Service & All That Jazz

You are invited to participate in The Kiwanis Service Fair at the
2012 Kiwanis International Convention in New Orleans!

Your club is invited to showcase your outstanding service project or fundraiser at the 2012 International Convention in New Orleans!

In addition to the usual exhibits including retailers and charitable organizations, we are devoting a section of the exhibit hall to showcase some of Kiwanis’ best service projects and most outstanding fundraisers. The Kiwanis Service Fair is an opportunity for your club to share your success story!

Here are the guidelines for participating in the Kiwanis Service Fair:

- Up to four clubs from each district can participate.
- Exhibits should be limited to table top displays, literature, etc. Each club will be provided with a six foot table and one chair. Exhibits are for showcasing projects. No sales will be allowed.
- Clubs should prepare a brief summary of their project and bring copies to share with members who may be interested in duplicating the project or fundraiser in their district.
- If a club desires to have electricity for their display, this can be arranged through the official electrical contractor. The club will be responsible for any charges incurred. Information regarding ordering electricity or additional furnishings will be provided with your confirmation letter. For info on contacting the decorator, call Kim Stephenson at 317-217-6261 or email kstephenson@kiwanis.org.
- Exhibits can be set up on either Tuesday, June 26 between noon - 6 pm or on Wednesday, June 27 between 7am- noon.
- Clubs should plan to have members at their booths during the Welcome Reception Wednesday from 4 to 6 pm. Staffing the booth for the remainder of the convention is optional. Tentative Exhibit Hall hours are Wednesday noon – 6pm, Thursday 7 am – 5 pm, Friday 7 am – 4 pm; Saturday 8 am – 2 pm.
- There is not a charge to exhibit, however, all members helping staff the booth must be paid registrants for the convention.
- To avoid duplicate service projects or fundraisers being displayed at the Service Fair, Kiwanis International reserves the right to make final selection of clubs eligible to participate.
- Service Fair Exhibits are informational only—no sales of any kind should be made from this booth.

Thank you for planning to share your success story with Kiwanians from all over the world!

Please complete the attached application and email it to kstephenson@kiwanis.org or fax it to (317) 217-6661 no later than May 11th, 2012.

For more information, please email kstephenson@kiwanis.org or call 317-217-6261.

A confirmation letter and a decorator kit with the convention center rules and regulations, electricity order form, etc. will be emailed after your application has been reviewed.
Service & All That Jazz…
Kiwanis 2012 Service Fair Application

District: ________________________________

Club: ________________________________

Name: ________________________________

Phone: ________________________________ Fax: ____________________________________

Email: ______________________________________________________________________

Address: _____________________________________________________________________

____________________________________________________________________________

Project Name and Description: ____________________________________________________

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____________________________________________________________________________

____________________________________________________________________________

Names of members who will help staff booth:

1 __________________________________  2 __________________________________

3 __________________________________  4 __________________________________

I have read the guidelines put forth in the invitation to participate in the Kiwanis Service Fair. I agree that I will have my table top display set up by noon, Wednesday, June 27. I understand that I am responsible for any charges incurred for shipping materials to and from the convention center, ordering electricity, AV equipment, etc. I also understand that all members helping staff the display must be registered for the Kiwanis International Convention.

For planning purposes, it will be helpful if you submit your application as soon as possible and no later than May 11, 2012. Confirmations and more details will be sent after your application has been received.

Signature: ________________________________ Date: ________________________________

Questions? Contact Kim Stephenson at kstephenson@kiwanis.org or (317) 217-6261

Return this application by email, fax or mail:

Fax (317) 217-6661 or mail to Kim Stephenson at 3636 Woodview Trace, Indianapolis, IN 46268