current membership number
- The District will increase the number of clubs attending CLE as compared to the previous year
- The District will increase the number of SLP clubs as compared to previous year:
- The District will increase the service hours per club as compared to previous year
- The District will provide an opportunity at a district event for a service project focused on SLP, YCPO or MNT.

Bonus activities that show a commitment to excellence
- The District builds 10 club satellites
- The District holds a district wide fund raising or service project in support of MNT
- The District has 100% of clubs using the online reporting system provided by KI
- The District has at least one club member from 75% of the district clubs participating at the district convention
- The District exceeds its quota for member participation at the international convention
- The District has 20% of its clubs eligible for Charter II status achieve this status

The ASPAC chair and the KIEF President will recommend their choices for Distinguished District to the KI President who in turn will forward the recommendations to Kiwanis International Board for consideration and approval.

The KI President will recommend the choices for worldwide recognition of Distinguished Districts to the Kiwanis International Board for consideration and approval.

A Distinguished District will receive appropriate recognition at the 2013 International convention and acknowledgement on the Kiwanis International website. The Governor and each member of the District Board will receive a Distinguished District lapel pin and each club will receive a Distinguished District banner patch.
PETITION TO THE KI BOARD OF TRUSTEES TO RECOGNIZE THE ASSOCIATION OF SINAWIK CLUBS TO THE ICELAND-FAROES DISTRICT

- Whereas there exist in the KI Iceland-Faroes District formal female clubs, counting 300-400 members, of avid Kiwanis supporters named Sinawik that since 1969 have been openly meeting, working with and supporting local classic Kiwanis clubs.

- Whereas organized long before women were allowed Kiwanis membership these clubs continue to do service and plan social events in the support of the local community and Kiwanis clubs.

- Whereas when finally permitted to join Kiwanis these clubs did not nor have considered converting to classic local/foreign dues paying Kiwanis clubs and history shows that spouses of Iceland Faroes district Kiwanians have not formed or joined classic Kiwanis clubs.

- Whereas current IP has targeted an increase in female membership to 23% and female membership in the Iceland-Faroes is gradually growing but still comparatively low.

- Whereas Kiwanis International has formally challenged the Iceland Faroes District to reach a membership base of 1000 members by the year 2012 or face removal of formal district status.

- Whereas in the past 2 years the district has taken its greatest growth strides in a decades and a new strategic and membership growth plan, further strengthening the district’s growth future, will be presented at the September annual convention.

- Whereas Sinawik have never been given formal international recognition for the tremendous and unselfish work they do in the name and spirit of Kiwanis.
Considering the above it is kindly petitioned that Sinawik members belonging to formal Sinawik clubs or groups in the Iceland Faroes District be allowed to be counted as non or token dues paying association members of the district by any conditions so decreed by Kiwanis International. Thus once and for all the negative and locally damaging notion of removing district privileges from a Kiwanis Nation that has the strongest per capita membership base in all of Kiwanis will once and for all be taken of the table.

Reykjavík 10.04.2011
Respectfully
Óskar Guðjónsson
IceFar Governor 2009-2011
KIWANIS INTERNATIONAL BOARD OF TRUSTEES
BOARD COMMITTEE REPORT

BOARD COMMITTEE ON
PROGRAMS

April 14, 2011
International Office, Indianapolis, Indiana
8:45 a.m. – 5:00 p.m. EST
Garden Room

Committee Members
_____ William E. Hutchinson, Chairman
_____ John M. Johnson
_____ Alan Penn
_____ Jerome E. Peuler, Jr.
_____ Robert Vande Rieviere (Absent)
_____ Stewart Ross
_____ John Shertzer, Staff Liaison
_____ Michael Downs, Staff Liaison
_____ Chris Martz, Staff Liaison
_____ Dick Peterson, Key Leader Manager

1. Call to Order

2. Consent Report
   a. CKI – Electronic Voting for Elections
   b. CKI – Alcohol Policy Revisions
   c. CKI – Issue of No Confidence on Ballots for International Office
   d. California-Nevada-Hawaii KIWINS District
   e. Removal of Key Club International Trustee Stephenie Yuan
   f. YCPO District Chair Job Description

3. Action Report

4. Information Report
   a. Key Leader Participant Fees for International Events
   b. Bully Prevention and SLP Programs
   c. The Presence of the Kiwanis Brand on SLP Banners
   d. Web Resources for SLP Advisors
   e. CKI Policy Code Changes from February Board Meeting
   f. Key Club Policy Code Changes from February Board Meeting
   g. Key Club Strategic Planning
   h. Key Club and CKI International Convention Updates
   i. Aktion Club International Conference Updates
   j. Key Leader Updates
k. SLP 2011 Conference Review and Plans for 2012

5. Future Business
   a. Reporting Responsibilities and Duties of Districts and Other Entities
   b. Cool Stuff

6. Adjournment
KIWANIS INTERNATIONAL BOARD OF TRUSTEES

REPORT OF THE BOARD COMMITTEE ON
PROGRAMS

Consent Report

a. CKI – Electronic Voting for Elections

The CKI Board has requested that the Kiwanis International Board change the CKI by-laws to allow for electronic voting in elections. The changes are shown as Exhibit A.

Recommendation #1: That the Kiwanis International Board amends the Circle K International Bylaws as shown in Consent Report-Exhibit A to allow for electronic voting at the Circle K International convention.

(ADOPTED)

Strategic Intent: Not applicable
Financial and Human Resource Impact: Expense to CKI membership budget for electronic handheld voting unit rental

b. CKI – Alcohol Policy Revisions

The CKI Board has approved a change in their alcohol policy to allow for CKI districts to make their own policy regarding the consumption of alcohol for CKI clubs in their district. International events will remain alcohol free. The KI Board is asked to approve this change. The proposed changes are included as Exhibit B.

Recommendation #2: That the Kiwanis International Board approves the change to Circle K International Policy Code O-Conduct, as shown in Consent Report-Exhibit B.

(ADOPTED)

Strategic Intent: Not applicable
Financial and Human Resource Impact: No impact

c. CKI – Issue of No Confidence on Ballots for International Office

The Committee reviewed the practice of voting “no confidence” in CKI elections. Current practice allows for CKI delegates to vote “no confidence” instead of voting for a candidate for international office – even if the candidate is running unopposed. This is true for some CKI districts as well. The Committee reviewed information presented by Circle K
REPORT OF THE BOARD COMMITTEE ON PROGRAMS

International President Marfisi as well as the Board Counselor of the organization. The Staff and Counselors will be charged with explanation of the changes to the Boards.

Recommendation #3: That the Kiwanis International Board amends the Circle K International Bylaws and the bylaws of all Circle K districts to remove any reference to “no confidence vote” or the practice of a “vote of negation” in elections at both the International and district levels, effective June 1, 2011.

(ADOPTED)

Strategic Intent: Not applicable
Financial and Human Resource Impact: No impact

d. California-Nevada-Hawaii KIWIN’S District

At the recommendation of Key Club Board Counselor, Jerry Peuler, the Committee reviewed the need for Kiwanis International to continue with “KIWIN’S” as a sanctioned program. KIWIN’S began as a female-only counterpart to Key Club and is currently co-educational and exists only in the California-Nevada-Hawaii (CNH) District. The Committee will communicate with and request that the CNH District develop a plan to address the issue of eliminating the KIWIN’S name and phasing into the existing Key Club district.

Recommendation #4: That the Kiwanis International Board requests that the California-Nevada-Hawaii (CNH) District develop a plan to eliminate the KIWIN’S name and merge into the CNH Key Club District no later than September 30, 2015. KIWIN’S will no longer be recognized by Kiwanis International after this date. No new charters or reactivations for KIWIN’S will be granted, effective April 17, 2011.

(ADOPTED)

Strategic Intent: Not applicable
Financial and Human Resource Impact: No impact

e. Removal of Key Club International Trustee Stephenie Yuan

The Committee was given an update on the issues relating to Key Club International Trustee Stephenie Yuan. Key Club Board Counselor Jerry Peuler discussed personal and professional issues as they relate to Stephenie and her performance. Due to the nature of these issues, it is requested that the Kiwanis International board make this decision for the Key Club International board.
Recommendation #5: That the Kiwanis International Board removes Key Club International Trustee Stephenie Yuan from the Key Club International Board of Trustees, effective April 17, 2011, and leaves the position vacant for the remainder of the Key Club year.

(ADOPTED)

Strategic Intent: Not applicable
Financial and Human Resource Impact: Not applicable

f. YCPO District Chair Job Description

The Committee reviewed the job description that was submitted by the Young Children Priority One International Committee. The Committee has developed a job description for the District Chair position to allow for a better understanding of the position.

Recommendation #6: That the Kiwanis International Board approves the job description of the Young Children: Priority One District Chair as shown in Consent Report-Exhibit C.

(ADOPTED)

Strategic Intent: Not applicable
Financial and Human Resource Impact: Not applicable

Action Report
None

Information Report

a. Key Leader Participant Fees for International Events

The Committee discussed the current policies and fees for hosting Key Leader weekends outside of North America. The Committee was given an update on the funding patterns of the organization. The Committee discussed the need to work with outside organizations to secure alternate funding to support international Key Leader events.

b. Bully Prevention and SLP Programs

The Committee discussed the issue of bully prevention in schools, and how it may connect with current or future Service Leadership Programs. The Committee discussed the need to have materials that state our position on bullying and how our programs help with this issue. Staff is tasked with reviewing current program materials and make sure that they are in alignment with anti-bullying policies of schools.
c. **The Presence of the Kiwanis Brand on SLP Banners**

   The Committee discussed how the Kiwanis brand is represented on SLP banners that are displayed at host sites. The Committee was shown samples of the banners that clubs and organizations receive when they charter. The Committee discussed the need to add the word Kiwanis to the blue felt banners that are still in existence in clubs. Staff is to work with the Communications team to determine the best method to attach Kiwanis to the SLP banners.

d. **Web Resources for SLP Advisors**

   The Committee will discuss the current web resources available to advisors, and if these resources need to be more prominent and obvious on SLP websites. Staff is to work with the Web team to further promote advisor resources on the family websites.

e. **CKI Policy Code Changes from February Board Meeting**

   Staff shared new policy code changes that have been adopted by CKI, and which do not need KI Board approval.

f. **Key Club Policy Code Changes from February Board Meeting**

   Staff shared the single policy code change that was adopted at the most recent Key Club International Board meeting. The Key Club Board amended the policy code referencing the Major Emphasis Program and renaming it simply the Major Emphasis.

g. **Key Club Strategic Planning**

   Staff updated the Committee on the current Key Club International strategic planning process. The Committee has held their initial meeting and will have their final planning meeting May 15. A final plan will be presented to Key Club at the annual International convention in Phoenix.

h. **Key Club and CKI International Convention Updates**

   Staff provided updates on plans for the 2011 conventions of CKI and Key Club International. Registration for both conventions is live at this time. Both conventions will kick-off the Eliminate Project with numerous educational opportunities.
i. **Aktion Club International Conference Update**

Staff provided updates on the inaugural Aktion Club International Conference, to be held Fall 2011. The Committee was provided a handout describing current plans for the conference. The Kiwanis International Foundation has provided a US$5000 grant to support the event. A “save the date” card is going in the mail to districts soon with specifics about the conference.

j. **Key Leader Updates**

Staff provided an update on the events that occurred so far this year. Dates for 2012 are starting to be planned as well.

k. **SLP 2011 Conference Review and Plans for 2012**

Staff shared evaluation data from the 2011 SLP Conference and shared preliminary plans for the 2012 conference. The conference in 2012 will be held at the University Place Conference Center in Indianapolis, Indiana January 20-22, 2012.

**Future Business**

a. **Reporting Responsibilities and Duties of Districts and Other Entities**

Recent events in several districts, the European Federation, and Kiwanis Asia Pacific suggest a strategic discussion of financial reporting requirements, annual audit practices, and adherence to governmental reporting requirements should take place within this Committee. Kiwanis, Key Club and Circle K districts should all be included in consideration of this matter.

The Executive Committee refers this topic to the Board Committee on Governance and the Board Committee on Programs to prepare a recommendation for the July 2011 meeting.

b. **Cool Stuff**

The Committee will discuss a letter received from Past President Frank DiNoto to consider his recommendation on Cool Stuff.
CKI by-laws changes regarding electronic voting:

ARTICLE 13. NOMINATION AND ELECTION OF OFFICERS

Section 5. Duties of Committee on Elections. The Committee on Elections of the convention shall have general charge of the election, including and of the printing, the distribution, the collecting, and the counting tabulation of the ballots.

Section 6. Voting. All voting shall be done by written electronic ballot. The election of the president, vice-president, and representatives shall be conducted separately and using separate ballots. The election of the president shall be completed first and results announced to the House of Delegates. Any unsuccessful candidate for president may be nominated for the position of vice-president. The House of Delegates shall then proceed with the election of the vice-president and the results announced to that body. Any unsuccessful candidate for president or vice-president may be nominated for the position of representative. No ballot shall be counted whereon it appears that a delegate has voted for a greater number of nominees for the said office than there are vacancies to be filled. Cumulative voting, absentee voting, and voting by proxy shall not be allowed.
Circle K International Policy Code Changes Regarding Alcohol Use:

Section O. Conduct

1. Conduct unbecoming a member of Circle K is defined as any conduct that is:
   a. Unlawful;
   b. Incompatible with the best interests of the public or of members of the Kiwanis family; or
   c. Tends or threatens to harm the standing or reputation of the Kiwanis family in the local or global community.

2. A violation of the policy defining conduct unbecoming a member of Circle K may result in disciplinary action against the offending member. Disciplinary action can result in a private reprimand, a public reprimand, or dismissal from the organization. A private reprimand is communicated to the individual violating the “conduct policy” as a warning. A public reprimand requires notification of the district board or district governor of the individual violating the “conduct policy.” Probationary status means the member in question remains a member, but is not entitled to all membership privileges. The CKI Board will determine what privileges the member on probation has on a case by case basis, including the term of the probation. Dismissal means removal from the member’s office or club. For any action other than a private reprimand to be taken, the offending party is entitled to a written justification of why their conduct is considered unbecoming as defined above. (10/05)

3. Any individual receiving written notice as provided in the applicable bylaws shall be permitted to hear all evidence against him or her and be afforded the opportunity to provide evidence in his or her defense. The appropriate ruling body shall hear the evidence and determine what sanction, if any shall be imposed, and such decision shall be final.

4. Event Attendance
   a. Any member of CKI is said to be “in attendance” at an event from the moment of arrival at the event site or at 12:00 a.m. on the scheduled starting date of said event, whichever is later.
   b. A member is said to be departed from the event upon final departure from the event site.
   c. In any instance where pre- or post-event accommodations are included in the schedule for the event, where an additional activity is planned and/or sponsored by CKI, or a district, or club of Circle K International (i.e., a planned meal or district tour), such activities are bound by this policy. Kiwanis International and the CKI board must approve any policy submitted by a district of CKI. (10/03)
5. CKI Alcohol Policy for CKI sponsored conventions, events, and/or special programs. (2/11)
   a. No CKI member that is under the age of drinking defined by law will be allowed to possess, sell, distribute, or consume alcohol.
   b. The conduct regarding the possession, sale, distribution, or consumption of alcoholic beverages during any event or situation sponsored or promoted by one CKI district, or promoted by CKI clubs in one district, will be determined by that CKI district’s policy code and by that CKI district’s Kiwanis District Board. CKI Members are to abide by their home district’s alcohol policy at their home district’s CKI events.
   c. Guests, alumni, and Kiwanis-family members in attendance of said district events are asked to observe this policy in terms of their use of alcohol at all CKI events.
   d. CKI Members are to abide by the host district’s alcohol policy when attending an event outside of their home district.
   e. CKI Members may or may not be allowed to drink at their home district’s Kiwanis events as outlined by their home CKI district’s policy code and Kiwanis club’s policy code, as long as no other Kiwanis Service Leadership Program members are in attendance.
   f. The conduct regarding the possession, sale, distribution, or consumption of alcoholic beverages during any event or situation sponsored or promoted by more than one CKI district (i.e. Y’All Conference, Subregional events), or by the international level of CKI (i.e. ICON, LSSP, Leadership Academy), or any other Kiwanis service leadership program event will not be allowed or tolerated.

4.6. Alcohol, Illegal drugs, and misuse of prescription and over the counter drugs policy for CKI sponsored Conventions, Events, and or Special Programs. (9/00) (2/09)
   a. The possession, sale, distribution, or consumption of alcoholic beverages, illegal drugs, and misuse of prescription and over the counter drugs during any event or situation sponsored or promoted by CKI will not be tolerated. (2/09) Any member of CKI is said to be in attendance at an event from the moment of arrival at the event site or at 12:00 a.m. on the scheduled starting date of said event, whichever is later. A member is said to be departed from the event upon final departure from the event site. In any instance where pre- or post-event accommodations are included in the schedule for the event, where an additional activity is planned and/or sponsored by CKI, or a district or club of Circle K International (i.e., a planned meal or district tour), such activities are bound by this policy. Kiwanis International and the CKI board must approve any policy submitted by a district of CKI. (10/03)
   b. Members of Circle K International are to abide by this policy at all Kiwanis-family events.
   c. Guests, Alumni and Kiwanis-family members in attendance are asked to observe this policy in terms of their use of alcohol, illegal drugs, and misuse of prescription and over the counter drugs at Circle K International events. (2/09)
   d. Each club, under the leadership of the club president and/or membership development and education chairperson, is encouraged to include alcohol, illegal drug, and misuse of
prescription and over the counter drug awareness education as part of the membership development and education program.

5.7. Alcohol, illegal drug, and misuse of prescription and over the counter drugs policy violations for CKI Sponsored Conventions, Events and/or Special Programs.
   a. Assessment herein shall be defined as follows: Investigation of alleged violation will be conducted by the individuals designated to oversee the various types of violations. Evidence of alleged violations (both physical and testimonial) shall be reviewed by designated assessors in the manner and time-frame prescribed. The designated assessors will make a determination of action to be taken as prescribed within this policy code. Discipline beyond the scope of that which is prescribed herein is prohibited except in circumstances which merit special consideration and in which approval of the action has been obtained by the CKI Board and the Kiwanis International Board of Trustees.
   b. Enforcement of disciplinary action will be carried out by the parties specified herein.
   c. Individual Level Violation: The individual must have engaged in at least one of the following activities to be considered in violation of the policy. He/she must have either had in his/her possession, consumed, distributed, and/or participated in the sale of an alcoholic beverage, illegal drugs, or misuse of prescription or over the counter drug, or of an alcoholic beverage when not allowed by the CKI policy code or by the CKI district-in-question’s policy code while in attendance (as defined above) at a CKI sponsored convention, event and/or special program. (2/09)
      i. Designated Assessors: Designated assessors for an individual violation shall be the District Administrator, and the Kiwanis district governor in consultation with the CKI Director.
      ii. Notification of alleged violations must be reported in writing to the CKI and Kiwanis district governor to be considered for review.
      iii. Once the assessors have received notification of a violation, he/she will contact the CKI district governor as well as the club president and instruct them as to their responsibilities.
      iv. The assessors will report their findings to the CKI district governor who will enforce appropriate sanctions with the assistance of the district board of officers and the District Administrator.
      v. Assessment Procedures: Assessment must begin within two weeks of notification of the alleged violation. Evidence will be collected and reviewed by the assessors and findings will be reported no later than four weeks from the notification of the alleged violation.
      vi. Sanctions:
           1. First Violation: Any of the privileges associated with the club membership (i.e. voting, the receipt of materials from the club, attendance at club meetings, participation in CKI or Kiwanis Family projects, events and socials at the club, district and International levels) may be suspended. The minimum suspension shall be thirty (30) days, with a maximum suspension of ninety (90) days. A letter must be sent to the individuals involved in the violation explaining the reason(s) for the
suspension. If college or university rules have been violated, a copy of this letter should be sent to the appropriate school official concerned with student activities, and copied to the Kiwanis district governor and the CKI district administrator. (2/09)

2. Further Violations: Should future violations occur within one year of the previous violation, the violator’s membership shall be terminated for a period of at least twelve (12) months. An individual must petition the club’s executive board to regain membership at the conclusion of the suspension period. This petition must be issued in the form of a letter which states the reason he/she wishes to regain membership and affirms that he/she will abide by the CKI Bylaws and Policy Code. The penalty for further violations will be permanent expulsion from the club. A letter must be sent to the individuals involved in the violation explaining the reason(s) for the suspension or expulsion. If college or university rules have been violated, a copy of this letter should be sent to the appropriate school officials concerned with student activities, and copied to the Kiwanis district governor and the CKI district administrator. (2/09)

vii. Grievances: Within two (2) weeks of the notification of the sanction, a grievance may be filed with the Kiwanis district administrator, who in conjunction with the Kiwanis district governor shall make a determination of whether such grievance should be considered further. If so, the individual shall be given the opportunity to state his/her case at a meeting with the district administrator and the Kiwanis district governor. This body will determine whether to uphold or alter the sanction. (2/09)

viii. With the unanimous consent of all parties involved, the above time limitations may be amended to allow for situation in which it is impossible or extremely difficult to meet specified time limitations.

d. District Level Violation: A district will be in violation of the alcohol, illegal drugs, and misuse of prescription and over the counter drugs policy if the board of officers condones, through verbal or physical actions, the possession, distribution, sale and/or consumption of alcoholic beverages, illegal drugs, or misuse of prescription and over the counter drugs at any district sponsored event or activity. Events include a location in which the facilities used are being paid for by district funds, any situation sponsored or promoted by the district board of officers, or any time a member is in attendance at a CKI sponsored convention, event, or special program.

i. Designated Assessors: Designated assessors for a district level violation shall be the CKI Executive committee in consultation with the CKI director and the representative of the Subregion.

ii. Notification of alleged violations must be reported in writing to the CKI President and the Director to be considered for review.

iii. Once the International President and Director have received appropriate notification, they will contact the other assessors and instruct them as to their responsibilities.
iv. The CKI Board will be responsible for the enforcement of the sanctions as submitted by the CKI Executive committee.

v. Assessment Procedures: Assessment will begin at the first scheduled CKI Executive committee meeting following the notification of the alleged violation. In the event a meeting is not schedule within two weeks of the notification, a special session will be called by the CKI executive committee. Evidence will be collected and reviewed by the assessors as soon as possible prior to the meeting. During the committee meeting, time will be allotted to discuss the matter and come to a decision on the sanctions to be imposed. The findings will be reported no later than one week from the conclusion of said committee meeting.

vi. Sanctions:

   i. First Violation: A letter will be sent on behalf of the CKI Board by the CKI President to the Kiwanis district governor outlining the violation. A copy of this letter will be sent to the CKI district governor and administrator. The district board will be ineligible for any district level awards, limited to Distinguished District and Distinguished officer awards, at the next CKI convention following the letter outlining the violation. (2/09) In addition, individuals found in violation will also be held to the sanctions in section of the Individual Violation policy. The district will be placed on probation for a period of one year following the issuance of the letter. During this period of probation, the district must hold at least one alcohol, illegal drug, and misuse of prescription and over the counter drug awareness program, or arrange for such a program, during a district sponsored event. The content of this program must meet the approval of the CKI Board in order to re-qualify the district for district level awards following the above mentioned CKI convention.

   ii. Further Violations: Should a future violation occur within one (1) year of the issuance of the letter of violations, all sanctions mentioned above for a first district level violation will be enforced. In addition, the CKI Board may issue additional sanctions not specifically outlined within this policy code excluding the elimination of the district structure. The CKI Board may petition the Kiwanis International Board to disband the district should repeated violations persist. All sanctions not specified herein must meet the approval of the Kiwanis International Board of Officers.

vii. Grievances: Within two (2) weeks of notification of the sanction, a grievance may be filed with the Kiwanis International Board of Officers, who shall make a determination whether such grievance should be considered further. If so, the CKI District Board of Officers will be given the opportunity to state their case at a meeting of representatives for the Kiwanis International Board of Officers and the Kiwanis District Board of Officers. This body will determine whether to uphold or alter the sanction.

viii. With the unanimous consent of all parties involved, the above time limitations may be amended to allow for situations in which it is impossible or extremely difficult to meet specified time limitations.
6.8. Code of Conduct

The following CKI International Code of Conduct will be in effect at all CKI conventions and events:

a. The use of illegal drugs or the misuse of prescription and over the counter drugs will not be tolerated. (9/01)

b. The CKI Sponsored Conventions and Events Alcohol Policy, prohibiting the possession, sale, and/or consumption of alcoholic beverages during any event or situation sponsored or promoted by CKI, will be enforced at all times during the event.

c. Sexual harassment is defined as behavior marked by aggressive or harassing remarks, unwanted physical contact or sexual advances, requests for sexual favors or other verbal or physical conduct of a sexual nature which is unsolicited and offensive to the individual or otherwise creates an intimidating, hostile or offensive environment. CKI will not tolerate sexual harassment.

d. There is no curfew hour; however, in consideration of others, Circle K members must be in rooms, with closed doors, by 12:30 a.m. and gatherings must be contained within the room. Loud noises and disruptive behavior will not be tolerated.

e. No campaign material will be allowed to be posted on any walls, windows, or doors. The candidate will be responsible should this occur.

f. Room assignment changes must be made by Circle K International staff members or their associates.

g. Smoking is prohibited at all general sessions, contests, workshops and caucuses. Individuals who wish to smoke must do so in the hallways and corridors as permitted.

h. Care shall be taken not to deface or destroy any property. Any damages will be paid for by the individual responsible.

i. All Circle K members are expected to conduct themselves as responsible, professional men and women and are required to attend all sessions and activities.

j. Coat and tie for men and dresses, suits, skirts and blouses or other professional attire for women are required for those sessions indicated in the event program. Slacks and appropriate casual dress (excluding jeans, cut-offs and other similar apparel) is appropriate for other functions.

k. Every attendee will respect the authority of the Circle K International Director and the Sergeant-at-Arms Committee.

l. Infractions of the code of conduct will be reported to the CKI Board or the International Director. Appropriate action will be taken for any infraction, including the dismissal of any attendee from the event at the expense of the individual.

m. The code of conduct is in effect from the moment an attendee arrives at the event until the moment he or she departs.

Subsequent sections renumbered accordingly.
Suggested Position Description - Young Children: Priority One District Chairman

Title: YCPO District Chairman  
Committee: Kiwanis  
Reports to: District Governor

Position Summary:
To provide and promote club projects which address the issues and needs of young children, prenatal through five years old. The projects may encompass categories such as maternal and infant health, childcare and development, parent education and support, pediatric trauma/safety, special needs children or others children identified during needs assessment. A significant contribution of time and personal resources are usually required. The district chairman is usually appointed to serve a one-year term at a time, from October 1st until September 30th.

Position Responsibility:
The Young Children: Priority One District (YCPO) Chair responsibilities can be broken into six primary areas:
1. Education  
2. Communication  
3. Motivation  
4. Organization  
5. The Kiwanis–UNICEF World Service Program. “ELIMINATE”  
6. Membership

Education and Communication are closely linked. Fortunately, the YCPO Chair can make use of materials already available for communication, e.g. The KiwanisOne website, The Young Children: Priority One monthly newsletter, and information received from the Chairman and members of the Young Children: Priority One International Committee. These materials, as well as the Chairman’s personal newsletter, should be forwarded regularly to the Division Chairs and Lt. Governors with a request to pass them on to all club officers and from there to the membership where possible. Use of Social Media websites can also enhance communication possibilities.

The chairman is the primary educator regarding the importance of the period of life included in Young Children: Priority One (ages prenatal to age 5) and uses the communications listed above as well as direct education at district meetings and other meetings to which he is assigned. To be most effective, the District Chairman should make it a point to review all communications, which will allow the Chairman to do an accurate and optimal job of educating others as to the needs and importance of supporting children in this age group.
Through the use of these communications and the updated information shared by the District Chairman, it becomes much easier to stimulate (motivate) Kiwanis Club and/or division activity into meaningful program areas. Nominate clubs for District Young Children: Priority One awards and banner patches.

A Young Children: Priority One District Committee can be organized to disseminate information.

Why organize an actual working district committee? As a District Chairman, your efforts are likely limited by one simple fact: You can’t be everywhere in the district at the same time and may not be able to fully travel the district, even over a period of a year. With the help of your Governor, Lt. Governors, and members you have met over the years you can build a team to help represent you at the club level and at division council meetings. A division chair would be ideal, but even regional support may increase your effectiveness.

Identify clubs and projects that include the Kiwanis Family (SLP) in part or as a whole.

The ELIMINATE program is a Young Children: Priority One project and will require your support as it gets formally kicked off in Geneva.

Assist the growth chairmen in developing effective strategies for membership recruitment, development and retention through community projects benefiting young children.
Call to Order

1. Consent Report

   b. 401(k) Plan Review – Acceptance of the 401(k) Plan
   c. CKI/KCI Alumni Program – Acceptance of waiver of fees.

2. Action Report


3. Information Report

   a. 2011-12 Preliminary Budgets and New Initiatives
   b. 2010-11 Eliminate Project Budget
   c. Kiwanis Board Officers and Executive Director Travel Expense Review
   d. Quarterly Investment Report
e. Kiwanis Long-Term Investment and Spending Policy
f. District Audit and Reporting Requirements
g. Financial Advisor Update

4. Future Business (for October 2011 unless noted)
   a. Finalize 2011-12 Budgets for Kiwanis, Circle K, Key Club, and Eliminate Project (June 2011)
   b. Review of Current Financial Summary
   c. Review of Current Investment Report
   d. Annual Report from Investment Advisor
   e. Financial Advisor Update (June 2011)
   f. General Liability Insurance Renewal
   g. Review of Board Committee Responsibilities

5. Adjournment
KIWANIS INTERNATIONAL BOARD OF TRUSTEES

REPORT OF THE BOARD COMMITTEE ON
AUDIT AND FINANCE

Consent Report

a. February 2011 Financial Summary

The Committee reviewed and discussed the February 2011 Financial Summary with explanations of the variances between projected and budget. The Committee also reviewed the March 2011 YTD budget vs. actual report.

- YTD revenue vs. budget concerns are (US$535,000 shortfall): convention registration and merchandise gross profit;
- The investment income is up by US$1.8 million since 9/30/2010;
- For the Eliminate Project, we have spent US$211,000 on administrative and program costs to date and US$251,000 on fundraising costs. We have also received US$113,000 in cash.

Below is a summary of the budget and projected financial information for 2011. The February 2011 Financial Statements and Summary are attached (see Exhibit A). All amounts are US$.

<table>
<thead>
<tr>
<th>KIWANIS FUNDS</th>
<th>2009-10 Surplus (Deficit)</th>
<th>2009-10 Annual Budget 000s</th>
<th>2009-10 Difference 000s</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating/SLP</td>
<td>$307</td>
<td>($458)</td>
<td>$765</td>
</tr>
<tr>
<td>The Eliminate Project</td>
<td>($419)</td>
<td>($1,000)</td>
<td>$581</td>
</tr>
<tr>
<td>Magazine</td>
<td>$210</td>
<td>$130</td>
<td>$80</td>
</tr>
<tr>
<td>Convention</td>
<td>($902)</td>
<td>($135)</td>
<td>($767)</td>
</tr>
<tr>
<td>Insurance</td>
<td>$312</td>
<td>$153</td>
<td>$159</td>
</tr>
<tr>
<td>Property</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td></td>
<td>($492)</td>
<td>($1,310)</td>
<td>$818</td>
</tr>
<tr>
<td>Circle K</td>
<td>$45</td>
<td>$27</td>
<td>$18</td>
</tr>
<tr>
<td>Key Club</td>
<td>$360</td>
<td>$249</td>
<td>$111</td>
</tr>
</tbody>
</table>

Recommendation #1: That the International Board receives and accepts the February 2011 Financial Summary as shown in Exhibit A.
REPORT OF THE BOARD COMMITTEE ON
AUDIT AND FINANCE

(ADOPTED)

Strategic Intent: To identify the reasons for our financial results.

Financial and Human Resource Impact: The financial summary reports those areas where actual income/expenses are significantly different than the budgeted amount. Reporting this information to the Board and Leadership Team provides a way to communicate the effectiveness of our activities compared to our plan. It also helps Kiwanis identify ways to improve the budgeting and reporting process.

b. 401(k) Plan Review

The Committee conducted its fiduciary review of the 401(k) plan and appreciates the well-managed benefit offered to the employees. The Principal Financial Group administers the plan. Employees are eligible after 30 days employment and Kiwanis provides a 100% match for the first 4% deferred by the employee, as it is a Safe Harbor plan. Employee participation is currently at 92%.

Employees may chose from 28 different investment options and can make changes to their investments on a monthly basis.

There are changes to the Statement of Investment Objectives and Policies of the Kiwanis International Defined Contribution 401(k) Plan as indicated in Exhibit B. The changes include two housekeeping items plus the removal and addition of investment funds.

As recommended by The Principal investment advisor, The Large Cap Value I Separate account and the Large Cap Blend I Separate account have been removed due to poor performance. Two additional accounts have been added to replace them, the Equity Income Separate account and the Capital Appreciation Separate account.

The employee investment options have also increased by one with the addition of the International Emerging Market Separate account, bringing the total investment options to 28.

Recommendation #2: That the Kiwanis International Board approves the changes to the Statement of Investment Objectives and Policies of the Kiwanis International Defined Contribution 401(k) Plan indicated in Exhibit B.

(ADOPTED)

Strategic Intent: Happy Employees

Financial and Human Resource Impact: None
c. **CKI/KCI Alumni Program**

Growth Staff informed the Committee that a change in strategy had occurred related to the new Alumni Program initiative, specifically, that the program would not charge a fee (US$25 per) as had previously been planned.

Staff feels, and the Committee agreed, that the primary goal of the program first needs to be getting people in the program. An investment now (no fee) will more than likely produce opportunity for greater revenue from members of the CKI/KCI Alumni Program in the future that will far outweigh the estimated revenues from the originally planned fee. The Committee also stated that a per-member fee should be reconsidered in the future if the program finds itself in a place where doing that may make sense.

**Recommendation #3: That the Kiwanis International Board approves waiving the US$25 fee related to the CKI/KCI Alumni Program.**

(ADOPTED)

**Strategic Intent:** Should allow the opportunity for greater momentum in getting the program off to a quick start as far as membership gains.

**Financial and Human Resource Impact:** Reduces budgeted revenue by $100,000 within the 2010-11 year.

**Action Report**

a. **Update on Selection of Independent Auditor**

The Kiwanis International Board approved the following recommendation at its January meeting.

Recommendation: That the Kiwanis International Board requests Staff to prepare a Request for Proposal to solicit bids for one (1) independent accountant for Kiwanis International and the Kiwanis International Foundation.

Staff requested bids from four firms: Katz, Sapper & Miller, LLP the current auditor for Kiwanis, Circle K and Key Club; Greenwalt CPAs Inc., the current auditor for the Foundation; BKD, LLP a large regional firm; and Crowe Horwath, LLP a large regional firm. A formal Request for Proposal (RFP) was sent to each firm for them to respond to.

All firms submitted proposals. A Staff Team met with all firms to discuss services and to answer questions prior to the proposal being received.
The Selection Team, consisting of members Tom DeJulio, Rick Arnold, Jack Harten, and Peter Mancuso, narrowed the candidates for final interviews to three firms. Such interviews were conducted on April 14, prior to this Committee meeting.

After the interviews, the Selection Team met to inform the Staff members, involved in the selection process, of their recommended choice.

The Selection Team informed the Committee that it recommends BKD, LLP as the new audit firm for Kiwanis, Circle K, and Key Club. The same recommendation will be presented to the Foundation Board at its upcoming conference call meeting.

As a result, the Committee makes the following recommendation:

**Recommendation #2:** That the International Board selects BKD, LLP, as auditors for Kiwanis International, Circle K International, and Key Club International for the administrative years 2010-11, 2011-12, and 2012-13, subject to annual approval, as noted per the table below:

<table>
<thead>
<tr>
<th>Organization</th>
<th>BKD Fee 2010-11</th>
<th>BKD Fee 2011-12</th>
<th>BKD Fee 2012-13</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kiwanis</td>
<td>$32,450</td>
<td>$33,430</td>
<td>$34,430</td>
</tr>
<tr>
<td>Circle K</td>
<td>$ 9,140</td>
<td>$ 9,420</td>
<td>$ 9,700</td>
</tr>
<tr>
<td>Key Club</td>
<td>$10,140</td>
<td>$10,450</td>
<td>$10,760</td>
</tr>
<tr>
<td>Kiwanis-Employee Benefits</td>
<td>$10,710</td>
<td>$11,020</td>
<td>$11,350</td>
</tr>
<tr>
<td><strong>TOTAL KIWANIS $USD</strong></td>
<td><strong>$62,440</strong></td>
<td><strong>$64,320</strong></td>
<td><strong>$66,240</strong></td>
</tr>
<tr>
<td>KI Foundation</td>
<td>$22,280</td>
<td>$22,940</td>
<td>$23,630</td>
</tr>
<tr>
<td><strong>TOTAL KI &amp; KIF $USD</strong></td>
<td><strong>$84,720</strong></td>
<td><strong>$87,260</strong></td>
<td><strong>$89,870</strong></td>
</tr>
</tbody>
</table>

(ADOPTED)

**Strategic Intent:** To approve auditor in accordance with International Bylaws, Article XXIII, Sections 8 and 9 and Procedure 715-Audit.

**Financial and Human Resource Impact:** Within Staff capacity, expenses for 2010-11 are US$32,450 (Kiwanis), US$9,140 (Circle K), US$10,140 (Key Club), and US$10,710 (Kiwanis-Employee Benefits). The KI Foundation fee ($22,280) is to be approved by the KIF Board.
Information Report

a. 2011-12 Preliminary Budgets and New Initiatives

Staff has developed a first draft of the preliminary 2011-12 budgets for all funds and organizations. The expense budget was prepared using a zero-based budgeting philosophy. All directors were asked to prepare their expense budgets from the ground up...supporting each expense line item with appropriate detail. Directors were also asked to submit any new initiatives and capital expenditures separately for the Leadership Team (LT) to consider. Such new initiatives will be further evaluated by the LT between now and the July meeting. In addition, the Committee received a list of new initiatives proposed by the President-elect.

The Board reviewed the first draft of the preliminary budgets, all new initiatives and capital expenditures. The goal for this meeting was for the Committee to understand the budgeting process, make an initial review of the budgets, to provide further guidance to Staff for finalizing the budget, new initiatives, and capital expenditures, and to understand the process that will occur subsequent to this meeting in order to prepare the final budgets for approval at the July 2011 meeting.

The Committee received an update from President-elect Penn concerning his ideas related to the new initiatives presented by him. After such discussion, the Committee agrees that in order for these new initiatives to be considered for inclusion in the budget, the President-elect Penn should prioritize these items and submit such prioritized list for further use by Staff and for review by the Committee. In addition, Staff has been asked to further evaluate the budget for ways to reduce expenses and to also prioritize the new initiatives submitted by them.

Such reductions and prioritized new initiative lists (from the President-elect and Staff) will be incorporated into the 2011-12 budgets that are presented to the Committee for review prior to the July 2011 meeting. At such meeting, the Committee will recommend the budget for approval.

b. 2010-11 Eliminate Project Budget

At the October 2010 meeting, the Kiwanis International Board approved a preliminary 2010-11 Eliminate Project (EP) budget of $1 million to cover administrative and program service expenses (KIF would be responsible for fund-raising expenses).

Since the October meeting, Finance Staff has met with the Executive Director, US Fund for UNICEF representative, various members of the Leadership Team and CCS (fundraising consultant) to understand what the needs are so a more detailed budget can be prepared.
REPORT OF THE BOARD COMMITTEE ON
AUDIT AND FINANCE

This first draft of the Eliminate Project budget was provided to the Committee in early December to discuss.

At this meeting, the Committee reviewed and discussed a second draft budget of the Eliminate Project with approximately US $1 million for administrative and program services expenses.

With representatives of the Kiwanis International Foundation Board present at the meeting, the Committee discussed in detail how the project was going to be funded, what expenses would be recorded on the books of Kiwanis International and Kiwanis International Foundation and what constituted a program or fundraising expense.

After significant discussion, the Committee agreed that Staff should coordinate a meeting with the newly-recommended audit firm along with sufficient representation from both KI and KIF to determine how best to record and report the income, expenses, and other transactions of the Eliminate Project. In other words, on whose organization’s books will the administrative, programs, and fundraising expenses be recorded?

The results of this work will be reported to the Committee and used by Staff in the preparation of the Eliminate Project Budget to be approved by the Committee at the July 2011 meeting.

c. Kiwanis Board Officers and Executive Director Travel Expense Review

In accordance with new Board procedures, the Committee reviewed a summary of the Executive Director travel expenses from October 1, 2010 – March 31, 2011. The Committee also reviewed a summary of the travel for the President, President-Elect, Vice-President and Immediate Past President for the same period. All these reports were found to be acceptable. The Committee took no further action.

d. Quarterly Investment Report

Morgan Stanley Smith Barney (MSSB) representatives, Duane Cretin and John Leffel, attended the meeting to discuss the current market situation as it relates to Kiwanis’ investments. They pointed out the following:

- Kiwanis stocks are doing very well considering the world market;
- Investment balances have increased 5% since 12/31/10 and 13% since 9/30/10;
- Rebalancing of the investments, which is done quarterly, helps the investments grow (done per investment policy);
- Morgan Stanley Smith Barney (MSSB) expects the Gross Domestic Project to increase by 3.7% and inflation by 2.9% in 2011; and
• Having a spending policy of 4% or less is prudent per studies conducted by their company.

The Committee received a copy of the quarterly investment report dated March 31, 2011 and reviewed and accepted this quarterly report. See Exhibit A for a summary of this report. The investment amount at October 1, 2010 was $16,379,000. The ending balance at March 31, 2011 was $18,637,000 for an increase of $2,258,000 (13.8%).

e. Kiwanis Long-Term Investment and Spending Policy

One of our growing assets is our long-term investment portfolio, currently showing a balance in excess of US$18.5 million. Through careful nurturing over the past decade, Kiwanis has been able to increase the value of our long-term investments – increasing them from US$11 million in November 1999 to more than US$18 million today.

In light of decreasing organizational revenue, the Committee discussed the merits of considering a “spending policy” in which funds from our long-term investment portfolio could be available each year to help fund the needs of the organization. Several scenarios were discussed where a prudent, strategic formula would allow for funds to be available.

The Committee asked that in the next 30 days, Board Financial Advisor, Rick Arnold prepare a model spending policy for the Committee to consider via a conference call to be scheduled within the next two months.

f. District Audit and Reporting Requirements

The Committee briefly discussed concerns related to the financial reporting practices of our Circle K International and Key Club International entities within some districts.

Because of more stringent standards placed on tax-exempt organizations and because the financial reporting and viability of our youth organizations is so important, Kiwanis may wish to look at our current procedures requiring all district entities to report their finances to Kiwanis.

Chairman, Tom informed Committee members that the issue was taken up by the Executive Committee and ultimately referred to the Board Committee on Governance for further action.

g. Financial Advisor Update

Rick Arnold commented that a cash flow budget should be done but no further discussions were held on the matter.
**Future Business (for October 2011 unless noted)**

a. Finalized 2011-12 Budgets for Kiwanis, Circle K, Key Club and Eliminate Project (June 2011)
b. Review of Current Financial Summary (June 2011)
c. Review of Current Investment Report (June 2011)
d. Review of Investment Spending Policy proposal (June 2011)
e. Financial Advisor Update (June 2011)
f. General Liability Insurance Renewal
g. Review of Board Committee Responsibilities
h. Annual Report from Investment Advisor
i. Financial Advisor Update
<table>
<thead>
<tr>
<th></th>
<th>A</th>
<th>B OPERATING FUND</th>
<th>C THE ELIMINATE PROJECT FUND</th>
<th>D MAGAZINE FUND</th>
<th>E INTL CONV FUND</th>
<th>F LIAB INS FUND</th>
<th>G PROPERTY FUND</th>
<th>H YTD 2009-10</th>
<th>I YTD 2008-09</th>
<th>J ALL FUNDS 9/30/2009</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td></td>
<td>CURRENT LIABILITIES:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td>Cash-US</td>
<td>1,905,006</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>1</td>
<td>-</td>
<td>1,905,007</td>
</tr>
<tr>
<td>4</td>
<td></td>
<td>Cash-Non US</td>
<td>1,276,782</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>1,276,782</td>
</tr>
<tr>
<td>5</td>
<td></td>
<td>Investments</td>
<td>7,199,409</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>7,199,409</td>
</tr>
<tr>
<td>6</td>
<td></td>
<td>Accts Rec-Clubs/Distr</td>
<td>4,217,013</td>
<td>-</td>
<td>1,078</td>
<td>700</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>4,218,791</td>
</tr>
<tr>
<td>7</td>
<td></td>
<td>Accts Rec-Other</td>
<td>542</td>
<td>-</td>
<td>23,999</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>24,141</td>
</tr>
<tr>
<td>8</td>
<td></td>
<td>Allow for Bad Debts</td>
<td>(62,618)</td>
<td>-</td>
<td>(17,840)</td>
<td>-</td>
<td>(4,990)</td>
<td>-</td>
<td>-</td>
<td>(85,448)</td>
</tr>
<tr>
<td>9</td>
<td></td>
<td>Accts Rec-Affiliates</td>
<td>507,442</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>501,442</td>
</tr>
<tr>
<td>10</td>
<td></td>
<td>Inventory</td>
<td>856,814</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>856,814</td>
</tr>
<tr>
<td>11</td>
<td></td>
<td>Prepaid Liability Insurance</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>649,090</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>12</td>
<td></td>
<td>Prepaid Expenses</td>
<td>218,400</td>
<td>-</td>
<td>33,018</td>
<td>1,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>252,418</td>
</tr>
<tr>
<td>13</td>
<td></td>
<td>Deposits</td>
<td>12,250</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>21,000</td>
<td>-</td>
<td>-</td>
<td>33,250</td>
</tr>
<tr>
<td>14</td>
<td></td>
<td>Travel Advances</td>
<td>(36)</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>(36)</td>
<td>151</td>
</tr>
<tr>
<td>15</td>
<td></td>
<td>Total Current Assets</td>
<td>15,125,004</td>
<td>-</td>
<td>39,855</td>
<td>1,700</td>
<td>665,101</td>
<td>-</td>
<td>-</td>
<td>16,831,560</td>
</tr>
<tr>
<td>16</td>
<td></td>
<td>PROPERTY &amp; EQUIPMENT</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>11,390,712</td>
</tr>
<tr>
<td>17</td>
<td></td>
<td>Less: ACCUM DEPRECIATION</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>(5,254,399)</td>
</tr>
<tr>
<td>18</td>
<td></td>
<td>Total Fixed Assets</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>6,136,313</td>
</tr>
<tr>
<td>19</td>
<td></td>
<td>LONG TERM RECEIVABLES</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>20</td>
<td></td>
<td>LONG TERM INVESTMENTS-SMITH BARNEY</td>
<td>17,291,157</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>21</td>
<td></td>
<td>LONG TERM INVESTMENTS-OTHER</td>
<td>(13,225,247)</td>
<td>(321,325)</td>
<td>4,029,488</td>
<td>(245,191)</td>
<td>10,761,069</td>
<td>(814,805)</td>
<td>-</td>
<td>183,989</td>
</tr>
<tr>
<td>22</td>
<td></td>
<td>TOTAL ASSETS</td>
<td>20,190,914</td>
<td>(321,325)</td>
<td>4,069,343</td>
<td>(243,491)</td>
<td>11,426,170</td>
<td>5,321,508</td>
<td>40,443,119</td>
<td>37,632,576</td>
</tr>
<tr>
<td>23</td>
<td></td>
<td>CURRENT LIABILITIES:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>24</td>
<td></td>
<td>Accounts Payable</td>
<td>433,476</td>
<td>-</td>
<td>(7)</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>433,469</td>
</tr>
<tr>
<td>25</td>
<td></td>
<td>Accounts Payable-Affiliates</td>
<td>129,241</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>129,241</td>
</tr>
<tr>
<td>26</td>
<td></td>
<td>District Dues Payable</td>
<td>1,323,028</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>1,323,028</td>
</tr>
<tr>
<td>27</td>
<td></td>
<td>Accrued Vacation Pay</td>
<td>324,856</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>324,856</td>
</tr>
<tr>
<td>28</td>
<td></td>
<td>Accrued Expenses</td>
<td>176,590</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>176,590</td>
</tr>
<tr>
<td>29</td>
<td></td>
<td>Unearned Income</td>
<td>5,302,545</td>
<td>-</td>
<td>736,418</td>
<td>-</td>
<td>1,160,309</td>
<td>-</td>
<td>-</td>
<td>7,199,270</td>
</tr>
<tr>
<td>30</td>
<td></td>
<td>Total Current Liabilities</td>
<td>7,689,736</td>
<td>-</td>
<td>736,409</td>
<td>-</td>
<td>1,160,309</td>
<td>-</td>
<td>-</td>
<td>9,586,454</td>
</tr>
<tr>
<td>31</td>
<td></td>
<td>NOTES PAYABLE</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>32</td>
<td></td>
<td>RETIREE DEATH BENEFITS</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>7,000</td>
</tr>
<tr>
<td>33</td>
<td></td>
<td>INTERFUND PAYABLE</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>34</td>
<td></td>
<td>CLAIMS LOSS LIABILITY</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>1,046,789</td>
</tr>
<tr>
<td>35</td>
<td></td>
<td>TOTAL LIABILITIES</td>
<td>7,696,736</td>
<td>-</td>
<td>736,409</td>
<td>-</td>
<td>2,207,098</td>
<td>-</td>
<td>-</td>
<td>10,640,243</td>
</tr>
<tr>
<td>36</td>
<td></td>
<td>NET ASSETS:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>37</td>
<td></td>
<td>Beginning of Year</td>
<td>10,709,116</td>
<td>(146,879)</td>
<td>3,302,076</td>
<td>(417,114)</td>
<td>9,011,093</td>
<td>5,321,508</td>
<td>27,779,800</td>
<td>26,449,150</td>
</tr>
<tr>
<td>38</td>
<td></td>
<td>Current Year Surplus (Deficit)</td>
<td>1,785,882</td>
<td>(174,446)</td>
<td>30,858</td>
<td>173,923</td>
<td>207,979</td>
<td>-</td>
<td>2,023,076</td>
<td>1,708,571</td>
</tr>
<tr>
<td>39</td>
<td></td>
<td>TOTAL NET ASSETS</td>
<td>12,494,178</td>
<td>(321,325)</td>
<td>3,332,934</td>
<td>(243,491)</td>
<td>9,219,072</td>
<td>5,321,508</td>
<td>29,802,876</td>
<td>28,158,721</td>
</tr>
<tr>
<td>40</td>
<td></td>
<td>TOTAL LIAB &amp; NET ASSETS</td>
<td>20,190,914</td>
<td>(321,325)</td>
<td>4,069,343</td>
<td>(243,491)</td>
<td>11,426,170</td>
<td>5,321,508</td>
<td>40,443,119</td>
<td>37,632,576</td>
</tr>
</tbody>
</table>
### Operating/SLP Fund

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
<th>F</th>
<th>G</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>09-10 Actual</td>
<td>10-11 Proj</td>
<td>10-11 Budget</td>
<td>10-11 Budget vs. 10-11 Proj Good/(Bad) Variance</td>
<td>Comments - 10-11 Budget vs. 10-11 Projections</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Revenues</td>
<td>12,501,834</td>
<td>10,776,818</td>
<td>11,263,168</td>
<td>(486,350)</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Expenses</td>
<td>(12,794,448)</td>
<td>(11,209,673)</td>
<td>(11,720,827)</td>
<td>511,154</td>
<td></td>
</tr>
</tbody>
</table>

Under budget due to lower income for net merchandise sales-Kiwanis merchandise ($260,000), new member fees (existing clubs) (CYB=22,996 members, CYP=17,741 members, LYA=25,524 members) ($127,000), CKI/KCI Alumni fees-pending Board approval, will be waived ($100,000), new club fees (CYB=3,931 members, CYP= 3,254 members, LYA= 5,095 members) ($30,000), life members (CYB=137 members, CYP=89 members, LYA=137 members) ($30,000)...OFFSET by higher than budgeted dues ($80,000).

**NOTE:** CYB=Current Year Budget, CYP=Current Year Projection, LYA=Last Year Actual

### Investment Income-

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
<th>F</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Investment Income-</td>
<td>Gain/(Loss)</td>
<td>1,445,093</td>
<td>739,632</td>
<td>-</td>
</tr>
</tbody>
</table>

The 9/30/10 and 2/28/11 investment balances were $16,380,000 and $18,520,000...a 13.1% gain. The projection includes interest, dividends, fees and realized gains. Kiwanis' portion of the overall investment balance as of 9/30/10 and 2/28/11 are $15,369,000 and $17,291,000, respectively.

### Surplus/(Deficit)

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>Surplus/(Deficit)</td>
<td>$1,152,479</td>
<td>$306,777</td>
<td>$(457,659)</td>
</tr>
</tbody>
</table>

### The Eliminate Project Fund

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
<th>F</th>
<th>G</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>09-10 Actual</td>
<td>10-11 Proj</td>
<td>10-11 Budget</td>
<td>10-11 Budget vs. 10-11 Proj Good/(Bad) Variance</td>
<td>Comments - 10-11 Budget vs. 10-11 Projections</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Revenues</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Expenses</td>
<td>(146,879)</td>
<td>(418,671)</td>
<td>(1,000,000)</td>
<td>581,329</td>
<td></td>
</tr>
</tbody>
</table>

Decrease due to lower costs for Administration Department costs ($270,000) and Program Services Department ($310,000).

### Investment Income-

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
</tr>
</thead>
<tbody>
<tr>
<td>12</td>
<td>Investment Income-</td>
<td>Gain/(Loss)</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>13</td>
<td>Surplus/(Deficit)</td>
<td>$(146,879)</td>
<td>$(418,671)</td>
<td>$(1,000,000)</td>
</tr>
</tbody>
</table>
## Magazine Fund

<table>
<thead>
<tr>
<th></th>
<th>09-10 Actual</th>
<th>10-11 Proj</th>
<th>10-11 Budget</th>
<th>10-11 Budget vs. 10-11 Proj Good/(Bad) Variance</th>
<th>Comments - 10-11 Budget vs. 10-11 Projections</th>
</tr>
</thead>
<tbody>
<tr>
<td>15</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>Revenues</td>
<td>1,411,510</td>
<td>1,421,011</td>
<td>1,377,312</td>
<td>Increase due to higher income for magazine subscriptions (CYB=154,039 subscriptions, CYP=157,623 subscriptions, LYA=161,461 subscriptions) ($30,000) and advertising- fundraising section in August magazine ($20,000).</td>
</tr>
<tr>
<td>17</td>
<td>Expenses</td>
<td>(1,061,662)</td>
<td>(1,211,256)</td>
<td>(1,247,478)</td>
<td>Decrease due to lower costs for Advertising Department ($20,000) and Magazine Editorial Department ($10,000).</td>
</tr>
<tr>
<td>18</td>
<td>Investment Income-Gain/(Loss)</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>19</td>
<td>Surplus/(Deficit)</td>
<td>$349,848</td>
<td>$209,755</td>
<td>$129,834</td>
<td>$79,921</td>
</tr>
</tbody>
</table>

## Convention Fund

<table>
<thead>
<tr>
<th></th>
<th>09-10 Actual</th>
<th>10-11 Proj</th>
<th>10-11 Budget</th>
<th>10-11 Budget vs. 10-11 Proj Good/(Bad) Variance</th>
<th>Comments - 10-11 Budget vs. 10-11 Projections</th>
</tr>
</thead>
<tbody>
<tr>
<td>22</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>23</td>
<td>Revenues</td>
<td>1,706,883</td>
<td>945,000</td>
<td>1,694,060</td>
<td>Decrease due to lower income from registration (CYB=3,500 attendees, CYP=2,500 attendees, LYA=6,368 attendees) ($410,000), Saturday Night Event-not held ($100,000), hotel revenue share ($150,000), tour commission ($50,000) and Gala Event ($30,000).</td>
</tr>
<tr>
<td>24</td>
<td>Expenses</td>
<td>(1,982,720)</td>
<td>(1,846,774)</td>
<td>(1,829,536)</td>
<td>Increase due to higher costs for stage production ($150,000), facility rental ($60,000) and speakers ($40,000)…OFFSET by lower costs for Saturday Night Event ($100,000), Gala Event ($30,000), transportation ($50,000), brochures ($30,000), credit card fees ($10,000).</td>
</tr>
<tr>
<td>25</td>
<td>Investment Income-Gain/(Loss)</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>26</td>
<td>Surplus/(Deficit)</td>
<td>$(275,837)</td>
<td>$(901,774)</td>
<td>$(135,476)</td>
<td>$(766,298)</td>
</tr>
<tr>
<td>27</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Liabilities Insurance Fund

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
<th>F</th>
<th>G</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>09-10 Actual</td>
<td>10-11 Proj</td>
<td>10-11 Budget</td>
<td>10-11 Budget vs. 10-11 Proj&lt;br&gt;Good/(Bad) Variance</td>
<td>Comments - 10-11 Budget vs. 10-11 Projections</td>
<td></td>
</tr>
<tr>
<td>29</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>30</td>
<td>Revenues</td>
<td>2,023,175</td>
<td>1,989,000</td>
<td>2,004,836</td>
<td>(15,836)</td>
<td>Decrease due to lower income from US &amp; Canadian members (CYB=166,712 members, CYP=164,909 members, LYA=168,039 members).</td>
</tr>
<tr>
<td>31</td>
<td>Expenses</td>
<td>(1,772,132)</td>
<td>(1,677,308)</td>
<td>(1,851,957)</td>
<td>174,649</td>
<td>Decrease due to lower costs for premiums-16.5% ($150,000) and claims ($20,000).</td>
</tr>
<tr>
<td>32</td>
<td>Investment Income-Gain/(Loss)</td>
<td>-</td>
<td>56</td>
<td>-</td>
<td>56</td>
<td></td>
</tr>
<tr>
<td>33</td>
<td>Surplus/(Deficit)</td>
<td>$ 251,043</td>
<td>$ 311,748</td>
<td>$ 152,879</td>
<td>$ 158,869</td>
<td></td>
</tr>
</tbody>
</table>

## Property Fund

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
<th>F</th>
<th>G</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>09-10 Actual</td>
<td>10-11 Proj</td>
<td>10-11 Budget</td>
<td>10-11 Budget vs. 10-11 Proj&lt;br&gt;Good/(Bad) Variance</td>
<td>Comments - 10-11 Budget vs. 10-11 Projections</td>
<td></td>
</tr>
<tr>
<td>36</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>37</td>
<td>Revenues</td>
<td>699,907</td>
<td>802,292</td>
<td>796,991</td>
<td>5,301</td>
<td></td>
</tr>
<tr>
<td>38</td>
<td>Expenses</td>
<td>(699,907)</td>
<td>(802,292)</td>
<td>(796,991)</td>
<td>(5,301)</td>
<td></td>
</tr>
<tr>
<td>39</td>
<td>Investment Income-Gain/(Loss)</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>40</td>
<td>Surplus/(Deficit)</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td></td>
</tr>
</tbody>
</table>

## All Kiwanis Funds

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
<th>F</th>
<th>G</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>09-10 Actual</td>
<td>10-11 Proj</td>
<td>10-11 Budget</td>
<td>10-11 Budget vs. 10-11 Proj&lt;br&gt;Good/(Bad) Variance</td>
<td>Comments - 10-11 Budget vs. 10-11 Projections</td>
<td></td>
</tr>
<tr>
<td>43</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>44</td>
<td>Revenues</td>
<td>$ 18,343,309</td>
<td>$ 15,934,121</td>
<td>$ 17,136,367</td>
<td>$ (1,202,246)</td>
<td>Decrease due to lower income for the Operating/SLP Fund ($490,000) and Convention Fund ($750,000)...OFFSET by higher income for the Magazine Fund ($40,000).</td>
</tr>
<tr>
<td>45</td>
<td>Expenses</td>
<td>(18,457,748)</td>
<td>(17,165,974)</td>
<td>(18,446,789)</td>
<td>1,280,815</td>
<td>Decrease due to lower costs for the Operating/SLP fund ($510,000), The Eliminate Project ($580,000), Magazine Fund ($40,000) and Liability Insurance Fund ($170,000)... OFFSET by higher costs for the Convention Fund ($20,000).</td>
</tr>
<tr>
<td></td>
<td>Investment Income-Gain/(Loss)</td>
<td>1,445,093</td>
<td>739,688</td>
<td>-</td>
<td>739,688</td>
<td>The 9/30/10 and 2/28/11 investment balances were $16,380,000 and $18,520,000…a 13.1% gain. The projection includes interest, dividends, fees and realized gains. Kiwanis' portion of the overall investment balance as of 9/30/10 and 2/28/11 are $15,369,000 and $17,291,000, respectively.</td>
</tr>
<tr>
<td>46</td>
<td>Surplus/(Deficit)</td>
<td>$ 1,330,654</td>
<td>$ (492,165)</td>
<td>$ (1,310,422)</td>
<td>$ 818,257</td>
<td></td>
</tr>
</tbody>
</table>

The 9/30/10 and 2/28/11 investment balances were $16,380,000 and $18,520,000…a 13.1% gain. The projection includes interest, dividends, fees and realized gains. Kiwanis' portion of the overall investment balance as of 9/30/10 and 2/28/11 are $15,369,000 and $17,291,000, respectively.
<table>
<thead>
<tr>
<th></th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>E</th>
<th>10-11 Budget vs. 10-11 Proj Good/(Bad) Variance</th>
<th>G</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td>Circle K</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td>09-10 Actual</td>
<td>10-11 Proj</td>
<td>10-11 Budget</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Revenues</td>
<td>753,075</td>
<td>589,510</td>
<td>574,269</td>
<td>15,241</td>
<td>Increase due to higher income for dues (CYB=376 clubs, CYP=407 clubs, LYA=475 clubs).</td>
</tr>
<tr>
<td>4</td>
<td>Expenses</td>
<td>(711,906)</td>
<td>(544,796)</td>
<td>(547,078)</td>
<td>2,282</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Investment Income- Gain/(Loss)</td>
<td>314</td>
<td>167</td>
<td>-</td>
<td>167</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Surplus/(Deficit)</td>
<td>$ 41,483</td>
<td>$ 44,881</td>
<td>$ 27,191</td>
<td>$ 17,690</td>
<td></td>
</tr>
<tr>
<td></td>
<td>A</td>
<td>B</td>
<td>C</td>
<td>D</td>
<td>E</td>
<td>F</td>
</tr>
<tr>
<td>---</td>
<td>-------------------</td>
<td>-------------------</td>
<td>-------------------</td>
<td>-------------------</td>
<td>-------------------</td>
<td>-------------------</td>
</tr>
<tr>
<td>1</td>
<td></td>
<td>Key Club-Unrestricted Fund</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>09-10 Actual</td>
<td>10-11 Proj</td>
<td>10-11 Budget</td>
<td>10-11 Budget vs. 10-11 Proj Good/(Bad) Variance</td>
<td>Comments - 10-11 Budget vs. 10-11 Projections</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Revenues</td>
<td>2,165,765</td>
<td>3,317,090</td>
<td>3,406,882</td>
<td>(89,792)</td>
<td>Decrease due to lower income for Key Leader Subsidy ($60,000) and grant income for the Key Club Week Project ($20,000).</td>
</tr>
<tr>
<td>4</td>
<td>Expenses</td>
<td>(1,938,963)</td>
<td>(3,045,852)</td>
<td>(3,157,726)</td>
<td>111,874</td>
<td>Decrease due to lower costs for Membership Department-magazine printing and club officer handbooks ($40,000), Key Leader Department ($60,000).</td>
</tr>
<tr>
<td>5</td>
<td>Investment Income-Gain/(Loss)</td>
<td>123,130</td>
<td>88,419</td>
<td>-</td>
<td>88,419</td>
<td>The 9/30/10 and 2/28/11 investment balances were $16,380,000 and $18,520,000…a 13.1% gain. The projection includes interest, dividends, fees and realized gains. Kiwanis' portion of the overall investment balance as of 9/30/10 and 2/28/11 are $1,010,000 and $1,232,000, respectively.</td>
</tr>
<tr>
<td>6</td>
<td>Surplus/(Deficit)</td>
<td>$ 349,932</td>
<td>$ 359,657</td>
<td>$ 249,156</td>
<td>$ 110,501</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Key Club-Temporarily Restricted Fund</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>09-10 Actual</td>
<td>10-11 Proj</td>
<td>10-11 Budget</td>
<td>10-11 Budget vs. 10-11 Proj Good/(Bad) Variance</td>
<td>Comments - 10-11 Budget vs. 10-11 Projections</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Revenues</td>
<td>798,192</td>
<td>785,276</td>
<td>700,000</td>
<td>85,276</td>
<td>Projection approx. 09-10 actual.</td>
</tr>
<tr>
<td>10</td>
<td>Expenses</td>
<td>(668,707)</td>
<td>(785,276)</td>
<td>(700,000)</td>
<td>(85,276)</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Investment Income-Gain/(Loss)</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>Surplus/(Deficit)</td>
<td>$ 129,485</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>All Key Club Funds</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>09-10 Actual</td>
<td>10-11 Proj</td>
<td>10-11 Budget</td>
<td>10-11 Budget vs. 10-11 Proj Good/(Bad) Variance</td>
<td>Comments - 10-11 Budget vs. 10-11 Projections</td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>Revenues</td>
<td>2,963,957</td>
<td>4,102,366</td>
<td>4,106,882</td>
<td>(4,516)</td>
<td>Decrease due to lower income for the Unrestricted Fund ($90,000)…OFFSET by higher income for the Temporarily Restricted Fund ($90,000).</td>
</tr>
<tr>
<td>16</td>
<td>Expenses</td>
<td>(2,607,670)</td>
<td>(3,831,128)</td>
<td>(3,857,726)</td>
<td>26,598</td>
<td>Decrease due to lower costs for Unrestricted Fund ($110,000)…OFFSET by higher costs for the Temporarily Restricted Fund ($90,000).</td>
</tr>
<tr>
<td>17</td>
<td>Investment Income-Gain/(Loss)</td>
<td>123,130</td>
<td>88,419</td>
<td>-</td>
<td>88,419</td>
<td>The 9/30/10 and 2/28/11 investment balances were $16,380,000 and $18,520,000…a 13.1% gain. The projection includes interest, dividends, fees and realized gains. Kiwanis' portion of the overall investment balance as of 9/30/10 and 2/28/11 are $1,010,000 and $1,232,000, respectively.</td>
</tr>
<tr>
<td>18</td>
<td>Surplus/(Deficit)</td>
<td>$ 479,417</td>
<td>$ 359,657</td>
<td>$ 249,156</td>
<td>$ 110,501</td>
<td></td>
</tr>
</tbody>
</table>
STATEMENT OF INVESTMENT OBJECTIVES AND POLICIES OF THE KIWANIS INTERNATIONAL DEFINED CONTRIBUTION 401(K) PLAN

This statement of investment objectives and policies is set forth in order to:

A. Establish a clear understanding of investment policies and objectives for the Kiwanis International 401(k) Plan.

B. Develop specific guidelines and limitations for the selecting of appropriate investment management and suitable investment options.

C. Provide a basis for evaluation of the investment performance of the plan.

It is the intent of this statement to provide investment objectives, which are sufficiently specific to be meaningful, but sufficiently flexible to be practical. These objectives are designed to establish an attitude and philosophy, which will guide the investment manager towards the desired performance. These objectives will be reviewed on an annual basis.

401(K) TRUSTEES’ RESPONSIBILITY

The 401(k) Trustees (Chief Executive Officer, Executive Director and Senior Director of People, Facilities and Risk Services of Human Resources) are charged by law with the responsibility for the investment assets of the fund. The 401(k) Trustees shall discharge their duties solely in the interest of the Plan, with the care, skill, prudence, and diligence under the circumstances prevailing, that a prudent man/woman, acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of a like character with like aims.

INVESTMENT MANAGER

The 401(k) Trustees are authorized and permitted by Agreement and Declaration of Trust to engage the services of an investment manager who possesses the necessary specialized research facilities and skilled manpower to meet these objectives and guidelines.

The 401(k) Trustees will determine policy guidelines after considering the advice and recommendations of the investment manager and others. All modifications of policy guidelines shall be in writing and signed by the 401(k) Trustees.

OBJECTIVES

The investment objectives of the Kiwanis International 401(k) Plan are intended to provide an opportunity for Plan Members to exercise control over funds in their retirement accounts and provide an opportunity to choose the manner in which some or all of their funds are invested.

SELECTION OF INVESTMENT OPTIONS AND INVESTMENT MANAGERS

The Trustees shall select an Investment Option based on evaluation of such of the following factors as are applicable, as well as any other factors the Trustees believes are appropriate to the inquiry. These factors are intended to assure that the selections are compatible with the requirements of ERISA 404(c), made with a prudent degree of care and that excessive risk is avoided.
Financial strength, stability, and reputation
- Level of investment and Plan services and fees
- Investment philosophy, process, style and style drift
- Tenure and experience of investment management personnel
- Historical investment performance and risk relative to the category average characteristics
- Array of investment options
- Investment communication
- At least a three-year track record
- At least $10 million in assets
- Relatively consistent style over the last three years to five years
- No less than 95% of assets invested in the primary investment objective plus cash
- Net performance percentile ranking for the one-year, three-year, five-year and ten-year periods, averaged together, no worse than the 50th percentile relative to the category
- Degree of exposure to any single sector or entity
- Plan diversification needs
- Prospectus, reports, or other relevant documents
- Does not engage in the practices described in Appendix I

The 401(k) Plan has established twenty-eight seven (28 27) funds, which have been made available to Kiwanis International employees.

**Short-Term Fixed Income**
- Stable Value Sig Fund

**Fixed Income**
- Bond and Mortgage Separate Account
- U.S. Property Separate Account

**Balanced/Asset Allocation**
- Bond Emphasis Balanced Separate Account
- Principal LifeTime Strategic Income Separate Acct
- Principal LifeTime 2010 Separate Account
- Principal LifeTime 2015 Separate Account
- Principal LifeTime 2020 Separate Account
- Principal LifeTime 2025 Separate Account
- Principal LifeTime 2030 Separate Account
- Principal LifeTime 2035 Separate Account
- Principal LifeTime 2040 Separate Account
- Principal LifeTime 2045 Separate Account
- Principal LifeTime 2050 Separate Account
- Principal LifeTime 2055 Separate Account

**Large U.S. Equity**
- LargeCap Growth II Separate Account
- LargeCap Blend I Separate Account
- Capital Appreciation Separate Account
- Equity Income Separate Account
- LargeCap S&P 500 Index Separate Account
- LargeCap Value I Separate Account
**Small/Mid U.S. Equity**
- SmallCap Value II Separate Account
- SmallCap Growth II Separate Account
- MidCap Value I Separate Account
- MidCap Blend Separate Account
- SmallCap S&P 600 Index Separate Account
- Midcap Growth III Separate Account

**International Equity**
- Diversified International Separate Account
- International Emerging Markets Separate Account
- International SmallCap Separate Account

**DELEGATION OF AUTHORITY**

The investment manager will be held responsible for making all investment decisions regarding the assets in these funds and will be accountable for the objectives indicated herein, with the exception of 1) any specific limitations set forth in this memorandum and 2) provided that the manager observes the guidelines and philosophies stated herein.

**APPENDIX I**

The following investment practices are deemed unacceptable for Plan funds:

- Investment in Commodities
- Investment in non-marketable securities
- Investment in derivative investments, such as options and futures contracts, for the purpose of leveraging investment returns
- Margin transactions
- Short sales
- Excessive concentration in a single security or in the securities of a single corporation
- Mortgage, pledge or hypothecate securities
- Repurchase agreements against securities which are not permitted under this Statement
TOTAL FUND

Board Committee on Audit and Finance
Information Report - Exhibit A
Page 1 of 1

Asset Allocation ($000)

<table>
<thead>
<tr>
<th></th>
<th>Dom. Eq</th>
<th>Intl Eq</th>
<th>Fixed Inc</th>
<th>Cash</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2011</td>
<td>11,684</td>
<td>2,835</td>
<td>3,516</td>
<td>596</td>
<td>18,632</td>
</tr>
</tbody>
</table>

Asset Allocation By Manager

- Dom. Eq: 63%
- Intl Eq: 15%
- Fixed Inc: 19%
- Cash: 3%

Asset Growth ($000)

<table>
<thead>
<tr>
<th></th>
<th>11/30/99</th>
<th>11/23/99</th>
<th>12/31/10</th>
<th>09/30/10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Market Value</td>
<td>17,725</td>
<td>16,374</td>
<td>16,299</td>
<td>12,775</td>
</tr>
<tr>
<td>Net Contributions &amp; Withdrawals</td>
<td>34</td>
<td>65</td>
<td>125</td>
<td>3,219</td>
</tr>
<tr>
<td>Gain/Loss + Income</td>
<td>873</td>
<td>2,193</td>
<td>2,208</td>
<td>2,638</td>
</tr>
<tr>
<td>Ending Market Value</td>
<td>18,632</td>
<td>18,632</td>
<td>18,632</td>
<td>18,632</td>
</tr>
</tbody>
</table>


Please refer to the attached Disclosures for important information.
KIWANIS INTERNATIONAL BOARD OF TRUSTEES
BOARD COMMITTEE REPORT

BOARD COMMITTEE ON
GOVERNANCE

April 15, 2010
International Office, Indianapolis, Indiana USA
8:30 a.m. – 5:00 p.m. EST
Seminar West

Committee Members

Robert Vande Rieviere, Chairman (by phone)  ____ Susan A. Petrisin
Tadao Oda, Acting Chairman (on-site)  ____ Stewart L. Ross
Bascom L. Allen, Sr.  ____ Wen-Pin Su
Pam Fleming  ____ Christina Hale, Staff Liaison
Oscar E. Knight, III  ____ Diana O’Brien, Staff Liaison
Paul G. Palazzolo  ____ Dr. Barry Glazer, Parliamentarian

1. Call to Order

2. Consent Report
   a. Club Convention Fee
   b. Updates to Standard Form for District Bylaws
   c. Deletion of Procedure 442 – Kiwanis Junior
   d. Deletion of Procedure 164 – Regional Magazines

3. Action Report
   a. New Kiwanis Japan Foundation
   b. Past District Governors and Past International Trustees
   c. Districts Wishing to Waive Next Year’s Dues for Clubs Formed Jan. 1 – Sept. 30
   d. Resolutions and Bylaws Committee

4. Information Report
   a. Election Campaign Standards
   b. Intent of Policy D.5.b – Districts and Clubs / Fund Raising
   c. Special Task Force on Charges of Conduct Unbecoming
   d. Multi-Year Board Counseling Assignments
   e. Switzerland-Liechtenstein District bylaw amendments
   f. Request to Divide Philippine Luzon District
   g. Request to Split Taiwan District
   h. Task Force on Governing Documents
6. Future Business
   a. New Standard Form for Federation Bylaws
   b. Special Task Force on charges of conduct unbecoming
   c. Biannual consideration of International Bylaw amendments
   d. Filtering process to assure viable amendments
   e. Task Force on Governing Documents – interim report
   f. Background Check Appeals Committee recommendations (referred by Executive)
   g. Background check policy for clubs and districts (referred by Executive)
   h. District foundation compliance with Procedure 260.3 (referred by Executive)
   i. New code of ethics for Kiwanis International Officers (referred by Executive)
   j. Reporting practices of districts, regions, and SLPs (referred by Executive)
   k. Executive Committee membership (referred by 2011-12 President)
   l. Financial reporting to delegates (referred by 2011-12 President)
   m. Appointing selected committees for longer terms (referred by 2011-12 President)
   n. Changing Board Members terms to July 1 – June 30 (referred by 2011-12 President)
KIWANIS INTERNATIONAL BOARD OF TRUSTEES

REPORT OF THE BOARD COMMITTEE ON
GOVERNANCE

Note: Chairman Robert Vande Rieviere could not physically attend this Board meeting due to his mother’s death. He attended by conference call. Tadao Oda acted as Chairman on-site, at the request of President Sylvester Neal.

Consent Agenda

a. Club Convention Fee

The Committee considered whether the Board should again offer last year’s amendment to establish a club convention fee. This amendment definitely has value for Kiwanis International, clubs, and members. However, the Committee cautions the Board against offering it at the 2011 convention in Geneva, as this may be perceived as a strategic move on the Board’s part. The Committee instead requests Staff to conduct further research including the most effective price points for per-club or per-club-member fees (and possibly member surveys) for submission of a new, improved amendment at the 2012 convention in New Orleans, with advance notice for open discussion among clubs and members.

Recommendation #1: That the Kiwanis International Board directs Staff to conduct more research on the issue of a per-club or per-club-member international convention fee for consideration by the 2011-12 International Board and proposal at the 2012 International Convention in New Orleans.

(ADOPTED)

Strategic Intent: Best practices
Financial and Human Resource Impact: None

b. Updates to Standard Form for District Bylaws

The Standard Form for District Bylaws has been updated by Staff to incorporate specific changes adopted by the Board since 2006 and to agree with International Bylaw amendments adopted in recent years. Revisions include the following, in two distinct categories. Districts have been made aware of these distinctions:

Optional items that must first be adopted by a district’s house of delegates:
1. Adopting regional district trustees: election, duties, filling of vacancies, etc.
2. Replacing annual audits with an annual examination of records
3. Adopting office of Vice-Governor (by any title) as sole candidate for Governor-elect
4. Allowing district boards and district committees to meet electronically. (Note: They may already do so, even without this provision, so long as their state or national law allows it.)

5. Allowing one-year or two-year terms for Lt. Governors. (Note: Most districts are leaving this up to each division to determine for itself.)

6. Adopting a graduated new member add fee

**Mandatory items** that the district house may not reject, even if it voted on them — thus, districts have been instructed to simply add these and to inform clubs and members:

1. Requirement that Governor, Governor-elect, and Vice-Governor incumbents and candidates have a clear criminal history background check conducted and verified by Kiwanis International

2. Provision giving district boards the authority to ban someone from holding future offices or appointments, if he/she was removed from office for conduct unbecoming

3. Moving annual billing and collection of district dues to October 1 for all clubs

4. Removing the statement of 501(c)3 compliance (applies to U.S. districts only)

5. Removing all references to ‘privileged’ members

**Recommendation #2:** That the Kiwanis International Board amends the Standard Form for District Bylaws as shown in Consent Report-Exhibit A.

(ADOPTED)

**Strategic Intent:** Update governing documents

**Financial and Human Resource Impact:** None

c. **Deletion of Procedure 442 – Kiwanis Junior**

Kiwanis International has a detailed procedure about administration of the Kiwanis Junior program, which originated and operates in the Europe Region. However, because the program has always been administered by the European Federation and is not used outside of the Europe Region, it should be deleted. This in no way affects the existence or continuation of the program in Europe, but only removes any connotation that it is a sponsored program of Kiwanis International.

**Recommendation #3:** That the Kiwanis International Board deletes Procedure 442 – Kiwanis Junior as shown in Consent Report-Exhibit B.

(ADOPTED)

**Strategic Intent:** Update governing documents

**Financial and Human Resource Impact:** None
d. **Deletion of Procedure 164 – Regional Magazines**

Kiwanis International has a detailed procedure about administration of regional magazines, created in 1991. However, Kiwanis stopped producing regional magazines several years ago and has no plans to use them in the future, so the procedure should be deleted.

**Recommendation #4: That the Kiwanis International Board deletes Procedure 164 – Regional Magazines, as shown in Consent Report-Exhibit C.**

(ADOPTED)

**Strategic Intent:** Update governing documents  
**Financial and Human Resource Impact:** None

**Action Agenda**

a. **New Kiwanis Japan Foundation**

In March 2010, the Japan District incorporated a new “Kiwanis Japan Foundation” (or KJF) with the Japanese government, qualified to take tax-exempt donations. In January 2011, the district sent Kiwanis an English translation of KJF’s Articles of Incorporations, asking for approval. After clarification on key points, KJF seems to be generally in compliance with Kiwanis policy and procedure on district foundations – or is willing to add wording to come into compliance – with one exception: Kiwanis Procedure 260.3 - District Foundation requires each one to agree that, “whenever requested by the International Board, the foundation shall dissolve or change its form of organization” KJF has responded that that wording is not possible “because dissolution of a foundation is only the duty of Japanese Government, stipulated in Japanese laws.”

The Governance Committee also considered the Executive Committee directive for all district and national foundations to comply with Procedure 260.3. Therefore, Governance recommends as follows:

**Recommendation #1: That the Kiwanis International Board approves the new Kiwanis Japan Foundation (KJF), subject to KJF signing an agreement with Kiwanis International stating that, if requested by the International Board, KJF shall dissolve or change its form of organization, to the extent permissible by law.**

(ADOPTED)

**Strategic Intent:** District oversight  
**Financial and Human Resource Impact:** None
b. Past District Governors and Past International Trustees

At the January 2011 Board meeting, the Board approved the International Committees for 2011-12 proposed by President-elect Alan Penn. Among those were a Committee of Past District Governors and a separate Committee of Past International Trustees. The basic aspects of each group are essentially the same:

“To provide input on a list of topics, in order to improve and enhance our organization’s commitment to growth, service, service leadership programs, our Global Campaign for Children and our ELIMINATE campaign at all levels of membership and leadership. Also, to be a network of support in each of these areas, carrying the flag for Kiwanis in meaningful ways.”

President-elect Alan requested the committee’s opinion on whether or not these groups should be added to the International Bylaws as standing committees—in which case, they could only be approved, revised, or eliminated by the House of Delegates. Currently, Kiwanis has standing committees on Executive, Finance, Past International Presidents, and Resolutions.

Recommendation #2: That the Kiwanis International Board takes no action to create a Past District Governors committee, association, or other group at the International level.

(RECOMMENDATION NOT MOVED)

Strategic Intent: Best practices
Financial and Human Resource Impact: None

Recommendation #3: That the Kiwanis International Board takes no action to create a standing committee of Past International Trustees.

(NO ACTION TAKEN)

Strategic Intent: Best practices
Financial and Human Resource Impact: None

Note, instead, during the Board meeting it was moved and considered:
That the Kiwanis International Board creates a Past District Governors committee or association at the International level.

(DEFEATED)
c. **Districts Wishing to Waive Next Year’s Dues for Clubs Formed Jan. 1 – Sept. 30**

Some districts have indicated they wish to follow the example of Kiwanis International regarding clubs formed after Jan. 1 of any given year by waiving district dues for those clubs the following year. Districts were originally advised they could do this if their board adopts a policy or procedure similar to the Kiwanis International Procedure, which would read:

“For clubs organized January 1-September 30, payment of charter member fees shall also be considered payment of dues* for all charter members of the club for the following administrative year.”

Legal counsel has since advised that districts also would need to interpret the “each club” wording in their bylaws, as Kiwanis International did (“each club shall pay to the district for each of its members…”). However, (1) districts do not have authority to interpret their bylaws, since they ultimately require approval of the International Board, and (2) Kiwanis has not interpreted district bylaws in the past. Instead, the Committee recommends a new provision be added to the Standard Form for District Bylaws addressing the matter, contingent upon verification from legal counsel. The following wording would allow each district board to retain control of whether or not the ‘waiver’ is adopted in their district.

Additionally, districts should be informed that this is a mandatory change (one their house may not reject or disapprove); however, once adopted, it is an option they do not have to implement.

**Recommendation #4:** That the Kiwanis International Board amends the Standard Form for District Bylaws, Article XIV – Revenue, by adding a new Section 3, as follows, contingent upon verification of adequacy by legal counsel:

Section 3. The District Board of Trustees may establish a charter member fee to be paid by new clubs admitted to membership in Kiwanis International. Additionally, the District Board may authorize, by stated policy, that, for clubs organized January 1 – September 30, payment of charter member fees shall be considered payment of dues for all charter members of the club for the following administrative year.

(ADOPTED)

**Strategic Intent:** Best practices

**Financial and Human Resource Impact:** None

d. **Resolutions and Bylaws Committee**

The committee reviewed the report of the Resolutions and Bylaws Committee. It was noted that two different amendments submitted by the same club do not adequately address their
Intentions; however, neither the Resolutions and Bylaws Committee nor Staff have been able to secure additional information from the club, despite repeated efforts.

**Recommendation #5:** That the Kiwanis International Board does not support either amendment proposal submitted by the Blue Island, Illinois club, as shown in Action Report Exhibit A.

(ADOPTED)

**Strategic Intent:** Best practices  
**Financial and Human Resource Impact:** None

**Information Report**

a. **Election Campaign Standards**

A subcommittee of this committee determined that no changes are necessary to Procedure 193 - Election Campaign Standards.

b. **Intent of Policy D.5.b – Districts and Clubs / Fund Raising**

This topic was related to alleged improprieties by a former candidate. Since the subcommittee on Election Campaign Standards has now determined no changes are necessary in candidate procedures, the Committee believes no additional consideration of this interpretation is needed.

c. **Special Task Force on Charges of Conduct Unbecoming**

A group will be assigned to study this matter later this year and asked to provide a report at the October Board Meeting.

d. **Multi-Year Board Counseling Assignments**

The Committee discussed the pros and cons of assigning Board Counselors to liaison with the same districts for two or three years. This included the benefits of long-term relationships vs. the disadvantage of having less-varied perspective and experience as a Board Officer. Ultimately, The Committee did not recommend changes to the current system.

e. **Switzerland-Liechtenstein District bylaw amendments**

In 2008, the Switzerland-Liechtenstein District informed Kiwanis it had revised its bylaws. In 2009, When an English translation was provided for approval, it was then discovered that many concepts Kiwanis traditionally requires in a district bylaws (which may only be changed by club
delegates) were being moved to district procedures instead (which may be changed at-will by the district board).

The Committee was made aware of efforts between Staff and district representatives to clarify provisions, intentions, and practices. Discussion continues to learn more and to find a mutually-agreeable solution. The district’s current goal is for the International Board to approve their bylaws and procedures by the January 2012 International Board meeting.

f. Request to Divide Philippine Luzon District

In October 2010, a group of several clubs from the Philippine Luzon District made a request to form their own district. The Kiwanis International Board has full authority on district boundaries; however, Board Counselor Alan Penn asked for a recommendation from the current district board before proceeding, which has not been forthcoming yet. Subsequently, the district requested Kiwanis wait to act until after district delegates take a vote on the matter at their convention later this year.

g. Request to Split Taiwan District

In September 2009, Kiwanis International Staff received a request from a person representing three divisions in the Taiwan District. This person proposed the International Board split the existing Taiwan District into two separate districts, establishing a new separate Taiwan North District containing approximately 83 clubs and 2,600 members. This was noted in the Executive Committee Report from the January 2010 Board meeting.

The International Bylaws grant the International Board full authority in determining the creation and boundaries of districts. The Governance Committee recommends that no action be taken on this matter.

h. Task Force on Governing Documents

The Committee heard a verbal report on the Task Force on Governing Documents from member Tadao Oda. The Task Force has met monthly since December by video conference to draft a new Standard Form for Club Bylaws and will continue meeting on a regular basis, with a goal to submit the new draft to the Board in October 2011.

**Future Business**

a. New Standard Form for Federation Bylaws
b. Special Task Force on charges of conduct unbecoming
c. Biannual consideration of International Bylaw amendments
d. Filtering process to assure viable amendments
e. Task Force on Governing Documents – interim report
f. Background Check Appeals Committee recommendations (referred by Executive)
g. Background check policy for clubs and districts (referred by Executive)
h. District foundation compliance with Procedure 260.3 (referred by Executive)
i. New code of ethics for Kiwanis International Officers (referred by Executive)
j. Reporting practices of districts, regions, and SLPs (referred by Executive)
k. Executive Committee membership (referred by 2011-12 President)
l. Financial reporting to delegates (referred by 2011-12 President)
m. Appointing selected committees for longer terms (referred by 2011-12 President)
n. Changing Board Members terms to July 1 – June 30 (referred by 2011-12 President)
Revisions to Standard Form for District Bylaws

NOTE: Revised text is shaded

Bylaws of the

_____________________________ District
of Kiwanis International

ARTICLE I. NAME AND TERRITORIAL LIMITS

Section 1. The name of this organization shall be the ________________________________
District of Kiwanis International.

Section 2. The territorial limits of this district shall be confined to [list here]: _________________.

Neither the district name nor territorial limits shall be changed unless permission shall first have been obtained from the International Board of Trustees.

ARTICLE II. OBJECTS

Section 1. The objects of this district shall be:

a. To seek within the district and through the clubs of the district the attainment of the Objects of Kiwanis International as set forth in the International Bylaws.

b. To increase the fellowship and cooperative effort of the clubs within the district.

c. To cooperate with Kiwanis International in building new clubs and membership in existing clubs, educating club members, and strengthening club services within the district.

d. To promote participation of clubs in the general objectives, programs, and policies of the district and Kiwanis International.

ARTICLE III. DIVISIONS AND/OR REGIONS

Section 1. The territory of this district shall be divided into [indicate number] _______ divisions and _______ regions.

Section 2. The territorial limits of these divisions and/or regions shall be as attached [attach listing].

Alternate: [____ Check if preferred]

Section 2. The territorial limits of these divisions and/or regions shall be such as delineated from time to time by the District Board of Trustees.

ARTICLE IV. MEMBERSHIP

Section 1. Every chartered Kiwanis club in this district shall be a member of this district.

Section 2. Any member club more than sixty (60) days in arrears for any indebtedness to Kiwanis International or to this district shall not be considered "in good standing."

Section 3. Any member club that fails for two (2) successive years to have at least one (1) delegate present at the annual district convention and, within thirty (30) days after a request by the District Board of Trustees to furnish a satisfactory excuse for such failure, shall not be considered "in good standing."

Section 4. To retain the privileges of district membership, a club must be "in good standing," as defined from time to time by the Kiwanis International Board of Trustees.
ARTICLE V. OFFICERS

Section 1. District Officers.

a. The officers of the district shall be the Governor, Governor-elect, Immediate Past Governor, Secretary, Treasurer, and a Lieutenant Governor for each division and/or a Trustee for each region of the district.* The district may designate an existing office or an additional office of Vice-Governor whose occupant shall be the sole candidate for Governor-elect (hereinafter referred to as “Vice-Governor”). (Rev. 2010)

Note: The office of Vice-Governor shall only be permitted if that person shall be the sole candidate for Governor-elect.

*Note: After their election and before their assumption of office, all officers shall be known and designated by the titles of the offices to which they have respectively been elected followed by the term "designate."

b. No offices other than those of Secretary and Treasurer may be combined in one person.

c. If in any year the Immediate Past Governor ceases to be an active or senior member in a club of the district, the active or senior member who served as Governor most recently prior to the Immediate Past Governor shall automatically become the Immediate Past Governor.

Section 2. Officer terms shall be as follows or until said officer’s successor shall be duly elected and qualified. The terms of all district officers shall begin on October 1. (Rev. 2010)

a. Each Lieutenant Governor shall serve for a term of [choose one: __one (1) year; or __two (2) years]. (Rev. 2008)

b. Each Trustee shall serve for a term of [choose one: __one (1) year; or __two (2) years; or __three (3) years]. (Rev. 2009)

c. All other officers shall serve a term of one (1) year. (Rev. 2010)

Alternate: [____ Check if preferred]
If the district wants to allow each division to determine whether the term of its Lt. Governor will be one year or two years, Section 2a shall read as follows instead:

a. Each Lieutenant Governor may serve for a term of either one (1) or two (2) years as determined by each individual division at its election conference. (Rev. 2008)

Option: [____ Check if desired]
No person shall serve more than [insert number] _______ consecutive years as a trustee. (Rev. 2009)

Section 3. Each district officer shall be an active or senior member in good standing in a club of the district. Each Lieutenant Governor shall be from a club in the division from which elected and each Trustee shall be a member from a club in the region from which elected. The Governor, Governor-elect, and Vice-Governor (if any) shall have and maintain a clear criminal history background check conducted and verified by Kiwanis International. (Rev. 2010)

Section 4. Each district officer has the duty and responsibility to:

a. Promote the Objects and objectives of Kiwanis International; and

b. Promote the interests of the clubs within the district.

Section 5. The Governor has the further duties and responsibilities:

a. Be the chief executive officer of the district.

b. Under the direction and supervision of the International Board of Trustees, further the Objects of Kiwanis International and promote the interests of the clubs within the district.

c. Preside at all conventions and meetings of the District Board of Trustees.

d. Attend all Conventions, Conferences, and Council Meetings of Kiwanis International.
e. Be an ex-officio member of all standing and special committees.

f. Perform such duties and responsibilities as are currently prescribed or as may be amended in the future in the Bylaws, the Kiwanis International Board Policies and Procedures, or the district bylaws.

Section 6. The Governor-elect has the further duties and responsibilities:

a. Attend the training conferences for governors-elect.

b. Be responsible for the training of district officers-designate.

c. Be responsible for the training of club officers and members at the district convention.

d. Perform such duties and responsibilities as are currently prescribed or as may be amended in the future in the International Bylaws, the Kiwanis International Board Policies and Procedures, or the district bylaws.

e. Carry out such other duties and responsibilities as are from time to time assigned by the District Board of Trustees.

Section 7. The Vice-Governor (if any) has the further duties and responsibilities: (Rev. 2010)

a. Give priority to such training, orientation, and other activities that focus on education, leadership, and growth and prepare him/her to later hold the offices of Governor-elect and Governor.

b. Perform such duties and responsibilities as are currently prescribed or as may be amended in the future in the International Bylaws, the Kiwanis International Board Policies and Procedures, or the district bylaws.

c. Perform such other duties and responsibilities as usually pertain to such office or as may be assigned by the District Board of Trustees.

Section 8. The Immediate Past Governor shall perform such duties and responsibilities as usually pertain to such office or as may be assigned by the District Board of Trustees.

Section 9. The District Secretary has the further duties and responsibilities:

a. Keep all records of the district.

b. Assist the Governor and the District Board of Trustees in conducting the business of the district.

c. Be the executive in charge of the District Office and its departments and, subject to the direction and control of the District Board of Trustees, select and supervise the staff and employees.

d. Submit to the proper officers, committees, or persons, all communications received from Kiwanis International, and cooperate with the Governor in forwarding all reports required by Kiwanis International.

e. Attend and keep the minutes of the meetings of the District Board of Trustees and the district conventions.


g. Keep the financial accounts and records and be responsible for proper internal control procedures, including the receipt, deposit, and disbursement, of district and sponsored organization funds in the manner authorized and prescribed by the District Board of Trustees.

h. At all times, make available for inspection by the Governor, the District Board of Trustees, or any authorized auditors, the financial accounts, records, and books of the district and its sponsored organizations.

i. Make a report to the district at its annual convention and such other reports as directed by the Governor or the District Board of Trustees.

j. Perform such other duties and responsibilities as usually pertain to such office or as may be assigned by the Governor or the District Board of Trustees.
k. Give bond for the faithful discharge of the duties of such office, in such amount and with such sureties as are required by the District Board of Trustees.

Section 10. The District Treasurer has the further duties and responsibilities:

a. Be a member of the Finance Committee.

b. Regularly review and advise the District Board of Trustees on the financial condition of the district and its sponsored organizations.

c. Make a report at the annual convention.

d. Perform such other duties and responsibilities as usually pertain to such office or as may be assigned by the Governor or District Board of Trustees.

e. Give bond for the faithful discharge of the duties of such office, in such amount and with such sureties as are required by the District Board of Trustees.

Section 11. The Trustees have the further duties and responsibilities: (Rev. 2009)

a. Assist the Governor in the work of the district.

b. Represent the Governor and, under the direction of the Governor, liaison with their respective regions.

c. Perform such other duties and responsibilities as usually pertain to such office or as may be assigned by the Governor or District Board of Trustees.

Section 12. The Lieutenant Governors have the further duties and responsibilities:

a. Assist the Governor in the work of the district.

b. Represent the Governor and, under the direction of the Governor, supervise the district executive work in their respective divisions.

c. Perform such other duties and responsibilities as usually pertain to such office or as may be assigned by the Governor or District Board of Trustees.

ARTICLE VI. BOARD OF TRUSTEES

Section 1. The District Board of Trustees shall consist of the Governor, Governor-elect, Vice-Governor (if any), Immediate Past Governor, Secretary, Treasurer, and Lieutenant Governors of each division and/or Trustees of each region.* (Rev. 2010)

Alternate: [_____ Check if preferred]

Section 1. The District Board of Trustees shall consist of the Governor, Governor-elect, Vice-Governor (if any), Immediate Past Governor, Secretary, Treasurer, and Trustees for each region.* (Rev. 2009)

Option: [_____ Check if desired]
The District Secretary shall be a member of the District Board of Trustees, but shall be without vote.

Option: [_____ Check if desired]
The offices of Secretary and Treasurer are combined. Except where otherwise noted throughout these bylaws, "Secretary-Treasurer" is substituted for "Secretary" and/or "Treasurer."

*Note--If desired, the district bylaws may provide for not more than two (2) additional Past Governors to be members of said Board.

Section 2. The management and control of the affairs of the district not otherwise provided for in these bylaws shall be vested in the District Board of Trustees, subject to the supervision and control of the International Board of Trustees.

Section 3. The District Board of Trustees shall hold at least two (2) meetings during each year, one prior to October 31 at such time and place as designated by the Governor, and another in connection with the district convention at such time and place as shall be determined by the Board. If the first meeting is held prior to October 1, any action taken shall become effective on October 1.

Section 4. A special meeting of the District Board of Trustees may be called by the Governor or two-thirds (2/3) of the members of the entire Board.
Section 5. The Board of Trustees may meet and conduct business by any method that allows all participants to simultaneously communicate with one another. Participation by such methods constitutes attendance. Normal board meeting rules and processes apply unless otherwise determined by the Board. Any voice votes not clearly reflecting the necessary number for a motion to pass must be taken individually; however, only adoption or failure must be included in the minutes. If written votes are desired, they may be made by e-mail, fax, or postal mail within a designated period of time following the meeting, as determined by the board.  *(Added April 2011)*

Section 6. The District Secretary shall notify each member of the District Board of Trustees and the Executive Director of Kiwanis International, in writing, of the time, place, and date of any meeting at least three (3) weeks in advance of the date of such meeting.

Section 7. In the absence of the Governor (or Acting Governor) from a meeting, the District Board of Trustees shall designate one of its members to act as chairman.

Section 8. One-half (1/2) of the total members of the District Board of Trustees shall constitute a quorum, and a majority vote of those present shall decide any question, with the exception of those questions for which a greater proportion is specifically required in these bylaws.

Section 9. Within thirty (30) days after any special or regular meeting of the District Board of Trustees, the District Secretary shall make a written report, as approved by the Governor, providing a synopsis of the actions taken and transmit the report to the Executive Director of Kiwanis International. A copy of the report shall either be sent to the secretary of each chartered club within the district or be published in the next district bulletin.

**ARTICLE VII. COMMITTEES**

Section 1. The titles, structure, and duties of district standing committees shall be those defined by the International Board of Trustees and set forth in appropriate documents of Kiwanis International.

Section 2. Each standing committee shall at all times cooperate with the appropriate Committee of Kiwanis International and promote programs suggested by the Committee among the clubs of the district.

Section 3. Subject to the approval of the District Board of Trustees, special committees may be appointed by the Governor and shall perform such duties as may be defined in their creation.

Section 4: District committees may meet and conduct business in the same manner as the district Board of Trustees.  *(Added April 2011)*

Section 5. All committee members shall be subject to removal by the Governor.

**ARTICLE VIII. CONVENTIONS**

Section 1. The annual convention of the district shall be held at such place and date, between March 15 and September 15, as shall be mutually agreed upon by the District Board of Trustees and the International Board of Trustees, except that no district convention shall be held within the period of thirty (30) days prior to, during, or thirty (30) days following the Convention of Kiwanis International. In determining the location of an annual convention, the District Board of Trustees may be guided and advised by the majority vote of the qualified delegates present and voting at an annual convention.

Section 2. An invitation from any chartered club for holding an annual convention in its city shall be delivered in writing to the District Secretary.

Section 3. Special conventions of the district shall be called by the Governor upon the request of a majority of the chartered clubs in good standing, or upon the request of three-fourths (3/4) of the members of the District Board of Trustees.

Section 4. The District Secretary shall mail to each chartered club and to the Executive Director of Kiwanis International an official call to the annual convention at least sixty (60) days prior to the date of the convention, and an official call for any special convention at least thirty (30) days prior to the date of such convention. The District Board of Trustees shall have full supervision and management of all conventions.
Section 5. For each convention, the Governor shall appoint a Committee on Credentials and a Committee on Elections, each to consist of at least three (3) members. All members of the Committee on Elections shall be delegates or delegates-at-large.

Section 6. At any convention, each chartered club in good standing in the district shall be entitled to seat up to three (3) delegates. Two (2) of the delegates should be the club president and president-designate. To assure proper representation, each chartered club may choose up to three (3) alternate delegates.

Section 7. Official delegates of a newly organized Kiwanis club shall be granted full privileges at district conventions after the charter has been approved by the Board of Trustees of Kiwanis International, even if it has not been formally presented to such club. (6/89)

Section 8. The delegates and their alternates shall be active or senior members in good standing of the chartered clubs they represent, and shall be elected by such clubs not less than thirty (30) days prior to the date of the annual convention or less than fifteen (15) days prior to the date of any special convention. Their election shall be evidenced by a certificate to the District Secretary duly authenticated by the president and secretary of the club. Should any chartered club fail to so certify the election of its delegates and alternates, then the Committee on Credentials shall have the right to determine the seating of the delegates or alternates for such chartered club.

Section 9. All officers and Past Governors of the district who are active or senior members of a Kiwanis club of the district shall be delegates-at-large to all district conventions.

Section 10. Each accredited delegate and delegate-at-large present shall be entitled to vote on each question submitted to any convention. There shall be no voting by proxy or absentee ballot. To be accredited, a delegate or delegate-at-large must be certified according to the provision of these bylaws and must have paid a convention registration fee, if such is required.

Section 11. The District Board of Trustees may establish uniform convention registration fees to be paid by all persons attending any convention of the district. The proceeds derived from such registration fee shall be expended solely upon approval of the Board.

Section 12. The convention may propose, discuss, and adopt resolutions, and recommend matters or concerns to Kiwanis International. The convention shall also consider and act upon matters submitted to it by Kiwanis International.

Section 13. In the absence of the Governor (or Acting Governor) from any convention of the district, the District Board of Trustees shall designate the Governor-elect, Immediate Past Governor, or a Trustee or Lieutenant Governor to act as chairman. (Rev. 2009)

Section 14. A quorum at any convention of the district shall comprise the official delegates present, and representing not less than one-third (1/3) of the total number of clubs within the district.

Section 15. Within thirty (30) days after any convention, the District Secretary shall make a written report, as approved by the Governor, providing a synopsis of the actions taken and shall transmit the report to the Executive Director of Kiwanis International. A copy of the report shall either be sent to the secretary of each chartered club within the district or be published in the next district bulletin.

Section 16. In the event that in any year the District Board of Trustees shall determine by resolution that there exists a condition of emergency in the district that compels cancellation of the annual district convention, the Board shall then establish procedures to transact any and all business that would normally be transacted by and at such convention. The preference will be to call a council meeting to be held during the period provided for district conventions. Such council shall be comprised of the Board and other persons having the status of delegates-at-large to all district conventions.

ARTICLE IX. CONVENTION PROCEDURE

Section 1. The official program of a convention as approved by the District Board of Trustees shall be the order of the day for all sessions. Changes in the program may be made from time to time by a majority vote of the delegates and delegates-at-large present and voting.
Section 2. Resolutions

a. Proposed resolutions may be submitted by majority vote of a club's board of directors to the District Secretary not less than [indicate number] _____ days* prior to the date of the district convention. Proposed resolutions may also be submitted by the District Board of Trustees or originated by the Committee on Resolutions.

*Note--Insert not less than thirty (30) and not more than sixty (60) days.

b. All proposed resolutions shall be referred to the Committee on Resolutions for its consideration and recommendation to the convention. No resolutions other than those so submitted to or originated by the Committee on Resolutions shall be considered unless consideration thereof shall be recommended by two-thirds (2/3) vote of the District Board of Trustees. Debate on such resolutions shall not be in order until they have been reported out by the Committee on Resolutions or the Board.

Section 3. Reports of committees, communications to the international convention, resolutions, amendments, and all motions may be debated during the House of Delegates, except those "undebatable" under Robert's Rules of Order Newly Revised, or unless the convention, by a two-thirds (2/3) vote, dispenses with debate. No Kiwanian shall speak longer than five (5) minutes at one time, except as provided in the order of the day or by a majority vote. The members of the Committee on Resolutions shall have the privilege of the floor during the time that the resolutions are being considered by the delegate body, but no member of the Resolutions Committee shall have the right to vote on the resolutions, unless said member is an accredited delegate. (4/99)

ARTICLE X. NOMINATION AND ELECTION OF OFFICERS

Section 1. Officers Other than Lieutenant Governors and Trustees

a. The election of officers,* except the Lieutenant Governors and Trustees, shall be held at the annual convention. (Rev. 2009)

*Note--The International Bylaws provide that the District Secretary and/or District Treasurer may be appointed.

Alternate: [Check below if preferred]
_____ The District Secretary is appointed.
_____ The District Treasurer is appointed.

b. If the District Secretary and/or Treasurer is not elected by the house of delegates at the annual convention, the Secretary and/or Treasurer who is to assume office on October 1 shall be appointed by the Governor-designate, with the approval of the District Board of Trustees-designate.

c. The official program of the annual convention shall indicate the time and place of the election of officers.

d. The nominating and election procedure for officers to be elected at the annual convention shall be as follows:

(1) The Governor-elect shall be the sole candidate for the office of Governor and [choose one, if appropriate*:
___ the Vice-Governor or
_____ another district officer] shall be the sole candidate for the office of Governor-elect. (Rev. 2010)

*Note: It is an option, not a requirement, for a district to designate the Vice-Governor, if it has one, or another district officer as the sole candidate for Governor-elect. (Rev. 2010)

(2) All candidates for the offices of Governor, Governor-elect, and Vice-Governor (if any) [and Secretary and/or Treasurer, if elected] must submit written notice of candidacy to the District Secretary no later than the beginning of the first business session of the annual convention. At that session, the Secretary shall make a report of the candidates giving such notice. All candidates for the office of Governor-elect shall submit a signed agreement to Kiwanis International to fulfill their duties. Each candidate for the office of governor, governor-elect, and vice-governor (if any) also shall have a clear criminal history background check conducted and verified by Kiwanis International. (Rev. 2010)
(3) A majority of all valid votes cast for each position shall be necessary for the election of the Governor, Governor-elect, and Vice-Governor (if any) [and Secretary and/or Treasurer, if elected]. In the event that any ballot cast for Governor, Governor-elect, and Vice-Governor (if any) [or Secretary or Treasurer, if elected] does not show a majority for any nominee for the foregoing offices, the Governor shall designate a time and a place for further balloting for such office. Prior to the second ballot, the nominee having the lowest vote on the first ballot shall be dropped; and on each succeeding ballot, the same procedure shall be followed until a nominee shall have received a majority of all valid voted cast. (Rev. 2010)

*Note--If the district elects to have a nominating conference, request suggested procedures from Kiwanis International to amend these bylaws to include a nominating conference.

e. The voting shall be by ballot only where there are two (2) or more candidates for the same office. Only accredited delegates or delegates-at-large shall be allowed to vote. There shall be no voting by proxy or absentee ballot.

f. Nothing in this Article shall be construed as limiting the right to make further nominations from the floor of the convention.

g. Cumulative voting shall not be permitted.

Section 2. Committee on Elections

a. Before the election, the District Secretary shall make available to the Committee on Elections a list of the delegates and delegates-at-large as shown by the report of the Committee on Credentials.

b. The Committee of Elections shall have general charge of the election and of distributing and counting the ballots.

c. The Committee on Elections shall report promptly to the convention the results of the balloting and the report shall be signed by a majority of the committee.

Section 3. Election of Lieutenant Governor and Lieutenant Governor-elect.

a. The Lieutenant Governor of each division shall hold, not later than the second week in April, a division conference for the purpose of electing a Lieutenant Governor and a Lieutenant Governor-elect. The time and place of this conference shall be designated by the Lieutenant Governor. Written notice shall be sent, not later than 10 days prior to the conference, to the president of each club in the division, and to all Past Governors, current and Past Trustees, and Past Lieutenant Governors who are active or senior members of a club in the division. (Rev. 2009)

Alternate: [_____] Check if preferred

If the district allows each division to determine its own length of term for Lt. Governor and Lt. Governor-elect, Section 3a shall also include the following text as the first sentence:

Each division shall determine, by a process it commits to writing, whether the term for the Lt. Governor and Lt. Governor-elect shall be one year or two years. (Rev. 2008)

b. The personnel of the division conference shall be the president and immediate past president of each club in the division or their duly elected alternates, the Lieutenant Governor of the division, and all Past Governors, current and Past Trustees, and Past Lieutenant Governors who are still active or senior members of a club in the division. (Rev. 2009)

c. The representatives present, representing not less than two-thirds (2/3) of the clubs of the division, shall constitute a quorum at the division conference, and each club shall have one (1) vote for each representative present. The Lieutenant Governor, Past Governors, current and Past Trustees, and Past Lieutenant Governors in attendance at the conference shall have the privilege of the floor without the right to vote, except in the event of a tie vote, in which case the Lieutenant Governor shall be entitled to vote. (Rev. 2009)
d. The Immediate Past Lieutenant Governor shall be chairman of the division conference or, if absent, the immediate predecessor, and so on. In the absence of a Past Lieutenant Governor, the conference shall elect one of its members as chairman. The conference shall elect one of its members as secretary, and such tellers as may be necessary.

e. Upon completion of organization as above outlined, the division conference shall proceed to elect a Lieutenant Governor and a Lieutenant Governor-elect. The Lieutenant Governor-elect shall be the sole candidate for the office of Lieutenant Governor. However, nothing shall preclude additional nominations from the floor. A majority of all valid votes cast for each office shall be necessary for elections. In the event that no candidate receives a majority of valid votes cast, a new election shall take place immediately, and the person receiving the fewest number of votes shall be eliminated. This procedure shall be followed until one person receives a majority vote. No person shall be submitted to the conference as a candidate for Lieutenant Governor or Lieutenant Governor-elect without the consent of said person first being obtained. Each candidate for Lieutenant Governor shall give assurances of a willingness and ability to carry out the duties and responsibilities of the office of Lieutenant Governor, to attend the leadership education conferences and to officially visit the clubs of the division.

f. A Lieutenant Governor-elect is not a district officer.

g. The division conference shall be guided by the principles, traditions, and precedents of Kiwanis International in its election of officers, and particularly consider the ability, the service, and experience in Kiwanis of a proposed candidate.

h. The Lieutenant Governor shall certify the results of the election to the District Secretary and Kiwanis International immediately following the division conference.

Section 4. Election of Trustees. (Rev. 2009)

Note: If your district does not use the office of Trustee, you may omit this Section.
elections. In the event that no candidate receives a majority of valid votes cast, a new election shall take place immediately, and the person receiving the fewest number of votes shall be eliminated. This procedure shall be followed until one person receives a majority vote. No person shall be submitted to the conference as a candidate without the consent of said person first being obtained. Each candidate shall give assurances of a willingness and ability to carry out the duties and responsibilities of the office of Trustee.

f. A Trustee-designate is not a district officer.

g. The regional conference shall be guided by the principles, traditions, and precedents of Kiwanis International in its election of Trustees, and particularly consider the ability, the service, and experience in Kiwanis of a proposed candidate.

h. The chairman of the regional conference shall certify the results of the election to the District Secretary and Kiwanis International immediately following the conference.

ARTICLE XI. VACANCIES IN OFFICE

Section 1. In the event of a vacancy in the office of Governor, Governor-elect, or Vice-Governor (if any) during an administrative year, the vacancy for the unexpired term shall be filled by majority vote of the District Board of Trustees from among the Past Governors, current or past Lieutenant Governors, or current or past Trustees who are active or senior members of Kiwanis clubs in the district. *(Rev. 2010)*

Section 2. In the event of a vacancy in the office of Secretary or Treasurer during the administrative year, the Governor shall appoint a qualified member of a chartered club of the district to fill that office for the unexpired term. This appointment shall be subject to the approval of the District Board of Trustees at its next meeting.

Section 3. In the event of a vacancy in the office of Trustee, the vacancy shall be filled as follows: *(Rev. 2009)*

a. If the term has one year or less remaining, a qualified member from a club in the same region shall be elected by a 2/3 vote of the District Board of Trustees to serve the remaining term;

b. If the term has more than one year remaining, the district shall notify the clubs in the affected region that a replacement Trustee may be elected by a regional conference to be held within sixty (60) days from the date of such vacancy. In the absence of a replacement being elected by a regional conference, a qualified member of a club in the same region shall be elected by a 2/3 vote of the District Board of Trustees.

Section 4. In the event of a vacancy in the office of Lieutenant Governor during an administrative year, the Governor shall notify the presidents of the affected division that a replacement Lieutenant Governor may be elected by a conference of the division within thirty (30) days from the date of such vacancy. In the absence of a replacement being elected by a division conference, the Governor shall appoint a qualified member of a chartered club in the same division to fill the office for the unexpired term, which appointment shall be subject to the approval of the District Board of Trustees at its next meeting.

Section 5. In the event after election and before October 1 of disability or inability of the district officer to serve for the year for which elected, the District Board of Trustees-designate for said year shall proceed forthwith to appoint or elect the successor in the manner provided for filling vacancies in office during the administrative year. The Governor-designate shall give reasonable notice of the time and place of such election and, if absent or disabled, the Governor of the district shall act.

Section 6. In the event that the Governor is temporarily incapacitated and is unable to discharge the duties of the office, the District Board of Trustees shall elect, by a two-thirds (2/3) vote of the entire District Board, a Past Governor, current or Past Trustee, or current or Past Lieutenant Governor who is an active or senior member of a Kiwanis club in the district to become Acting Governor until the Governor is able to resume the duties of the office. While the Governor is incapacitated, the Acting Governor shall be the executive officer of the district and shall have all the duties, responsibilities, and authority given to the Governor by these bylaws and the Bylaws of Kiwanis International. If, after a period of sixty (60) days, it appears to the Board that the Governor continues to be
incapacitated and is not able to resume the duties and responsibilities of office, the Board may declare the office of Governor vacant and the vacancy shall be filled in accordance with the provisions for filling vacancies in such office as contained in these bylaws. *(Rev. 2009)*

**ARTICLE XII. REMOVAL OF OFFICERS**

**Section 1.** Whenever it shall appear to the Governor or majority of the District Board of Trustees that an officer may be engaging in conduct unbecoming a Kiwanian or is failing to perform the duties of that office, the District Board shall give written notice of the alleged facts to the officer within thirty (30) days.

A special meeting of the Board to consider the alleged facts shall be held within thirty-five (35) days thereafter, with at least twenty-one (21) clear days written notice being given to all members of the Board of such meeting. Service of such notice shall be deemed effective five (5) days after such notice is mailed. In the event that the Board, by two-thirds (2/3) vote of the entire Board, finds the officer has engaged in conduct unbecoming a Kiwanian, or is not performing the duties of such office and declares such office vacant, a new officer to fill such vacancy shall be elected or appointed forthwith as provided in these Bylaws.

**Section 2.** Whenever a district officer is removed from office for reasons involving conduct unbecoming a Kiwanian or failure to perform the duties of office or resigns from office, that person may be declared by the district board to be ineligible to hold a district office or appointment. *(Rev. 2010)*

**ARTICLE XIII. PUBLIC ACTIVITIES**

**Section 1.** The district may, from time to time, express by proper means its attitude on questions of public importance and any proposed legislation affecting communities within the territory of the district, provided that no Kiwanis clubs outside the district are affected by the same.

**Section 2.** When Kiwanis clubs outside the district are affected by any such public question or proposed legislation, before expressing an opinion, the district shall refer the matter, with its recommendation, to the International Board of Trustees. Upon approval of the recommendation by the International Board, the district may publicly express its opinion through legal and proper means.

**Section 3.** The district shall not be used in any way for political purposes, nor shall it as a district actively participate in the political candidacy of any person.

**Section 4.** Notwithstanding Sections 1, 2, and 3 above, no substantial part of the activities of the district shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the district shall not participate in or intervene in (including publication or distribution of statements), any political campaign on behalf of or in opposition to any candidate for public office.

**ARTICLE XIV. REVENUE**

**Section 1.** Each member club shall pay to the district for each of its members, with the exception of honorary members, the sum of [indicate amount] $_______* per annum as the subscription price of the district bulletin and [indicate amount] $_______* per annum as dues. The total amount shall be due annually on October 1, payable not later than sixty (60) days thereafter, and is to be based upon the annual membership report of the respective clubs to Kiwanis International as of September 30. The total amount shall include all district charges other than the new member add fee and registration fees for district conventions or conferences. *(Rev. 2009)*

**PROVISO:** Between October 1, 2010, and October 1, 2012: *(Rev. 2009)*

- For clubs organized between September 1 and December 31:
  - For the year 2010-11, payment shall be based on the club roster as of September 30, 2010, and shall be due October 1, 2010, and payable no later than November 30, 2010.

- For clubs organized between January 1 and April 30:
  - For the year 2010-11, payment shall be based on the club roster as of Sept. 30, 2010, and shall be due December 1, 2010, and payable no later than January 31, 2011.
  - For the year 2011-12, payment shall be based on the club roster as of September 30, 2011, and
shall be due October 1, 2011, and payable no later than November 30, 2011.

- For clubs organized between May 1 and August 31:
  - For the year 2010-11, payment shall be based on the club roster as of Sept. 30, 2010, and shall be due February 1, 2011, and payable no later than March 31, 2011;
  - For the year 2011-12, payment shall be based on the club roster as of Sept. 30, 2011, and shall be due December 1, 2011, and payable no later than January 31, 2012;
  - For the year 2012-13, payment shall be based on the club roster as of September 30, 2012, and shall be due October 1, 2012, and payable no later than November 30, 2012.

Section 2. New member add fees, as established by the house of delegates, shall be paid to the district in the amount of [indicate amount] $_________.

Section 2. Not later than October 15, the District Board of Trustees shall approve a budget of estimated revenues and expenses, including capital expenditures, for the year.

Section 3. The books of account of the district shall be examined at least once each administrative year by a qualified individual or company selected by the District Board of Trustees. The individual(s) should be qualified to perform such work in their respective jurisdiction. A copy of the financial report shall be sent to the Executive Director of Kiwanis International by March 31 and to members of the appropriate district leadership or as stated in the district bylaws. (Jan. 2009)

Section 4. The District Board of Trustees shall determine the official depository or depositories and shall designate those persons who shall sign checks.

Section 5. The necessary traveling expenses of all district officers when engaged in the business of the district may be paid by the district in accordance with the provisions of the budget.

Section 6. The necessary expenses of the Governor incurred in attending the Convention, Council, and any conference of Kiwanis International may be paid by the district.

ARTICLE XVI. NATIONAL OR LOCAL REQUIREMENTS

Section 1. Provisions required by national or local laws are as follows [list provisions, if any]:

ARTICLE XVII. OTHER AUTHORITIES

Section 1. For authority on all matters not specifically covered by these bylaws, the following documents, current or as amended in the future, shall be consulted in order of priority to determine such matters:
First--Kiwanis International Bylaws
Second--Kiwanis International Policies and Procedures

ARTICLE XVIII. PARLIAMENTARY AUTHORITY

Section 1. "Robert's Rules of Order Newly Revised" shall be the parliamentary authority for all matters of substance or procedure not specifically covered in these bylaws.

ARTICLE XIX. AMENDMENTS

Section 1. Amendments to these bylaws, if in conformity with the Bylaws of Kiwanis International, may be adopted by a two-thirds (2/3) vote of the delegates and delegates-at-large voting at any convention. Proposed amendments, which shall be submitted only by a club in good standing or by the District Board of Trustees, shall be received by the District Secretary at least sixty (60) days prior to the date of the convention. The Secretary shall send a copy of all proposed amendments to the secretary of each chartered club not less than thirty (30) days prior to the date of the convention.

Section 2. If these bylaws are in conflict with the Kiwanis International Bylaws, current or as amended in the future, this district shall amend these bylaws to bring them into conformity with the Kiwanis International Bylaws.

ARTICLE XX. SEVERABILITY

Section 1. In the event that any provision of these bylaws is held invalid, all other provisions shall remain in effect.

ARTICLE XXI. NOT-FOR-PROFIT ORGANIZATION [UNITED STATES DISTRICTS ONLY]

Section 1. The district shall operate as a not-for-profit organization incorporated within the laws of the State of __________________________.

Section 2. The district is organized and operated exclusively for the purpose set forth in Section 501(c)3 of the Internal Revenue Code of 1986, as amended. The Objects, as stated in Article II of these bylaws, shall be accomplished exclusively through charitable and educational activities as described in Section 501(c)3 of the Internal Revenue Code of 1986, as amended. (Rev. 2010)

ARTICLE XXI. APPROVAL OF KIWANIS INTERNATIONAL

Section 1. These bylaws and all amendments or additions, including any districting, redistricting, or grouping of clubs, shall not be effective unless approved by the International Board of Trustees.

Adopted by the __________________________
District of Kiwanis International on:

______________________________________ (date)

______________________________________
District Governor

______________________________________
District Secretary

APPROVED BY KIWANIS INTERNATIONAL:

______________________________________ (date)

BY: ____________________________________
Kiwanis International

Note: Two (2) copies of these bylaws and/or any amendments shall be forwarded to Kiwanis International and one copy will be returned to the district with the noted approval.

(Revised and approved by Kiwanis International Board, April 2011)
Deletion of Procedure 442 – Kiwanis Junior

442 – KIWANIS JUNIOR

Kiwanis Junior is a sponsored program of Kiwanis International and is limited to the organized districts within the Europe Region. Kiwanis Junior is a service club for adults between the ages of 18 and 35 years. The program’s purpose is to provide personal, educational, and professional growth in its members through community service, leadership development, and fellowship activities. Each Kiwanis Junior club shall adopt and adhere to the approved form for club bylaws for Kiwanis Junior, and shall elect officers and hold regular meetings. (4/00) (10/01)

When a club or district within the Europe Region agrees to sponsor a Kiwanis Junior club, it does not agree to pay all costs associated with the functioning of the Kiwanis Junior club or Kiwanis Junior district. However, a sponsoring Kiwanis club or district may wish to provide financial support in some manner to the sponsored Kiwanis Junior club or district. It is the responsibility of the sponsoring Kiwanis club or district to provide assistance, direction, and guidance to the Kiwanis Junior club or district. (4/00)

442.1 – Organization Structure
The scope of Kiwanis Junior shall be limited to local club and district sponsorship. Kiwanis Junior is to have no structure above the district level. (4/00)

442.2 – Club Charter Fee
Upon acceptance of a Petition for Charter and charter fee, the sponsoring Kiwanis club shall receive the charter certificate, a sponsoring insignia, and club membership materials for the number of members listed on the Petition for Charter. The charter fee shall be set by the Kiwanis International Board at US$100 for the administrative years 2006-07 until 2009-10. No membership fees shall be required of members for the administrative year in which the club is chartered. (4/00) (10/06)

442.3 – Annual Club Sponsorship Fee
To maintain a Kiwanis Junior charter, an annual sponsorship fee per club of US$100 shall be paid by each Kiwanis club sponsoring a Kiwanis Junior club for the administrative years 2006-07 until 2009-10. A charter fee of US$100 and an annual sponsorship fee of US$100 for Key Clubs and Builders Clubs in Europe by instituted for four years, effective October 1, 2006. (4/00) (10/06)

Nonpayment of the annual Kiwanis Junior club sponsorship fee to the Kiwanis International Regional Service Center-Europe within the administrative year by the sponsoring Kiwanis club will result in the placing of the Kiwanis Junior club on suspended status upon approval of the Kiwanis International Board. Notification of
suspended status will be sent to the sponsoring Kiwanis club president and the affected Kiwanis Junior club president with copies being distributed to the appropriate Kiwanis officials. (4/00)

Nonpayment of the annual Kiwanis Junior club sponsorship fee by the sponsoring Kiwanis club for two consecutive years will result in the revocation of that Kiwanis Junior club’s charter upon approval of the Kiwanis International Board. Notification of charter revocation will be sent to the sponsoring Kiwanis club president and the affected Kiwanis Junior club president with copies being distributed to the appropriate Kiwanis officials. (4/00)

442.4 - Dates of Club Charter
A Kiwanis Junior club is to be considered chartered during the administrative year if the Petition for Charter, completed Standard Form for Club Bylaws, and charter fee are mailed to the Kiwanis International Regional Service Center - Europe and postmarked no later than midnight, September 30, of that year. (6/92) (4/00)

Upon receipt of the above-mentioned material and payment, the Kiwanis International Regional Service Center - Europe will provide a charter to the sponsoring Kiwanis club for presentation. (6/92) (4/00)

The date that will appear on the charter will be the date that all of the required materials arrive in the Kiwanis International Regional Service Center - Europe. (6/92) (4/00)

442.5 - Club Membership Requirements

A. Club: A Kiwanis Junior club must obtain and maintain a minimum of ten (10) active members to obtain and retain a charter from Kiwanis International. (4/00)

B. District: There must be a minimum of ten (10) Kiwanis Junior clubs in a district prior to a Kiwanis district submitting proposed bylaws for the creation of a Kiwanis Junior district. If at any time the number of Kiwanis Junior clubs in a district drops below ten (10), then the district status is suspended by Kiwanis International and will not be re-issued until such time that the ten (10) club minimum is again obtained. (4/00)

442.6 - Conferences
One Kiwanis Junior conference may be held once each year. This conference is to be held in conjunction with the Kiwanis International European Federation Convention. The sole purpose of the conference should be educational in nature and further the growth of Kiwanis Junior in Europe. The conference shall be held in a manner so as not to violate the standard form of Kiwanis Junior club or district bylaws. (4/00)
442.7 - District Operations
District operations for Kiwanis Junior shall be governed by the Kiwanis Junior district bylaws, Kiwanis district policies, and the Policies and Procedures of Kiwanis International. The maintenance of all Kiwanis Junior district records shall be under the supervision of the Kiwanis district board of trustees. The Kiwanis district office may provide assistance and storage area as possible. (4/00)

442.8 - District Administrator
The Kiwanis Junior district administrator shall be directly responsible for the proper conduct and direction of administrative functioning within the Kiwanis Junior district. The district administrator or an approved representative of the Kiwanis district board shall give guidance to all meetings of the Kiwanis Junior district board of officers, the annual Kiwanis Junior district convention, and all other authorized district functions. (4/00)

442.9 - District Board Meetings
The Kiwanis Junior district board should hold two meetings annually, one of which shall be in the fall and the other at least one month prior to the district convention. Other meetings may be called, as needed, when approved by the district administrator. (4/00)

442.10 - District Board Activities
The Kiwanis Junior district board shall study ways and suggest means for building and strengthening Kiwanis Junior clubs in the district. Worthwhile local Kiwanis Junior club activity and administrative suggestions should be disseminated in written form to all Kiwanis Junior clubs in the district as a service of the Kiwanis Junior district. (4/00)

442.11 - District Convention and Events
The Kiwanis Junior district convention shall be held annually at a place, on dates, and under conditions approved by the Kiwanis district board. It is recommended that the Kiwanis Junior district convention be held in conjunction with the sponsoring Kiwanis district convention. Each Kiwanis Junior district shall adopt a code of conduct for their conventions. (4/00)

442.12 - Club Officers Training Conferences
Kiwanis Junior club officers training conferences may be scheduled, preferably on a weekend or during a vacation period, subject to the approval of the Kiwanis district board or the district administrator. (4/00)
442.13 - District Travel Funds
District Kiwanis Junior travel funds may be used by district officers in attending
district board meetings, conventions and training conferences, and visits to clubs, as
required by the Kiwanis Junior district board. No other travel funds are
recommended unless the Kiwanis district board specifically approves such funds.
Correspondence should be the primary means of communication. Excessive travel by
district officers, even if at the officers’ own expense, may be limited by the district
administrator. (4/00)

442.14 - Division
The Kiwanis Junior division is a part of the Kiwanis Junior district organization and is
used for administrative purposes of the district. The division is headed by a Kiwanis
Junior lieutenant governor, who is an elected Kiwanis Junior district officer. The
Kiwanis Junior division will have no officers other than those referred to in the
Kiwanis Junior district bylaws. (4/00)

While a Kiwanis Junior district is in formation and Kiwanis Junior clubs are formed, a
Kiwanis district may wish to create a Kiwanis Junior division for administrative
purposes. (4/00)

442.15 - Minimum Standards for District Financial Operations

A. Financial Counselor: The Kiwanis district board of trustees, if requested by the
Kiwanis Junior district administrator, shall appoint a Kiwanian to serve as the
financial counselor to the Kiwanis Junior district. The financial counselor shall be
an official representative of the Kiwanis district board and shall be responsible to
same. (4/00)

B. Budget: Each Kiwanis Junior district shall work within an established budget of
income and expenses as approved by the Kiwanis Junior district board of officers
and the Kiwanis district board of trustees. The Kiwanis Junior district budget shall
be prepared by the Kiwanis Junior district governor in conjunction with the
Kiwanis Junior district administrator and the financial counselor, if any. (4/00)

C. Collections and Disbursements: The collection of district dues and the
disbursement of district funds shall be the responsibility of the Kiwanis Junior
district board and shall be supervised by the Kiwanis district board of trustees
through the Kiwanis Junior district administrator and/or financial counselor. (4/00)

D. Accounting: As a continuing procedure, a complete and standardized system of
financial records and financial accounting shall be created for the Kiwanis Junior
district by the Kiwanis district board of trustees. The financial counselor and/or
the Kiwanis Junior district administrator shall also supervise the preparation of
and verify the accuracy of any and all periodic reports concerning the financial condition of the Kiwanis Junior district as required by the Kiwanis district board. (4/00)

E. District Convention: In order to assist the Kiwanis Junior district administrator and/or financial counselor, the Kiwanis district board may appoint a Kiwanian in the host city of the Kiwanis Junior district convention to act as a financial advisor to the Kiwanis Junior district convention. In any event, it is incumbent upon the Kiwanis district board of trustees, through its representation, to:

1. Supervise the deposit, disbursement, and recording of convention receipts; (4/00)
2. Supervise the preparation of financial reports by appropriate Kiwanis Junior district board members concerning the district convention as required by the Kiwanis district board of trustees; (4/00)
3. Provide such financial reports to the Kiwanis district board of trustees within 90 days of the close of said convention; and (4/00)
4. Report to the Kiwanis district board of trustees and the Kiwanis Junior district administrator the knowledge or belief that operations or plans will exceed the approved convention budget. (4/00)
Deletion of Procedure 164 – Regional Magazines

164. REGIONAL MAGAZINES

164.1 General
A regional magazine shall adhere to Kiwanis International Procedures 160-163, which govern the official publications of Kiwanis International. (6/91)

164.2 Start-up
Prior to receiving official regional magazine status, the following actions shall be taken by the district board or regional body responsible for the regional magazine: (6/91)

A. Circulation: Provide evidence that there shall be a circulation of at least 2,000 members. (6/91)

B. Mission Statement: Draft and adopt a mission statement for the regional magazine to establish long-range planning and editorial consistency. This mission statement shall be modeled after the KIWANIS Magazine Mission Statement. (6/91)

C. Staff: Establish a staff that includes at least an editor and a business manager. This staff may perform its duties under either a voluntary or salaried basis, which shall be determined by the district board or regional body overseeing it. (6/91)

D. Editorial Board: Appoint an editorial board, which will be responsible for approving editorial, art, and advertising materials prior to publication. This editorial board shall be composed of the editor, business manager, two Kiwanis club members from the region who shall be appointed by the district board or regional body, and the Executive Director or designee as an ex-officio member. (6/91)

E. Frequency: Determine the regional magazine’s frequency of publication. The regional magazine shall be published at least quarterly and no more than ten times per year. (6/91)

F. Specifications: Establish the regional magazine's paper measurements, paper quality, cover flag, magazine design, and printing quality, all of which shall be of the highest standards and similar to those of the KIWANIS magazine. These publication format specifications shall be subject to review and approval by Kiwanis International. (6/91)
G. Printing: Let bids for the selection of the printing company that will be used to print the regional magazine. These bids will be requested from qualified printing companies to determine the one capable of meeting publication standards at the lowest cost. (6/91)

H. Schedule and Budget: No later than January 1, prepare a production schedule and detailed income/expense budget for the next administrative year for submission to the International Board for review and approval. This budget shall include recommended subscription costs that will allow for the building of a surplus fund to lessen the need for annual subscription rate increases. Projected budgets should allow for a five-year maximum at the same subscription rate. (6/91)

164.3 - Publisher
Kiwanis International shall be the publisher of the regional magazine, but the development, production, and distribution of the regional magazine, including all related costs, shall be the responsibility of the district board or regional body in which it is published. Kiwanis International representatives, however, shall supervise and monitor the regional magazine, which will be subject to annual evaluation conducted jointly by Kiwanis International and the regional magazine's staff. (6/91)

164.4 - Editorial Requirements

A. Intent: The regional magazine's editorial content shall, in part, serve to promote Kiwanis and to motivate and educate Kiwanis club members, as well as to represent the clubs in the region. The regional magazine shall not be a bulletin or newsletter, but rather a publication of stature and journalistic excellence. It shall be published for non-English speaking Kiwanis club members. (6/91)

B. Articles: The regional magazine shall publish articles supplied by Kiwanis International on a quarterly basis which are designated as "required." In addition, Kiwanis International shall submit to the regional magazine staff articles which are designated as "suggested" or "optional." These articles shall be supplied to the regional magazine in English, and their translation shall be the responsibility of the regional magazine staff or its designated translators. (6/91)

C. Photos and Art: Whenever possible, Kiwanis International also shall supply photography and/or artwork to complement these articles. (6/91)

164.5 - Subsidization

A. First Year: Kiwanis International may provide a subsidy to be determined prior to the first administrative year of officialization to assist with the regional magazine's "start-up costs," which can include expenses related to staffing, office rental, and
the production and mailing of materials that promote the regional magazine and subscriptions, as well as production costs. (6/91)

B. Subsequent Years: In subsequent administrative years, Kiwanis International may provide a subsidy to cover a deficit. Any such subsidy shall be subject to review and approval by Kiwanis International, shall be no more than US$2,000, and shall be distributed at the end of the administrative year after a budget analysis. (6/91)

164.6—Circulation
Kiwanis International may supply the mailing labels required for the distribution of the magazines. (6/91)
The Kiwanis Club of Blue Island, IL proposes to amend the Kiwanis International Bylaws ARTICLE XV. INTERNATIONAL CONVENTIONS, as follows, effective October 1, 2011.

New Section 9

The International Convention, sessions, including opening sessions, educational sessions, Workshops, forums, Business Session, Kiwanis Breakfast, Leadership Luncheons, special sessions and Closing session, offered as an online option in real time during the convention.

Rationale:

All clubs and members cannot always afford to attend the International Convention. Since Kiwanis is an International organization and not everyone can afford to spend several thousand dollars to travel to a country on the other side of the world, in addition to hotel and food costs, this would provide a cost efficient way for members to attend the International Convention so they can get the information available at International Convention to help their clubs. We are able to have webinars online for educational purposes, so it is feasible to have the convention online.

We certify this proposed resolution was approved by a majority vote of our club at a meeting which included a quorum on 11-15-2010

Club President: Marty Longo
Signature: Marty Longo

Club Secretary: Robert Schroeder
Signature: Robert Schroeder

If there are any questions, please contact Marty Longo, Club president at (708) 389-7607 or by e-mail at martylongo@hotmail.com
The Kiwanis Club of Blue Island, IL proposes to amend the Kiwanis International Bylaws, ARTICLE XVIII. NOMINATION AND ELECTION OF OFFICERS as follows, effective October 1, 2011

This is a new section to be added so the number would be section 9.

Kiwanis Clubs not able to be present at the annual International Convention shall be allowed to vote via online, real time voting. In this case clubs will be allowed to have two delegates or the number of delegates allowed under the bylaws. All delegates shall be registered and certified by their clubs, in advance, as required by Kiwanis International.

Rationale:

Not all Kiwanis clubs or their members can afford to go to all conventions, due to the rising cost of traveling, including spending thousands of dollars on airfare and high costs of hotels. Since the purpose of the International Convention is to conduct the business of the organization, including electing International officers and to vote on amendments all efforts should be made to ensure that all clubs are allowed to have their two votes counted and not just the clubs who can afford to send delegates. The technology is available for this, as we have webinars available that offers the option for polls, so we can use a similar option for voting for International officers as well as amendments and resolutions online.

We certify this proposed resolution was approved by a majority vote of our club at a meeting which included a quorum on 11-15-2010

Club President: Marty Longo
Signature: Marty Longo

Club Secretary: Robert Schneider
Signature: Robert Schneider

If there are any questions, please contact Marty Longo, Club president at (708) 389-7607 or by e-mail at martylongo@hotmail.com