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MINUTES OF THE MEETING OF

KIWANIS INTERNATIONAL FOUNDATION BOARD OF TRUSTEES

JULY 16, 2014

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MINUTES OF THE

MEETING OF THE KIWANIS INTERNATIONAL FOUNDATION BOARD OF TRUSTEES

July 16, 2014

The meeting of the Board of Trustees of the Kiwanis International Foundation was held at the Kiwanis International Office in Tokyo-Chiba, Japan, July 16, 2014. Those present were: Lance M. Incitti, President; Peter J. Mancuso, Immediate Past President; Robert A. Parton, Jr., President-Elect; Mark B. Rabaut, Treasurer; Stan D. Soderstrom, Executive Director; Trustees Cynthia Champer, Thomas E. DeJulio, Valeria Gringeri, Chia Sing Hwang, Mary M. Langdon, John E. Mayfield, Benjamin R. Osterhout, Susan A. "Sue" Petrisin, Alice M. Savage, and Ronald E. Smith; and Ann Updegraff Spleth, Chief Operating Officer. Absent: J. LaMar Anderson

The meeting was called to order by President Lance M. Incitti on Wednesday, July 16, 2014 at 1:30 p.m. (JST) in Tokyo-Chiba, Japan.

REPORT OF THE PRESIDENT

The Report of the President was presented by Lance M. Incitti, as shown in **Tab 01**.

REPORT OF THE PRESIDENT-ELECT

The Report of the President-Elect was presented by Robert A. Parton, Jr., as shown in **Tab 02**.

REPORT OF THE TREASURER

The Report of the Treasurer was presented by Mark B. Rabaut, as shown in **Tab 03**

REPORT OF THE KIWANIS INTERNATIONAL FOUNDATION EXECUTIVE DIRECTOR

The Report of the Kiwanis International Foundation Executive Director was presented by Stan D. Soderstrom, as shown in **Tab 04**.

REPORT OF THE KIWANIS INTERNATIONAL REPRESENTATIVE

The Report of the Kiwanis International Representative was presented by Susan A. "Sue" Petrisin, as shown in **Tab 05**.

REPORT OF THE KIWANIS INTERNATIONAL FOUNDATION CHIEF OPERATING OFFICER

The Report of the Kiwanis International Foundation Chief Operating Officer was presented verbally by Ann Updegraff Spleth.

APPROVAL OF FEBRUARY 13-16, 2014 MINUTES

Upon motion duly made by Trustee Cynthia K. Champer, supported, and carried it was:

RESOLVED, That the Kiwanis International Foundation Board approves the minutes of the Board meeting held February 13-16, 2014, as shown in Tab 06.

APPROVAL OF 2014-15 FOUNDATION BOARD DISTRICT COUNSELOR ASSIGNMENTS

Upon motion duly made by Trustee Cynthia K. Champer, supported, and carried it was:

RESOLVED, That the Kiwanis International Foundation Board approves the 2014-15 Foundation Board District Counselor assignments as shown in Tab 07.

APPROVAL OF 2014-15 FOUNDATION BOARD COMMITTEES

Upon motion duly made by Trustee Cynthia K. Champer, supported, and carried it was:

RESOLVED, That the Kiwanis International Foundation Board approves the 2014-15 Foundation Board Committees as shown in Tab 08.

REPORT OF THE EXECUTIVE COMMITTEE

The Report of the 2013-14 Executive Committee, Lance M. Incitti, Chair, was presented. **(Tab 09)**

FOUNDATION TRUSTEE SELECTION PROCESS BYLAWS AND POLICIES

Upon motion duly made by President-elect Robert A. Parton, Jr., supported, and carried it was:

RESOLVED, That the Kiwanis International Foundation Board amends the Foundation Bylaws and Policies as shown in Exhibit A, allowing the Foundation to appoint its own Trustees.

REPORT OF THE NOMINATING COMMITTEE

The Report of the 2013-14 Nominating Committee, Lance M. Incitti, Chair, was presented. **(Tab 10)**

2014-15 KIWANIS INTERNATIONAL FOUNDATION BOARD OFFICER ELECTIONS

Upon motion duly made by Immediate Past President Peter J. Mancuso, supported, and carried it was:

RESOLVED, That the Kiwanis International Foundation Board elects the nominees for officers of the 2014-15 Kiwanis International Foundation, as follows:

President: Robert A. "Bob" Parton Jr.

President-elect: Mark B. Rabaut

Treasurer: Chia Sing Hwang

This completed the Report of the Nominating Committee and the report was accepted.

REPORT OF THE BOARD COMMITTEE ON FINANCE/INVESTMENT

The Report of the 2013-14 Board Committee on Finance/Investment, Mark B. Rabaut, Jr., Chair, was presented. **(Tab 11)**

GRANT TO US FUND FOR UNICEF FOR THE ELIMINATE PROJECT

Upon motion duly made by Treasurer Mark B. Rabaut, supported, and carried it was:

RESOLVED, That the Kiwanis International Foundation Board approves a grant to US Fund for UNICEF of US\$1 million payable as soon as reasonably possible.

TRANSFER TEMPORARY UNRESTRICTED FUNDS TO UNRESTRICTED FUND

Upon motion duly made by Treasurer Mark B. Rabaut, supported, and carried it was:

RESOLVED, That the Kiwanis International Foundation Board approves the transfer of US\$240,827 from Temporary Funds designated for unrestricted purposes to the Unrestricted Fund balance to eliminate the Unrestricted Fund deficit as of September 30, 2013.

FURTHER RESOLVED, That the Kiwanis International Foundation Board approves the annual transfer of a sufficient amount from Temporary Funds designated for unrestricted purposes to the Unrestricted Fund Balance as of each September 30 of each year, beginning in 2014, to cover any reported deficit in the Unrestricted Fund Balance. Staff will report such transfer to the Foundation Board at the first Board meeting after such transfer.

This completed the Report of the Board Committee on Finance/Investment and the report was accepted.

REPORT OF THE BOARD COMMITTEE ON DEVELOPMENT

The Report of the 2013-14 Board Committee on Development, Chia Sing Hwang, Chair.

No items were presented from the Board Committee on Development.

REPORT OF THE BOARD COMMITTEE ON BYLAWS AND POLICIES

The Report of the 2013-14 Board Committee on Bylaws and Policies, Cynthia K. Champer, Chair, was presented. **(Tab 12)**

COMPREHENSIVE REVISION OF FOUNDATION POLICIES

Upon motion duly made by Trustee Alice M. Savage, supported, and carried it was:

RESOLVED, That the Kiwanis International Foundation Board adopts the revised Foundation Policies as shown in Exhibit A.

This completed the Report of the Board Committee on Bylaws and Policies and the report was accepted.

REPORT OF THE BOARD COMMITTEE ON GRANTS AND CONNELLY

The Report of the 2013-14 Board Committee on Grants and Connelly, Mary M. Langdon, Chair, was presented. **(Tab 13)**

REVIEW ROBERT P. CONNELLY MEDAL OF HEROISM NOMINATION FROM THE KIWANIS CLUB OF PALATKA, FLORIDA

Upon motion duly made by Trustee Mary M. Langdon, supported, and carried it was:

RESOLVED, That the Kiwanis International Foundation Board awards the Robert P. Connelly Medal of Heroism to Kayla Johnson and recognizes Ms. Johnson's efforts with a monetary award of US\$500.

REVIEW ROBERT P. CONNELLY MEDAL OF HEROISM NOMINATION FROM THE KIWANIS CLUB OF TUSCOLA, ILLINOIS

Upon motion duly made by Trustee Mary M. Langdon, supported, and carried it was:

RESOLVED, That the Kiwanis International Foundation Board awards the Robert P. Connelly Medal of Heroism to Andrea Bratten and recognizes Ms. Bratten's efforts with a donation of US\$500 to a charitable organization of her choice.

REVIEW OF UNRESTRICTED GRANT REQUESTS

Upon motion duly made by Trustee Mary M. Langdon, supported, and carried it was:

RESOLVED, That the Kiwanis International Foundation Board approves grants to Kiwanis' Service Leadership Programs and Kiwanis-family clubs as shown in Exhibit A.

Recused: Alice M. Savage

This completed the Report of the Board Committee on Grants and Connelly and the report was accepted.

NEXT BOARD MEETING – NOVEMBER 12-16, 2014

The next meeting of the Board of Trustees will be November 12-16, 2014 in Indianapolis, Indiana.

The meeting adjourned sine die on Wednesday, July 16, 2014 at 3:00 p.m. JST.