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MINUTES OF THE MEETING OF

KIWANIS INTERNATIONAL FOUNDATION BOARD OF TRUSTEES

October 19-23, 2016

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MINUTES OF THE
MEETING OF THE KIWANIS INTERNATIONAL FOUNDATION BOARD OF
TRUSTEES

October 19-23, 2016

The meeting of the Board of Trustees of the Kiwanis International Foundation was held at the Kiwanis International Office in Indianapolis, Indiana, USA, October 19-23, 2016. Those present were: Chia Sing Hwang, President; Mark B. Rabaut, Immediate Past President; John E. Mayfield, President-Elect; George E.H. Cadman, Treasurer; Stan D. Soderstrom, Executive Director; Trustees Karl Heinz Berger, Albert James Dooley, Robert M. Garretson, Angus S. Lamond, Jr., Florencio C. "Poly" Lat (via GoToMtg), Susan A. Petrisin, Yu-Mei Shih, Ronald E. Smith, Patrick E. Tritt, Norman A. Velnes, and Ann Wilkins; and Ann Updegraff Spleth, Chief Operating Officer.

The meeting was called to order by President Chia Sing Hwang, on Saturday, October 29, 2016 at 10:00 a.m. in Indianapolis, Indiana, USA.

REPORT OF THE PRESIDENT

The Report of the President was presented by Chia Sing Hwang, as shown in **Tab 01**.

REPORT OF THE IMMEDIATE PAST PRESIDENT

The Report of the Immediate Past President was presented by Mark B. Rabaut, as shown in **Tab 02**.

REPORT OF THE PRESIDENT-ELECT

The Report of the President-Elect was presented by John E. Mayfield, as shown in **Tab 03**.

REPORT OF THE TREASURER

The Report of the Treasurer was presented by George E.H. Cadman, Q.C., as shown in **Tab 04**.

REPORT OF THE KIWANIS INTERNATIONAL FOUNDATION EXECUTIVE DIRECTOR

The Report of the Kiwanis International Foundation Executive Director was presented by Stan D. Soderstrom, as shown in **Tab 05**.

REPORT OF THE KIWANIS INTERNATIONAL FOUNDATION CHIEF OPERATING OFFICER

The Report of the Kiwanis International Foundation Chief Operating Officer was presented verbally by Ann Updegraff Spleth.

GENERAL CONSENT ITEMS

Without objection, the following recommendation was adopted:

APPROVAL OF JUNE 2016 BOARD MEETING MINUTES

That the Kiwanis International Foundation Board approves the minutes of the Board meeting held on June 22, 2016, in Toronto, Ontario, Canada, as shown in Tab 06.

EXECUTIVE COMMITTEE REPORT FROM AUGUST 3, 2016

That the Kiwanis International Foundation Board receives the report of the Executive Committee held on August 3, as shown in Tab 07 and ratifies the two recommendations shown in the report, as follows:

Recommendation #1: That the Kiwanis International Foundation Board approves the following grants:

- 1) US\$16,154 to the Kiwanis Club of Las Perlas, Panama**
 - Purpose: Improvements to the Curundú Kiwanis Community Development Center**
- 2) US\$25,000 to the Kiwanis Club of Preston, Idaho**
 - Purpose: Kiwanis Splash Pad**
- 3) US\$9,500 to the Kiwanis Club of Timisoara, Romania**
 - Purpose: Building Bridges Through Sensory Integration Program**
- 4) US\$15,000 to the Kiwanis Club of McMinnville Noon, Oregon**
 - Purpose: Barrier Free Inclusive Playground**
- 5) US\$10,000 to Kiwanis Club of Butte, Montana**
 - Purpose: Kiwanis Children's Sunshine Camp**

Recommendation #2: That the Kiwanis International Foundation Board awards the Robert P. Connelly Medal Medal of Heroism to Andrew Matlbey.

REPORT OF THE EXECUTIVE COMMITTEE

The Report of the 2016-17 Executive Committee, Chia Sing Hwang, Chair, was presented. **(Tab 08)**

No action was taken.

This completed the action of the Executive Committee and the report was accepted.

REPORT OF THE BYLAWS AND POLICIES COMMITTEE

The Report of the 2016-17 Bylaws and Policies Committee, Patrick E. Tritt, Chair, was presented. (Tab 09)

AMENDMENTS TO THE FOUNDATION BYLAWS AND POLICIES COMMITTEE

Upon recommendation of the Bylaws and Policies Committee, it was moved and adopted:

That the Kiwanis International Foundation Board waives the 10-day advance notice required to amend the Foundation Bylaws.

Further, that the Kiwanis International Foundation Board approves amendments to the Foundation Bylaws as shown in Exhibit A.

Further, that the Kiwanis International Foundation Board revises policies as shown in Exhibit B.

This completed the action of the Bylaws and Policies Committee and the report was accepted.

REPORT OF THE DEVELOPMENT COMMITTEE

The Report of the 2016-17 Development Committee, Ronald E. Smith, Chair, was presented. (Tab 10)

FOUNDATION MULTI-TIERED VOLUNTEER STRUCTURE

Upon recommendation of the Development Committee, it was moved and adopted:

That the Kiwanis International Foundation Board approves a new Kiwanis International Foundation multi-tiered volunteer structure as shown below:

- 1. This program will include ambassadors at the regional level, counselors at the district level, and coordinators at the division level.**
- 2. The regional volunteers will report to the Foundation Board of Trustees, but staff will provide day-to-day management of all volunteers.**
- 3. This program will be implemented over three years.**
- 4. It will be up to the staff, with the support of the Development Committee and other invested members, to provide the necessary feedback that will help shape the future of this program.**
- 5. It is the intention of the staff to have a list of nominations for the ambassador level for review at the February 2017 board meeting.**

FOUNDATION RECOGNITION POLICY CHANGE

Upon recommendation of the Development Committee, it was moved and adopted:

That the Kiwanis International Foundation Board approves the policy changes outlined in Exhibit A. This action will be effective immediately.

This completed the action of the Development Committee and the report was accepted.

REPORT OF THE FINANCE/INVESTMENT COMMITTEE

The Report of the 2016-17 Finance/Investment Committee, George E.H. Cadman, Q.C., Chair, was presented. (Tab 11)

APPROVAL OF 2016-17 BUDGET

Upon recommendation of the Finance/Investment Committee, it was moved and adopted:

That the Kiwanis International Foundation Board approves the 2016-17 budgets for Kiwanis International Foundation at a deficit of US\$647,645 and for The Eliminate Project at a deficit of US\$9,998,424. It is noted that the deficit for the Kiwanis International Foundation does not include grant income from the Lilly Endowment attributed to 2016-17 of US\$678,927.

This completed the action of the Finance/Investment Committee and the report was accepted.

REPORT OF THE GRANTS COMMITTEE

The Report of the 2016-17 Grants Committee, Albert James Dooley, Chair, was presented. (Tab 12)

SCHEDULE FOR CONSIDERATION OF 2016-17 GRANTS REQUESTS

Upon recommendation of the Grants Committee, it was moved and adopted:

That the Kiwanis International Foundation Board agrees to fund only one grant cycle during the 2016-17 administrative year.

DISTRICT RECOGNITION FOR ANNUAL GIVING

Upon recommendation of the Grants Committee, it was moved and adopted:

That the Kiwanis International Foundation Board moves Policy I.7.a. to Policy M.4, revised as follows, effective October 1, 2017:

I. GIVING AND RECOGNITION

7. DISTRICT RECOGNITION FOR ANNUAL GIVING (10/12)

~~a. Standard Recognition (10/12)~~

~~Each Kiwanis International district is eligible to receive a grant equal to five percent of their district's gifts to the Children's Fund from October 1 through September 30. Gifts to any temporarily or permanently restricted fund are excluded. Districts must comply with the terms and conditions of the grant as set forth by the foundation. Funds not expended for the purpose for which the grant is given shall be forfeited and must be returned to the foundation. (10/12) (7/14)~~

M. Grants

4. District Grants

Eligible Kiwanis International districts, as determined by the foundation, shall be invited to apply for a grant equal to fifteen percent of the district's gifts to the annual fund made during the prior administrative year. Districts must agree to comply with the terms and conditions of the grant as set forth by the foundation.

RELEASE OF FUNDS FROM THE YOUTH OPPORTUNITIES FUND

Upon recommendation of the Grants Committee, it was moved and adopted:

That the Kiwanis International Foundation Board awards a US\$16,000 grant to Kiwanis Youth Programs from the temporary fund of the Youth Opportunities Fund.

This completed the action of the Grants Committee and the report was accepted.

REPORT OF THE PERFORMANCE ASSESSMENT COMMITTEE

The Report of the 2016-17 Performance Assessment Committee, Angus S. Lamond, Jr., Chair, was presented. **(Tab 13)**

No action was taken.

This completed the action of the Performance Assessment Committee and the report was accepted.

NEW BUSINESS

REPORT OF THE ASSESSMENT IMPLEMENTATION TEAM

The Report of the 2016-17 Assessment Implementation Team, George C. Cadman, Q.C., Chair, was presented. **(Tab 14)**

Upon recommendation of the Assessment Implementation Team, it was moved and adopted:

That the Kiwanis International Foundation Board requests the Joint Committee to consider the matter of providing greater transparency in the Foundation trustee appointment process which may include endorsement by candidates' districts. The committee is requested to provide a recommendation for the next Foundation Board meeting on February 18, 2017.

Further, that the Kiwanis International Foundation Board approves one of the three annual Trustee terms in each nominating cycle to be designated as the Kiwanis Children's Fund district seat. The district filling this seat shall be chosen according to the following criteria, subject to relevant bylaw provisions regarding candidate requirements:

- Three points for highest per-member average giving over a three-year period.**
- Three for highest dollar amount average giving over a three-year period.**
- Two points for including the Kiwanis International Foundation District Chair in regular district board meetings and events to provide updates on the Kiwanis Children's Fund.**
- Two for having completed payment of its commitment or fair share to The Eliminate Project or any subsequent campaign.**

The qualifying district that earns the highest total points will be invited to submit three names to the Joint Committee for consideration.

The nomination process for this seat will begin October 1, 2017, with the first such Trustee to begin his/her term on October 1, 2018.

Further, that the Kiwanis International Foundation Board defers consideration of the CCS assessment recommendation that the Kiwanis International Immediate Past President becomes the President of the foundation each year until all the other changes are in place.

This completed the action of the Assessment Implementation Team and the report was accepted.

NEXT BOARD MEETING – FEBRUARY 16, 2017

The next meeting of the Board of Trustees will be February 16, 2017 via GoToMeeting.

The meeting adjourned sine die on Saturday, October 22, 2016 at 2:45 p.m.